

# EAST LANSING – MERIDIAN WATER AND SEWER AUTHORITY

2470 BURCHAM DRIVE – EAST LANSING, MICHIGAN 48823

PHONE: 517-337-7535 FAX 517-337-7240

## BOARD OF TRUSTEES MEETING NOTICE OF ELECTRONIC AND TELEPHONIC MEETING

Please take notice that the Board of Trustees of the East Lansing – Meridian Water and Sewer Authority (“Authority Board”) will hold a public meeting at 7:30 a.m., on Thursday, May 21, 2020 by convening the Authority Board through remote electronic access as provided in this Notice. Proceedings conducted at this meeting are pursuant to the provisions of the Michigan Open Meetings Act and Executive Order 2020-75 and Executive Order 2020-77 issued by Governor Gretchen Whitmer.

1. The Authority Board is meeting electronically to address necessary business operations and allow ongoing work to sustain and protect the lives of the residents of its constituent municipalities.
2. This meeting is being held electronically to comply with Governor’s Executive Orders and Directives and federal and state agency recommendations to cease in-person public assemblies, self-quarantine, and help prohibit the spread of COVID-19. The Authority Board recognizes its continuing responsibility for needed decision-making and will conduct this meeting in a manner that effectuates as fully as possible the purposes of the Open Meetings Act.
3. Individuals are encouraged to participate in the meeting electronically, including providing public comment, either through prior e-mail correspondence, online audio-conferencing, and telephone comments.
4. For those seeking to participate electronically through online video or audio-conferencing, participants can access the electronic meeting through the following link: <https://zoom.us/s/572589791>, Password 2470, or by calling 1 (646) 558-8656, Meeting ID 572 589 791, Password 2470. Participants may use any device that supports the video-conferencing app or when prompted after clicking the link, choose to join the meeting through a default browser, if applicable. For those who choose to access through the video-conference app, you will be prompted to download the app to participate.
5. To participate in public comment during the virtual meeting, upon entering the meeting indicate you wish to take part in public comment in the chat, or verbally if on the phone or audio-conferencing. You’ll be called upon by the Chairperson during the Public Comment section or other appropriate sections of the meeting. When directed by the Chairperson, please call (517) 349-1232 to make your comments. Members of the public are allowed three minutes to speak. You can then return to the meeting as before
6. Questions and comments may be submitted prior to the meeting by email to [cdugan@elmwsa.com](mailto:cdugan@elmwsa.com). Emails to that address relevant to this meeting will be distributed to the Authority Board.
7. Further information and materials related to this meeting can be requested by contacting [cdugan@elmwsa.com](mailto:cdugan@elmwsa.com) or (517) 337-7535 Ext. 1.
8. Persons with disabilities needing accommodations for effective participation in the meeting should contact the Authority Manager at (517) 337-7535 Ext. 1 or through the Michigan Relay Center at 7-1-1 (TDD) at least twenty-four (24) hours in advance of the meeting to request visual, hearing, technological, or other assistance.
9. If you are unable to access the meeting due to technical difficulties, please contact Director of IT, Stephen Gebes; (517) 853-4222; [geb@meridian.mi.us](mailto:geb@meridian.mi.us). Every effort will be made to help you participate in the meeting.