



City of East Lansing Program Year 2022 Annual Action Plan

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2022 Annual Action Plan describes the activities that the City of East Lansing will undertake to address priority community needs using Community Development Block Grant (CDBG) funds and other local resources during the July 1, 2022 to June 30, 2023 Program Year. At the beginning of Program Year 2022, the City of East Lansing estimated that it will allocate a total of \$485,069 in entitlement funds.

Through the allocation of CDBG entitlement funds, the following services will be provided:

- 1 income-eligible family will be able to participate in East Lansing's Homeowner Rehabilitation Program;
- Approximately 300 individuals comprising 100 households will benefit from Haven House's emergency homeless shelter and rehousing services;
- Approximately 55 East Lansing resident survivors of domestic violence will benefit from End Violent Encounters' (EVEs') emergency shelter, legal assistance, and domestic violence advocacy;
- 5 East Lansing seniors will receive 1,690 meals via Tri-County Office on Aging's Meals on Wheels program;
- 16 East Lansing adults and minor children experiencing domestic violence and/or stalking will be provided shelter, food, and other necessities by Michigan State University (MSU) Safe Place;
- Approximately 50 low-to moderate-income East Lansing children will receive scholarships to participate in recreation activities organized by East Lansing's Department of Parks, Recreation, and Arts;
- East Lansing's Department of Parks, Recreation, and Arts will conduct a park improvement project on Stoddard Park located in East Lansing's Bailey Neighborhood. This park improvement project is estimated to serve an area benefit to approximately 3,650 people living in this low-to moderate-income neighborhood;
- East Lansing's Department of Public Works will construct new sidewalk ramps for the intersections of Albert Avenue and Spartan Avenue as well as Albert Avenue and Kenberry Drive, along with any sidewalks in between these intersections that are deemed hazardous based on the City's criteria. These sidewalk improvements are estimated to benefit 1000+ residents living in this low-to moderate-income area.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of East Lansing will provide aid to income eligible persons, with the following goals for projects and activities: 1 household will receive code-compliance rehabilitation assistance; 100 households will benefit from emergency homeless shelter and rehousing services provided by Haven House; 55 East Lansing resident survivors of domestic violence will benefit from an emergency shelter, legal assistance, and domestic violence advocacy from End Violent Encounters (EVE); 16 East Lansing adults and minor children experiencing domestic violence will be provided shelter, food and other necessities by MSU Safe Place; 5 East Lansing seniors will receive 1,690 meals via the Tri-County Office on Aging's Meals on Wheels program; 50 low-to moderate-income East Lansing children will receive scholarships to participate in recreation activities; thousands of residents of East Lansing's low-to moderate-income Bailey Neighborhood will receive an area benefit from comprehensive improvements made to Stoddard Park as well as the sidewalk repairs made from Albert Avenue and Spartan Avenue to Albert Avenue and Kenberry Avenue.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In preparing this Annual Action Plan, the City of East Lansing created a Community Development (CD) Advisory Committee comprised of 8 East Lansing residents charged with reviewing grant applications and providing CDBG budgetary recommendations to the East Lansing City Council. During their deliberations, the CD Advisory committee reviewed the past funding and performance of applicants as well as referenced the goals and objectives present within the 2021-2025 Consolidated Plan document, which serves as a rubric of activities that the general public and members of East Lansing City Council determined as priorities for funding needs over a five-year period.

During Program Year 2021, 6 of the 9 projects noted within the Annual Action Plan were undertaken and completed by non-profit agencies and City departments through the assistance of East Lansing's CDBG program staff. MSU Migrant Student Services did not fulfill the services they had intended to provide in Program Year 2021. The other two projects, the East Lansing Department of Public Works Sidewalk Project and the East Lansing Department of Parks, Recreation, and Arts Emerson Park Improvement Project, are both set to be completed during the 2022 construction season.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of East Lansing’s annual CDBG allocations present within this Annual Action Plan were approved by East Lansing City Council as the final step in the grant review process.

For the grant review process, 8 members of the City’s CD Advisory Committee reviewed grant applications submitted by non-profit agencies and City departments seeking funding for projects that would benefit low-to moderate-income East Lansing residents and neighborhoods through public service or public infrastructure activities. The CD Advisory Committee met twice in the month of February. At the first public meeting, the Committee invited grant applicants and asked questions about their applications. At the Committee’s second public meeting, they drafted a CDBG budgetary recommendation, and voted unanimously to forward this recommendation to East Lansing City Council.

East Lansing City Council received the funding recommendations for each CDBG grant applicant as part of the annual East Lansing budget review process in the month of April. Council held two public hearings on Tuesday, April 19, 2022, and Tuesday, May 10, 2022, regarding these funding recommendations before voting and unanimously approving the CDBG budget on Tuesday, May 24, 2022.

The Program Year 2022 Annual Action Plan is currently undergoing a 30-day comment period from June 29, 2022, to July 29, 2022. Any comments received during this time will be noted in this document.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were a total of five comments received during the April 19 and May 10 public hearings hosted by East Lansing City Council regarding the proposed allocation of CDBG funds. These comments are summarized below:

April 19, 2022 meeting

- Gabriel Biber, Haven House’s Executive Director, spoke in support of Haven House receiving CDBG funding
- Carl Buonodono, the Tri-County Office on Aging’s Nutrition Director, spoke in support of their Meals on Wheels program receiving CDBG funding
- Brian Doyle, a representative from End Violent Encounters (EVE), spoke in support of EVE receiving CDBG funding

May 10, 2022 meeting

- Gabriel Biber, Haven House’s Executive Director, spoke again in support of Haven House receiving CDBG funding

- Carl Buonodono, the Tri-County Office on Aging’s Nutrition Director, spoke again in support of their Meals on Wheels program receiving CDBG funding

Additionally, any public comments received during the publicly noticed 30-day comment period on the Program Year 2022 Annual Action Plan document will be noted in this section.

6. Summary of comments or views not accepted and the reasons for not accepting them

At no point during the preparation of the Program Year 2022 Annual Action Plan document and CDBG budget were public comments not heard or accepted. All comments were received, accepted, and noted in all meeting minutes as well as video recordings which can be located online at:

<https://www.cityofeastlansing.com/576/Agendas-Minutes-Videos>

7. Summary

As a CDBG Entitlement Community, East Lansing City Council members and City Staff recognize the unique opportunity to provide our low-to moderate-income residents and neighborhoods with essential housing and public infrastructure improvements as well as cost-free access to various public services through non-profit partnership. Without the financial support provided by the CDBG program, the City would lack the means to aptly meet the needs of our community.

Enclosed please find the City of East Lansing Program Year 2022 Annual Action Plan, which details how residents throughout the East Lansing community will be served with indispensable services.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	EAST LANSING	Planning, Building, Development Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of East Lansing is the lead agency that provides administrative oversight of the annual Community Development Block Grant funds used to provide public service and public infrastructure improvements throughout the community. City staff within the Planning, Building, and Development Department manage the Community Development Block Grant program. CDBG Program staff administer all annual reports, go on monitoring visits, and correspond with subrecipient agencies throughout the program year.

Consolidated Plan Public Contact Information

Anyone with questions regarding the Program Year 2022 Annual Action Plan, or the 2021-2025 Consolidated Plan, should contact the following:

City of East Lansing

C/O Matthew Apostle

410 Abbot Rd., East Lansing, MI 48823

Mapostle@cityofeastlansing.com

(517)319-6859

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of East Lansing's Department of Planning, Building, and Development is the division responsible for the submission of the Program Year 2022 Annual Action Plan document.

The City of East Lansing's Community Development Advisory Committee (a committee comprised of residents that serve on relevant boards and commissions as well as a liaison from East Lansing City Council) thoroughly reviewed all grant applications and made funding recommendations to East Lansing City Council. East Lansing City Council then held public hearings and discussed the budget in multiple work sessions, ultimately changing the original recommendation. The final recommendation is included within the enclosed Annual Action Plan document.

East Lansing City Council voted unanimously to allocate funding to the proposed projects and activities described in this document, as they provide essential services to East Lansing residents and neighborhoods that could not otherwise afford them.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of East Lansing partners, and has staff participate in regional public service task forces that address issues such as homelessness, a lack of affordable housing, the need for more mental health and medical services, etc. For example, City Staff members attend meetings of the Capital Region Housing Collaborative, which encompasses professionals from public housing complexes, local hospitals, mental health facilities, DHHS, as well as shelter and non-profit organizations that provide essential services to person living throughout the Greater Lansing region.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

As a participant in the Capital Region Housing Collaborative, which is a designated Continuum of Care (COC), the City of East Lansing partners with nonprofit agencies such as Advent House, an organization that provides daily services to chronically homeless persons and veterans. In 2022, the City of East Lansing is allocating \$20,000 in general funds to Advent House for a street-advocacy position that walks through City limits and provides case management services to persons that are homeless and/or living on the streets.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

It is important to note that the City of East Lansing is only a member of the Continuum of Care in Greater Lansing and does not manage or administer the program. As such, City staff provides feedback on service needs in the area of Emergency Service Grant (ESG) funds, as well as future policies and procedures and how they might influence East Lansing residents. However, the vast majority of the Continuum of Care's expenditures are spent on persons residing within the City of Lansing.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Capital Area Housing Partnership
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency received an email requesting feedback on the document during the public comment period.
2	Agency/Group/Organization	End Violent Encounters
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency received an email requesting feedback on the document during the public comment period.
3	Agency/Group/Organization	Haven House
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency received an email requesting feedback on the document during the public comment period.

4	Agency/Group/Organization	Tri County Office on Aging
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency received an email requesting feedback on the document during the public comment period.
5	Agency/Group/Organization	MSU Safe Place
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency received an email requesting feedback on the document during the public comment period.

Identify any Agency Types not consulted and provide rationale for not consulting

Individuals and agencies aligned with activities not identified as priorities under the 2021-2025 Consolidated Plan were not directly consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Capital Region Housing Collaborative	Assistance for the homeless and consortium of organizations that serve income eligible persons in the Greater Lansing community.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City of East Lansing sought representation from organizations that provide services in the areas of housing, homeless assistance, public services, economic development, technological advances, public infrastructure needs, etc. Spearheaded by the CD Advisory Committee with City staff support, East Lansing's annual CDBG grant application and budgetary processes are continuously subject to public and professional input on what critical needs and services should be addressed to assist our low-to moderate-income residents each year.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The enclosed Program Year 2022 Annual Action Plan document lists all proposed projects and activities that will be funded through the allocation of Community Development Block Grant (CDBG) funds between July 1, 2022-June 30, 2023.

On Tuesday, October 5th, 2021, East Lansing City Council approved resolution 2021-17 which established East Lansing’s Community Development Advisory Committee (CD Advisory Committee). The CD Advisory Committee is charged with reviewing applications and making recommendations to East Lansing City Council on annual CDBG funding priorities.

On Monday, December 27th, 2021, the City of East Lansing began accepting applications for Program Year 2022 CDBG funding. During this time, City staff posted an application with an accompanying resource guide for prospective applicants, hosted open office hours, and provided other forms of technical assistance for interested individuals and organizations through the application deadline on Friday, January 21, 2022. City staff received 11 applications in total, and after reviewing them and receiving guidance from the U.S. Department of Housing and Urban Development, determined that 8 of the applications proposed eligible activities for CDBG funding.

The CD Advisory Committee reviewed the 8 eligible grant applications submitted by non-profit agencies and City departments seeking funding for projects that would benefit low-to moderate-income East Lansing residents and neighborhoods through public service or public infrastructure activities. The CD Advisory Committee met twice in the month of February. At the first public meeting, the Committee invited grant applicants and asked questions about their applications. At the Committee’s second public meeting, they drafted a CDBG budgetary recommendation, and voted unanimously to forward this recommendation to East Lansing City Council.

East Lansing City Council received the funding recommendations for each CDBG grant applicant as part of the annual East Lansing budget review process in the month of April. Council held two public hearings on Tuesday, April 19, 2022 and Tuesday, May 10, 2022 regarding these funding recommendations before voting and unanimously approving the CDBG budget on Tuesday, May 24, 2022.

All finalized funding recommendations were then released in a Public Notice published in the City Pulse. The Program Year 2022 Annual Action Plan is currently undergoing a 30-day comment period from June 29, 2022, to July 29, 2022. Any comments received during this time will be noted in this document.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	On Wednesday, April 6, 2022, a public notice was placed in the Lansing City Pulse making the public aware of a public hearing held by East Lansing City Council on April 19, 2022 regarding the City's CDBG budget.	N/A; Public Hearing Notice	N/A; Public Hearing Notice	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	On Wednesday, April 27, 2022, a public notice was placed in the Lansing City Pulse making the public aware of a public hearing held by East Lansing City Council on May 10, 2022 regarding the City's CDBG budget.	N/A; Public Hearing Notice	N/A; Public Hearing Notice	

3	Public Hearing	Non-targeted/broad community	A public hearing was held before the East Lansing City Council on April 19, 2022. City Council and City staff were in attendance and the public was provided with an opportunity to provide public comment.	Gabriel Biber, Haven House's Executive Director, spoke in support of Haven House receiving CDBG funding Carl Buonodono, the Tri-County Office on Aging's Nutrition Director, spoke in support of their Meals on Wheels program receiving CDBG funding Brian Doyle, a		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				representative from End Violent Encounters (EVE), spoke in support of EVE receiving CDBG funding		

4	Public Hearing	Non-targeted/broad community	A public hearing was held before the East Lansing City Council on May 10, 2022. City Council and City staff were in attendance and the public was provided with an opportunity to provide public comment.	Gabriel Biber, Haven House's Executive Director, once again spoke in support of Haven House receiving CDBG funding Carl Buonodono, the Tri-County Office on Aging's Nutrition Director, once again spoke in support of their Meals on Wheels program receiving CDBG funding		
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/broad community	A draft of the 2022 Program Year Annual Action Plan, information related to the public comment period, and how to provide written comment was posted to the City's website.	No comments have been received at this time.		https://www.cityofeastlansing.com/320/Community-Development-Block-Grant-Program

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
6	Public Meeting	Non-targeted/broad community	East Lansing's Community Development Advisory Committee met on February 15, 2022 to discuss East Lansing's CDBG program and hear from applicants for CDBG funding. This was a public meeting with a public comment period for citizen input.	No comments were received		https://cityofeastlansing.civicweb.net/Portal/MeetingInformation.aspx?Id=976

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting	Non-targeted/broad community	East Lansing's Community Development Advisory Committee met again on February 18, 2022 to formulate a CDBG budget recommendation to be sent to East Lansing City Council. This was a public meeting with a public comment period for citizen input.	No comments were received		https://cityofeastlansing.civicweb.net/Portal/MeetingInformation.aspx?Id=977

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	Direct Email	Local Non-profits	An email was sent out on Tuesday, June 21, 2022, to local non-profit agencies that specialize in meeting housing and social service needs. This email informed these agencies about the public comment period for the Annual Action Plan and solicited their input.	No comments have been received at this time.		

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

During the 2022 Program Year (July 1, 2022-June 30, 2023), the City of East Lansing’s CDBG Program Staff will partner with 5 non-profits and 2 City departments to administer 9 programs that assist low-to moderate-income residents.

Residents will be provided with free services in the areas of: domestic abuse support and emergency shelter; homeless shelter and support; Senior service meal delivery; homebuyer down payment assistance; homeowner rehabilitation support; youth assistance; installation of new ADA accessible sidewalks within a CDBG-eligible census tract area; and comprehensive improvements to a neighborhood park within a CDBG-eligible census tract area. The enclosed Annual Action Plan document provides a detailed account of how the \$485,069 in CDBG entitlement

funds will be allocated to provide necessary services to East Lansing residents.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	485,069	20,000	0	505,069	1,515,207	The City of East Lansing has based the "Expected Amount Available Remainder of Con Plan" by assuming that we would receive the same entitlement amount each year, for the next three years. While funding does continue to decrease slightly, this provides the City of East Lansing with a baseline of anticipated financial assistance. The City also anticipates receiving approximately \$20,000 in Program Income each upcoming Program Year, for a total of \$60,000 over the remaining three years (2023, 2024, 2025).

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the Community Development Block Grant (CDBG) funds received, the City of East Lansing has also budgeted \$15,660 to be allocated towards the Tri-County Office on Aging (TCOA). As a result, TCOA provides Seniors in East Lansing (ages 55 and above) with access to an abundance of resources including medical care, food delivery, tax assistance, financial assistance, etc. Additionally, the City of East Lansing

has also budgeted \$20,000 to Advent House Ministries for their street outreach programs that benefit homeless individuals.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of East Lansing will use Community Development Block Grant funds to make public infrastructure improvements within CDBG-eligible tract areas. The Department of Public Works will be installing new ADA accessible sidewalks, and the Department of Parks, Recreation, & Arts will be making comprehensive improvements to Stoddard Park, a neighborhood park in a CDBG-eligible Census tract area. Public infrastructure improvements were listed as a High Priority in the City of East Lansing's 2021-2025 Five-Year Consolidated Plan.

Discussion

The City of East Lansing will continue to explore public-private opportunities in which CDBG funds, City General Funds, and private funds can be utilized to provide assistance in the areas of public service, housing, and infrastructure improvements. The City will also continue to research additional State and Federal funding opportunities.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homeless Assistance
	Goal Description	Haven House will provide emergency shelter, homelessness prevention and outreach, rehousing services, budgeting assistance and skill development, direct assistance to homeless families, and related programs and services including case management and housing assistance. Haven House plans to provide services to approximately 300 unduplicated individuals (or 100 families) over the term of this contract, with the majority exiting the program with successful housing outcomes.

2	Goal Name	Domestic Abuse and Dating Violence Support
	Goal Description	<p>Domestic abuse and dating violence support is provided to East Lansing resident-survivors by both End Violent Encounters (EVE) Inc. and MSU Safe Place.</p> <p>EVE estimates that they will provide legal assistance (PPO, custody, other court related needs) to approximately 42 low-to-moderate East Lansing resident survivors and domestic violence advocacy to approximately 13 low-to-moderate East Lansing resident survivors.</p> <p>MSU Safe Place will provide shelter to 16 adults and minor children, which covers the cost of food and shelter supplies such as paper products, cleaning supplies, personal needs items and other necessary items. Additional funds from this grant will pay for advocacy assistance and shelter supplies to support clients of MSU Safe Place.</p>
3	Goal Name	Senior Assistance
	Goal Description	The Tri-County Office on Aging's Meals on Wheels program will use CDBG funding to provide approximately 1,690 nutritious and balanced meals to 5 East Lansing seniors
4	Goal Name	Affordable Housing-HOAP
	Goal Description	Capital Area Housing Partnership's Homeowner Opportunity Assistance Program (HOAP) provides assistance up to \$30,000 to low-to moderate-income buyers to help cover down payment and closing costs in the form of a deferred, no interest loan, 50% of which is forgiven over the first seven years. Additionally, up to \$5,000 is available to these buyers to make repairs to the home they intend to purchase to eliminate the code compliance and lead-based paint hazards. The funds allocated for HOAP will cover the admin costs necessary to administer this program as well as monitor the 25 active files from previous clients. CAHP estimates that one client will be served by this program in Program Year 2022.
5	Goal Name	Affordable Housing-Rehabilitation Assistance
	Goal Description	Capital Area Housing Partnership's Homeowner Rehabilitation program provides low-to moderate-income East Lansing homeowners with technical and monetary assistance to remove housing code violations, make weatherization improvements, remediate lead-based paint hazards, and make accessibility improvements as needed. One client will be served by this program in Program Year 2022. Additionally, Capital Area Housing Partnership will continue to monitor the 8 active files for previous clients.

6	Goal Name	Sidewalk/Street Improvements
	Goal Description	The City of East Lansing’s Department of Public Works will use CDBG funds to replace sidewalks, ADA ramps, and curbs deemed hazardous at two intersections at Albert Avenue and Spartan Avenue as well as Albert Avenue and Kenberry Drive. These sections of sidewalk are located within CDBG-eligible census tracts of Bailey Neighborhood. These improvements will serve an area benefit to 1000+ area residents.
7	Goal Name	Park Improvements
	Goal Description	<p>The Stoddard Park Improvement project will renovate Stoddard Park and expand the available recreation opportunities in the low-to moderate-income (LMI) Bailey Neighborhood. Stoddard Park is located in census tract 43.013 (LMI 90.7%) but also draws visitors from census tract 39.02 (69.79% LMI). Improvements include:</p> <ul style="list-style-type: none"> - Replacing the outdated playground equipment with equipment that is accessible to all children regardless of their abilities, thereby removing barriers to access and ensuring a fully inclusive play experience for the children who visit the park. - Installing additional site walkways to improve accessibility throughout the park and support pedestrian flow through the neighborhood. - Constructing an urban dog run with agility equipment, the first of its kind in the City and a frequent request by both East Lansing residents and MSU students undergoing their first independent off-campus living experience. <p>Improving Stoddard Park would serve an area benefit to approximately 3,650 persons.</p>
8	Goal Name	Youth Services
	Goal Description	The City of East Lansing's Youth Scholarship program provides financial assistance to low-to moderate-income East Lansing families so that their children can participate in recreation and arts programming that may seem financially out of reach. This program will provide scholarships to 50 low-to moderate-income East Lansing families.

9	Goal Name	Administration of CDBG Program
	Goal Description	<p>The City of East Lansing has budgeted \$97,010 to administer the City's CDBG program for Program Year 2022. Administration will include the following: execution of contracts to subrecipient agencies; the review of quarterly financial and performance reports from subrecipient agencies; partnership with the Department of Public Works to complete all proposed sidewalk improvements; partnership with the Department of Parks, Recreation, and Arts to ensure the Stoddard Park Improvement Project is completed; and all Annual Action Plan, CAPER, and Environmental Reports that are due to the U.S. Department of Housing and Urban Development.</p>

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of East Lansing’s CDBG Program Staff will administer 9 different projects through partnerships with non-profit public service agencies as well as other City departments. Persons will be assisted in areas of domestic abuse support, homelessness, senior services, youth services, homeownership, home rehabilitation, and public infrastructure. This section of the Annual Action Plan will outline specific projects being funded as part of Program Year 2022.

Projects

#	Project Name
1	Haven House
2	Tri-County Office on Aging (Meals on Wheels)
3	End Violent Encounters (EVE) Inc.
4	Youth Scholarship Program
5	MSU Safe Place
6	CDBG Sidewalk Project
7	Stoddard Park Improvement Project
8	Homeowner Opportunity Assistance Program
9	Homeowner Rehabilitation Program
10	CDBG Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects being funded this program year are in line with the City of East Lansing’s 2021-2025 Consolidated Plan document. This year, no eligible grant applications were received that would provide support in the areas of “Legal Services,” “Affordable Housing-Production of New Units,” or “Economic Development,” so those types of activities will not be funded. However, there will be significant services provided in the areas of public service and public infrastructure.

AP-38 Project Summary
Project Summary Information

1	Project Name	Haven House
	Target Area	
	Goals Supported	Homeless Assistance
	Needs Addressed	Homelessness-Emergency Shelter
	Funding	CDBG: \$41,210
	Description	The City of East Lansing will partner with the nonprofit agency Haven House to provide overnight shelter and counseling assistance to 300 unduplicated individuals (approximately 100 families) during Program Year 2022.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 300 unduplicated individuals (100 families) will benefit through overnight shelter assistance provided by Haven House. Shelter is provided to persons experiencing homelessness.
	Location Description	Haven House's shelter is located on White Hills Drive in East Lansing, Michigan.
Planned Activities	Haven House will provide direct overnight shelter and counseling to families with children experiencing homelessness.	
2	Project Name	Tri-County Office on Aging (Meals on Wheels)
	Target Area	
	Goals Supported	Senior Assistance
	Needs Addressed	Community Development-Senior Assistance
	Funding	CDBG: \$8,940
	Description	The City of East Lansing will partner with the non-profit agency Tri-County Office on Aging (TCOA) to administer a Meals on Wheels program. The agency will provide meals to low-to moderate-income, homebound, at-risk Seniors.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The Meals on Wheels program will provide approximately 1690 nutritious and balanced meals to 5 East Lansing seniors.
	Location Description	The client locations will remain confidential. All persons provided with services will reside within the City of East Lansing.

	Planned Activities	The Tri-County Office on Aging will deliver meals to homebound, at-risk Seniors through the Meals on Wheels program.
3	Project Name	End Violent Encounters (EVE) Inc.
	Target Area	
	Goals Supported	Domestic Abuse and Dating Violence Support
	Needs Addressed	
	Funding	CDBG: \$9,700
	Description	The City of East Lansing will partner with subrecipient agency EVE to provide overnight shelter, counseling services, and legal assistance to East Lansing residents experiencing domestic violence and/or stalking.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	EVE estimates that they will provide legal assistance (PPO, custody, other court related needs) to approximately 42 low-to-moderate East Lansing resident survivors and domestic violence advocacy to approximately 13 low-to-moderate East Lansing resident survivors.
	Location Description	Persons will receive assistance at a confidential office location in the Greater Lansing region
Planned Activities	EVE will provide overnight shelter, group counseling sessions, and access to legal assistance to East Lansing residents.	
4	Project Name	Youth Scholarship Program
	Target Area	
	Goals Supported	Youth Services
	Needs Addressed	Community Development-Youth Services
	Funding	CDBG: \$4,850
	Description	The City of East Lansing's Department of Parks, Recreation, and Arts will provide scholarships to low-to moderate-income East Lansing youth for art or fitness classes hosted by the City of East Lansing.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The Youth Scholarship Program will provide scholarships to 50 low-to moderate-income East Lansing families.
	Location Description	Persons serviced will reside within East Lansing's City limits.

	Planned Activities	The City of East Lansing's Department of Parks, Recreation, and Arts will provide financial assistance to low-to moderate-income East Lansing families so that their children can participate in recreation and arts programming that may seem financially out of reach.
5	Project Name	MSU Safe Place
	Target Area	
	Goals Supported	Domestic Abuse and Dating Violence Support
	Needs Addressed	Community Development-Domestic Abuse Support
	Funding	CDBG: \$8,055
	Description	The City of East Lansing will partner with MSU Safe Place to provide food and shelter to 16 adults and minor children experiencing domestic violence and/or stalking.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	MSU Safe Place will provide shelter to 16 adults and minor children, which covers the cost of food and shelter supplies such as paper products, cleaning supplies, personal needs items and other necessary items. Additional funds from this grant will pay for advocacy assistance and shelter supplies to support clients of MSU Safe Place.
	Location Description	Persons will receive assistance at a confidential location on Michigan State University's campus.
	Planned Activities	MSU Safe Place will provide shelter, food, and advocacy to East Lansing resident survivors.
6	Project Name	CDBG Sidewalk Project
	Target Area	Citywide, City of East Lansing
	Goals Supported	Sidewalk/Street Improvements
	Needs Addressed	Public Infrastructure
	Funding	CDBG: \$145,065
	Description	The City of East Lansing's Department of Public Works will go to bid and administer a sidewalk improvement project. Poorly conditioned sidewalks will be replaced, and ADA accessible ramps will be installed in CDBG Census-eligible tract areas.
	Target Date	6/30/2023

	Estimate the number and type of families that will benefit from the proposed activities	Per Census tract data, it is estimated that at least 1,000 individuals residing adjacent to the project area will benefit from the project.
	Location Description	East Lansing's Bailey Neighborhood, specifically the intersections of Albert Avenue and Spartan Avenue as well as Albert Avenue and Kenberry Drive.
	Planned Activities	The City of East Lansing's Department of Public Works will use CDBG funds to replace sidewalks, ADA ramps, and curbs deemed hazardous at two intersections located at Albert Avenue and Spartan Avenue as well as Albert Avenue and Kenberry Drive.
7	Project Name	Stoddard Park Improvement Project
	Target Area	Citywide, City of East Lansing
	Goals Supported	Park Improvements
	Needs Addressed	Public Infrastructure
	Funding	CDBG: \$121,850
	Description	The Stoddard Park Improvement project will renovate Stoddard Park and expand the available recreation opportunities in the low-to moderate-income (LMI) Bailey Neighborhood.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	Improving Stoddard Park would serve an area benefit to approximately 3,650 persons
	Location Description	Stoddard Park is located along Stoddard Avenue in Bailey Neighborhood.

	Planned Activities	<p>Improvements for Stoddard Park include:</p> <ul style="list-style-type: none"> - Replacing the outdated playground equipment with equipment that is accessible to all children regardless of their abilities, thereby removing barriers to access and ensuring a fully inclusive play experience for the children who visit the park. - Installing additional site walkways to improve accessibility throughout the park and support pedestrian flow through the neighborhood. - Constructing an urban dog run with agility equipment, the first of its kind in the City and a frequent request by both East Lansing residents and MSU students undergoing their first independent off-campus living experience.
8	Project Name	Homeowner Opportunity Assistance Program
	Target Area	Citywide, City of East Lansing
	Goals Supported	Affordable Housing-HOAP
	Needs Addressed	Affordable Housing--Acquisition through DPA
	Funding	CDBG: \$3,750
	Description	The City of East Lansing will provide prospective homeowners with up to \$30,000 in Down Payment Assistance and \$5,000 in minor rehabilitation assistance. Up to one household will be provided assistance in Program Year 2022 through the allocation of carryover funds.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	The City of East Lansing estimates that one household will be assisted through the Homeowner Opportunity Assistance Program (HOAP).
Location Description	All residents assisted will be located within the East Lansing City limits.	
Planned Activities	The City, through subrecipient agency Capital Area Housing Partnership, will provide low-to moderate-income homebuyers up to \$30,000 to help cover down payment and closing costs in the form of a deferred, no interest loan, 50% of which is forgiven over the first seven years. Additionally, up to \$5,000 is available to these buyers to make repairs to the home they intend to purchase to eliminate the code compliance and lead-based paint hazards.	
9	Project Name	Homeowner Rehabilitation Program
	Target Area	Citywide, City of East Lansing

	Goals Supported	Affordable Housing-Rehabilitation Assistance
	Needs Addressed	Affordable Housing-Rehabilitation Assistance
	Funding	CDBG: \$44,635
	Description	Through a partnership with subrecipient agency Capital Area Housing Partnership, the City will manage a Homeowner Rehabilitation Program. The program will provide low-to moderate-income East Lansing homeowners with up to \$24,999 in home rehabilitation assistance through the issuance of a second mortgage. If participants reside in the household for seven years, 50% of the total second mortgage is forgiven with the remaining balance due at the time of transfer or sale.
	Target Date	6/30/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that at least one household will receive assistance through the Homeowner Rehabilitation program.
	Location Description	All households assisted will be located within the East Lansing City limits.
	Planned Activities	Through a partnership with subrecipient agency Capital Area Housing Partnership, the City will manage a Homeowner Rehabilitation Program. The program will provide low-to moderate-income East Lansing homeowners with rehabilitation assistance through the possible installation of a new roof, windows, general home weatherization, electrical/mechanical upgrades, etc. that bring the home up to local Housing Quality Standards (HQS).
10	Project Name	CDBG Program Administration
	Target Area	Citywide, City of East Lansing
	Goals Supported	Administration of CDBG Program
	Needs Addressed	Affordable Housing--Acquisition through DPA Affordable Housing-Rehabilitation Assistance Homelessness-Emergency Shelter Community Development-Domestic Abuse Support Public Infrastructure Community Development-Senior Assistance Community Development-Youth Services
	Funding	CDBG: \$97,010

Description	The City of East Lansing will allocate CDBG funds to support staff salaries on time spent administering the CDBG program. Throughout the program year, staff time will be spent: supporting project activities, conducting drawdowns, executing and managing contracts with subrecipient agencies, drafting reports, and performing other tasks as necessary to ensure the City's CDBG program is inclusive and effective.
Target Date	6/30/2023
Estimate the number and type of families that will benefit from the proposed activities	N/A; Administration Fees
Location Description	City staff will manage CDBG activities in East Lansing City Hall, unless on-site evaluation needs to occur on project within the City limits.
Planned Activities	Administration of the CDBG program.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Based upon City Council feedback, it has been determined that the City will no longer identify specific target neighborhoods. Instead, most programs will be offered City-wide to income eligible residents, and public infrastructure projects will continue to be undertaken in the City’s low-to moderate-income neighborhoods (Bailey Neighborhood, Red Cedar Neighborhood, Chesterfield Hills, and Southeast Marble Neighborhood) in order to remain in compliance with HUD regulations.

Geographic Distribution

Target Area	Percentage of Funds
Citywide, City of East Lansing	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City will extend as many programs City-wide as possible in order to allow for flexibility with program execution.

Discussion

The City of East Lansing’s CDBG Program Staff, in collaboration with the CD Advisory Committee, will continue to review and consider grant applications for CDBG funding each program year. Additionally, CDBG Program Staff will continue to solicit public feedback on what areas would benefit from CDBG funding.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of East Lansing will use CDBG funds to provide affordable housing in three ways:

The City will fund emergency shelter services for families with children experiencing homelessness.

The City will fund a Down Payment Assistance Program for low-to moderate-income families looking to purchase a home in East Lansing.

The City will fund a Homeowner Rehabilitation Program for low-to moderate-income East Lansing residents.

One Year Goals for the Number of Households to be Supported	
Homeless	300
Non-Homeless	2
Special-Needs	0
Total	302

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	1
Acquisition of Existing Units	1
Total	2

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of East Lansing will strive to uphold its strategic goal of providing safe, affordable housing to low-to moderate-income residents as well as those experiencing homelessness.

AP-60 Public Housing – 91.220(h)

Introduction

The City of East Lansing does not manage nor annually allocate funds towards any public housing programs. However, the City does offer a Payment in Lieu of Taxes program for those properties that offer subsidized rent or accept the MSHDA Housing Choice Voucher program. Three properties currently participate in the Payment in Lieu of Taxes program.

Actions planned during the next year to address the needs to public housing

The City of East Lansing does not have any public housing facilities. It does, however, have complexes that reserve a set number of units for income-eligible persons.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The City of East Lansing works with Capital Area Housing Partnership to administer East Lansing's Homeowner Assistance Program and Homeowner Rehabilitation Program. Capital Area Housing Partnership receives administrative funds for both programs, part of which goes towards marketing these programs to low-to moderate-income residents.

Additionally, Capital Area Housing Partnership is the managing partner and partial owner of Deerpath Apartments as well as the Liberty-Hyde Bailey Community Center.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The City of East Lansing is not a Public Housing Authority (PHA).

Discussion

The City of East Lansing does not own or manage any public housing facilities. However, all persons interested in receiving Housing Choice Vouchers will be directed to speak with a representative of the Michigan State Housing Development Authority (MSHDA), as they manage the vouchers for anyone living within East Lansing's City limits.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of East Lansing will partner with Haven House, a non-profit organization that provides emergency shelter and support services to homeless families.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Each year, the City of East Lansing allocates General Fund (not CDBG) dollars to fund Advent House Ministries' Street Outreach program. This program involves direct outreach to unsheltered persons in East Lansing for approximately 20 hours a week, with the goal being to extend outreach for financial aid, eventually leading to permanent housing.

Addressing the emergency shelter and transitional housing needs of homeless persons

While there is no specific CDBG project planned to address transitional housing, the City of East Lansing does support Haven House in providing 24/7 emergency shelter services to families with children. It is estimated that Haven House will provide services to 300 individuals (approximately 100 households) during Program Year 2022.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

This is not applicable. The City of East Lansing allocates funds that are primarily utilized to support emergency shelter and support services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

The City of East Lansing provides CDBG funds to support programs that strive to alleviate the possibility of persons becoming homeless. Through the support of programs such as End Violent Encounters (EVE) and MSU Safe Place, East Lansing residents trying to escape domestic violence are immediately provided shelter. This service provides an invaluable resource and alleviates the fear that these individuals could choose to become homeless.

Discussion

The City of East Lansing uses a portion of its CDBG entitlement to provide emergency shelter and support services to families experiencing homelessness. Additionally, Haven House uses other funding sources to help clients obtain transitional housing located within East Lansing or the Greater Lansing region.

The City of East Lansing also funds Advent House Ministries using General Fund dollars. This funding allows Advent House to dedicate a part-time staff position to street advocacy work in East Lansing. This person will work to engage persons experiencing homelessness and enroll them in the Projects for Assistance in Transition from Homelessness (PATH) program.

The City of East Lansing also supports Housing and Supportive Services for non-homeless special needs persons to include elderly, frail elderly, persons with disabilities, persons with HIV/AIDs and their families as well as public housing residents.

The City of East Lansing is a member of the Tri-County Office on Aging (TCOA) Consortium. As a result, a number of TCOA programs are available to East Lansing residents, including Meals on Wheels, which the City funds using CDBG dollars. The Meals on Wheels program provides nutritious meals to:

- Senior citizens
- Spouses of individuals 60 years or older
- Individuals living with a disability who are under the age of 60 but reside with a person eligible for or receiving Meals on Wheels
- Persons who are unable to obtain or prepare nutritious meals
- Persons who are confined to their home or unable to leave

These meals may be the only hot food the participants receive each day. This program also provides a

daily check-in on the participants and allows residents to stay in their homes and lead independent lives.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of East Lansing has reviewed the extent to which the cost or incentives to develop, maintain, or improve affordable housing in the jurisdiction are affected by State or local policies. There are many barriers to affordable housing that may increase the costs, act as disincentives to development, or create barriers to the production or maintenance of housing for low-to moderate-income families.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Overall, the City's Zoning Ordinance does not create significant barriers to affordable housing. East Lansing's Zoning Ordinance is a useful tool designed to promote the health, safety, and welfare of residents.

The residential rental restriction overlay districts R-O-1, R-O-2, and R-O-3 are zoning classifications which permit owners of property to petition East Lansing City Council to establish overlay districts and district use regulations in their residential neighborhoods, prohibiting or restricting the rental uses of single-family dwellings within the neighborhood. The purpose of these districts is to preserve the attractiveness, desirability, and privacy of residential neighborhoods by precluding the deleterious effects of rental properties can have on a neighborhood such as property deterioration, increased density, congestion, noise and traffic levels, and reduction of property values. The goal of the overlay district is "to allow owners of property within residential neighborhoods to control the types of rental properties, if any, that are permitted in single-family dwellings within their neighborhoods."

The Historic Preservation Code was adopted in 1989 and was intended to encourage proper restoration and rehabilitation of resources within designated Historic Districts in accordance with the historic character and architectural design of the resource itself. This Code may also affect housing affordability because of the high costs involved in remodeling historic district housing, which indirectly increases the cost of housing in these districts.

There is very little vacant land available for sale in East Lansing, and this lack of supply alongside the already high cost of housing causes the cost of land to be high. This creates a barrier to affordable housing. Those choosing to develop affordable housing will most likely choose to do so by redeveloping an existing structure or through infill development.

In general, incentive programs serve as a bridge to affordable housing in East Lansing. They encourage

housing to be built and help residents get into units.

The Homeowner Opportunity Assistance Program (HOAP) provides payment assistance and closing costs for low-to moderate-income persons to purchase homes in East Lansing. Houses assisted through HOAP are deed-restricted for home ownership for 30 years. Since the inception of HOAP in 1994, over 120 homes have been deed-restricted through this program. The HOAP program is offered City-wide for income-eligible buyers.

Discussion:

The City of East Lansing will continue to regularly seek out and attend fair housing training sessions and assess community needs each year.

AP-85 Other Actions – 91.220(k)

Introduction:

The City of East Lansing will work to fund projects that serve as many low-to moderate-income residents as possible during Program Year 2022.

Actions planned to address obstacles to meeting underserved needs

During Program Year 2021, the City of East Lansing established a Community Development Advisory Committee, which is a committee comprised of representatives from various relevant local boards and commissions. This committee is responsible for reviewing applications and drafting CDBG budget recommendations. CDBG Program Staff will work closely with the CD Advisory Committee as well as other community stakeholders to identify and address the needs of underserved populations.

Actions planned to foster and maintain affordable housing

The City of East Lansing has allocated funds towards the Homeowner Opportunity Assistance Program (HOAP), which provides low-to moderate-income prospective homebuyers with funds to purchase a home in East Lansing. Additionally, the City has allocated funds to support the Homeowner Rehabilitation program, which provides funds to current homeowners in the form of a second mortgage to make improvements to their homes. Improvements primarily focus on weatherization issues such as the installation of a new roof, doors, etc.

Both these programs allow low-to moderate-income persons to purchase or remain in their homes and ensure these households meet local code enforcement safety standards.

Actions planned to reduce lead-based paint hazards

Through the Homeowner Opportunity Assistance Program (HOAP) and the Homeowner Rehabilitation program, the City of East Lansing applies interim lead control standards. Homeowners that apply for either program must agree to have their home tested for lead paint as well as undergo the necessary interim lead paint control standards as presented in the contract work managed by Capital Area Housing Partnership.

Actions planned to reduce the number of poverty-level families

The City of East Lansing will continue to partner with Haven House, which is located within City limits. Haven House receives the largest percentage of the public service portion of East Lansing's CDBG

budget. On average, the organization serves approximately 300 individuals (100 families) annually.

Actions planned to develop institutional structure

The City of East Lansing's Department of Planning, Building, and Development will continue to act as the lead management agency in the execution and implementation of East Lansing's CDBG entitlement grant. City staff will continue to manage all financial expenditures and reporting methods to HUD.

Actions planned to enhance coordination between public and private housing and social service agencies

East Lansing's CDBG program staff will review the expenditure and performance reports of each non-profit subrecipient of CDBG funds. Additionally, staff will conduct monitoring visits and periodically check-in with agency representatives regarding their programming. CDBG program staff speak to a representative of each subrecipient agency at least once every three months.

Discussion:

The City of East Lansing values its residents and strives to provide 'quality services for a quality community.' CDBG program staff will continue to partner with various non-profits as well as other City departments to provide essential services to persons in need.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

This area is not applicable to the City of East Lansing at this time.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

