

CITY OF EAST LANSING

FY2022 BUDGET, TAX RATE AND FEE SCHEDULE RESOLUTION

WHEREAS, the City Manager presented the preliminary FY2022 budget to the City Council on April 13, 2021, and;

WHEREAS, a public hearing was held on the budget on May 11, 2021, and;

WHEREAS, the City Council has held additional workshop sessions to discuss and debate the proposed budget;

WHEREAS, the City Council may levy, pursuant to Section 1 of 1877 PA 164, being MCL 397.201, a tax of not to exceed 2 mills on the dollar annually on all the taxable property in the City to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, and;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of East Lansing hereby levies 2 mills on the dollar annually on all the taxable property in the City as set forth in Section 3 of this budget, tax rate and fee resolution, with said funds to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, except as otherwise required by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of East Lansing hereby adopts the FY2022 budget and sets the tax rates and certain other rates and fees as shown below.

SECTION 1. The following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022, according to the following schedule:

SCHEDULE A. GENERAL FUND

General Government	\$ 5,865,590
Public Safety	26,060,035
Public Works	2,599,335
Culture and Recreation	1,352,650
Health and Welfare	15,660
Community and Economic Development	1,111,535
Transfers Out to Other Funds	2,550,440
TOTAL GENERAL FUND	<u><u>\$ 39,555,245</u></u>

SCHEDULE B. INCOME TAX FUND

General Government	\$ 4,042,390
Transfers Out to Other Funds	8,279,000
TOTAL INCOME TAX FUND	<u><u>\$ 12,321,390</u></u>

SCHEDULE C. MAJOR STREET FUND

Public Works	\$ 4,633,595
Transfers Out to Other Funds	961,250
TOTAL MAJOR STREET FUND	<u><u>\$ 5,594,845</u></u>

SCHEDULE D. LOCAL STREET FUND

Public Works	\$ 2,770,565
Debt Service	137,750
TOTAL LOCAL STREET FUND	\$ 2,908,315

SCHEDULE E. PARKS & RECREATION FUND

Culture and Recreation	\$ 4,048,475
Transfers Out to Other Funds	7,000
TOTAL PARKS & RECREATION FUND	\$ 4,055,475

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Public Works	\$ 2,408,775
TOTAL SOLID WASTE MANAGEMENT FUND	\$ 2,408,775

SCHEDULE G. PRIME TIME SENIORS FUND

Culture and Recreation	\$ 426,095
Replenish Fund Equity	11,185
TOTAL PRIME TIME SENIORS FUND	\$ 437,280

SCHEDULE H. DRUG FORFEITURE FUND

Replenish Fund Equity	\$ 50
TOTAL DRUG FORFEITURE FUND	\$ 50

SCHEDULE I. LIBRARY FUND

Culture and Recreation	\$ 3,752,925
TOTAL LIBRARY FUND	\$ 3,752,925

SCHEDULE J. PUBLIC ART FUND

Culture and Recreation	\$ 73,035
TOTAL PUBLIC ART FUND	\$ 73,035

SCHEDULE K. ART FESTIVAL FUND

Culture and Recreation	\$ 228,660
TOTAL ART FESTIVAL FUND	\$ 228,660

SCHEDULE L. DEBT SERVICE FUND

Debt Service	\$ 398,620
TOTAL DEBT SERVICE FUND	\$ 398,620

SCHEDULE M. CAPITAL IMPROVEMENT FUND

General Government	\$ 85,000
Debt Service	181,570
TOTAL CAPITAL IMPROVEMENT FUND	\$ 266,570

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Culture & Recreation	\$ 1,298,775
Replenish Fund Equity	334,665
TOTAL PARKS CAPITAL IMPROVEMENT FUND	\$ 1,633,440

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Parking System	\$ 2,443,070
Debt Service	961,540
Transfers Out to Other Funds	804,760
TOTAL AUTOMOBILE PARKING SYSTEM FUND	\$ 4,209,370

SCHEDULE P. BUILDING AUTHORITY FUND

Parking System	\$ 6,715
Debt Service	830,900
TOTAL BUILDING AUTHORITY FUND	\$ 837,615

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Public Works	\$ 28,171,145
Debt Service	6,897,180
TOTAL SEWAGE DISPOSAL SYSTEM FUND	\$ 35,068,325

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Public Works	\$ 8,229,370
Debt Service	139,420
TOTAL WATER SUPPLY SYSTEM FUND	\$ 8,368,790

SCHEDULE S. COMPUTER SERVICES FUND

General Government	\$ 1,597,120
Replenish Fund Equity	276,275
TOTAL COMPUTER SERVICES FUND	\$ 1,873,395

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

General Government	\$ 5,512,440
Debt Service	559,750
Replenish Fund Equity	333,440
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	\$ 6,405,630

SCHEDULE U. INSURANCE & BENEFITS FUND

General Government	\$ 7,220,855
Replenish Fund Equity	82,655
TOTAL INSURANCE & BENEFITS FUND	\$ 7,303,510

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 4,319,465
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	\$ 4,319,465

SCHEDULE W. ECONOMIC DEVELOPMENT CORPORATION

Community and Economic Development	\$ 3,000
TOTAL ECONOMIC DEVELOPMENT CORPORATION	<u>\$ 3,000</u>

SCHEDULE X. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 774,020
Debt Service	223,270
Transfers Out to Other Funds	488,395
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$ 1,485,685</u>

SCHEDULE Y. DOWNTOWN MANAGEMENT AUTHORITY FUND

Community and Economic Development	\$ 54,555
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	<u>\$ 54,555</u>

SCHEDULE Z. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Community and Economic Development	\$ 476,000
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	<u>\$ 476,000</u>

SECTION 2. It is estimated that the following revenues will be available during the fiscal year beginning on July 1, 2021 and ending June 30, 2022, to meet the foregoing appropriations, according to the following schedule:

SCHEDULE A. GENERAL FUND

Property Taxes	\$ 14,158,595
Marijuana Taxes	56,000
Intergovernmental Revenue	9,935,855
Fines & Forfeitures	1,162,000
Licenses & Permits	2,095,200
Charges for Services	2,443,625
Rental Income	596,420
Franchise Fees	1,770,000
Other Miscellaneous Revenue	1,600
Interest Income	140,000
Other Financing Sources:	
Transfer In From Other Funds	7,101,000
Reappropriated Fund Equity	94,950
TOTAL GENERAL FUND	<u>\$ 39,555,245</u>

SCHEDULE B. INCOME TAX FUND

Income Taxes	\$ 12,321,390
TOTAL INCOME TAX FUND	<u>\$ 12,321,390</u>

SCHEDULE C. MAJOR STREET FUND

Intergovernmental Revenue	\$ 4,158,000
Charges for Services	5,000
Interest Income	6,300
Other Financing Sources – Reappropriated Fund Equity	1,425,545
TOTAL MAJOR STREET FUND	\$ 5,594,845

SCHEDULE D. LOCAL STREET FUND

Intergovernmental Revenue	\$ 1,203,000
Charges for Services	9,900
Interest Income	6,200
Other Financing Sources:	
Transfer In From Other Funds	1,668,050
Reappropriated Fund Equity	21,165
TOTAL LOCAL STREET FUND	\$ 2,908,315

SCHEDULE E. PARKS & RECREATION FUND

Intergovernmental Revenue	\$ 12,000
Charges for Services	1,292,680
Rental Income	355,550
Community Support	165,000
Interest Income	1,000
Other Financing Sources – Transfer In From Other Funds	2,229,245
TOTAL PARKS & RECREATION FUND	\$ 4,055,475

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Property Taxes	\$ 1,985,105
Intergovernmental Revenue	15,000
Charges for Services	309,400
Community Support	4,000
Interest Income	7,500
Other Financing Sources – Reappropriated Fund Equity	87,770
TOTAL SOLID WASTE MANAGEMENT FUND	\$ 2,408,775

SCHEDULE G. PRIME TIME SENIORS FUND

Intergovernmental Revenue	\$ 5,000
Charges for Services	108,000
Rental Income	200
Community Support	170,700
Interest Income	500
Other Financing Sources – Transfer In From Other Funds	152,880
TOTAL PRIME TIME SENIORS FUND	\$ 437,280

SCHEDULE H. DRUG FORFEITURE FUND

Interest Income	\$ 50
TOTAL DRUG FORFEITURE FUND	\$ 50

SCHEDULE I. LIBRARY FUND

Property Taxes	\$ 2,169,180
Intergovernmental Revenue	99,505
Fines & Forfeitures	2,300
Charges for Services	4,100
Rental Income	1,200
Community Support	337,100
Other Miscellaneous Revenue	2,200
Interest Income	20,000
Other Financing Sources – Reappropriated Fund Equity	1,117,340
TOTAL LIBRARY FUND	\$ 3,752,925

SCHEDULE J. PUBLIC ART FUND

Community Support	\$ 25,000
Interest Income	800
Other Financing Sources:	
Transfer In From Other Funds	21,670
Reappropriated Fund Equity	25,565
TOTAL PUBLIC ART FUND	\$ 73,035

SCHEDULE K. ART FESTIVAL FUND

Intergovernmental Revenue	\$ 24,000
Charges for Services	13,000
Rental Income	64,200
Community Support	90,000
Other Miscellaneous Revenue	9,750
Other Financing Sources:	
Transfer In From Other Funds	10,000
Reappropriated Fund Equity	17,710
TOTAL ART FESTIVAL FUND	\$ 228,660

SCHEDULE L. DEBT SERVICE FUND

Other Financing Sources – Transfer In From Other Funds	\$ 398,620
TOTAL DEBT SERVICE FUND	\$ 398,620

SCHEDULE M. CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 115,705
Other Financing Sources:	
Transfer In From Other Funds	110,865
Reappropriated Fund Equity	40,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 266,570

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 1,186,240
Interest Income	1,000
Other Financing Sources – Transfer In From Other Funds	446,200
TOTAL PARKS CAPITAL IMPROVEMENT FUND	\$ 1,633,440

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Intergovernmental Revenue	\$ 157,570
Fines & Forfeitures	3,000
Charges for Services	3,405,300
Rental Income	21,615
Other Miscellaneous Revenue	30,000
Interest Income	18,000
Other Financing Sources:	
Contributions In From Other Funds	147,555
Reappropriated Equity	426,330
TOTAL AUTOMOBILE PARKING SYSTEM FUND	\$ 4,209,370

SCHEDULE P. BUILDING AUTHORITY FUND

Rental Income	\$ 30,355
Interest Income	2,500
Other Financing Sources – Transfer In From Other Funds	804,760
TOTAL BUILDING AUTHORITY FUND	\$ 837,615

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Intergovernmental Revenue	\$ 3,939,810
Charges for Services	12,549,560
Rental Income	9,255
Interest Income	59,850
Other Financing Sources:	
Debt Proceeds	18,000,000
Reappropriated Equity	509,850
TOTAL SEWAGE DISPOSAL SYSTEM FUND	\$ 35,068,325

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Charges for Services	\$ 6,252,600
Interest Income	21,000
Other Financing Sources – Reappropriated Equity	2,095,190
TOTAL WATER SUPPLY SYSTEM FUND	\$ 8,368,790

SCHEDULE S. COMPUTER SERVICES FUND

Rental Income	\$ 1,513,140
Interest Income	7,000
Other Financing Sources – Reappropriated Equity	353,255
TOTAL COMPUTER SERVICES FUND	\$ 1,873,395

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

Charges for Services	\$ 159,465
Rental Income	4,670,460
Interest Income	40,000
Other Financing Sources:	
Sale of Assets	260,000
Reappropriated Equity	1,275,705
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	\$ 6,405,630

SCHEDULE U. INSURANCE & BENEFITS FUND

Charges for Services	\$ 7,253,510
Interest Income	50,000
TOTAL INSURANCE & BENEFITS FUND	\$ 7,303,510

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 4,315,145
Other Financing Sources – Reappropriated Equity	4,320
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	\$ 4,319,465

SCHEDULE W. ECONOMIC DEVELOPMENT CORPORATION

Interest Income	\$ 10
Other Financing Sources – Reappropriated Equity	2,990
TOTAL ECONOMIC DEVELOPMENT CORPORATION	\$ 3,000

SCHEDULE X. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,142,630
Rental Income	110,250
Community Support	100,000
Other Miscellaneous Revenue	20
Interest Income	6,035
Other Financing Sources:	
Sale of Assets	40,000
Reappropriated Equity	86,750
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 1,485,685

SCHEDULE Y. DOWNTOWN MANAGEMENT AUTHORITY FUND

Special Assessments	\$ 44,405
Community Support	5,000
Other Miscellaneous Revenue	5,000
Interest Income	150
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	\$ 54,555

SCHEDULE Z. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Property Taxes	\$ 476,000
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	\$ 476,000

SECTION 3. There are hereby levied 16.3552 mills of tax on each \$1,000 of taxable value for the purpose of raising property taxes as set forth in the foregoing estimates of revenue. The estimates of the valuation of property are \$1,199,256,355. The estimated rate of collection is 100 percent. The millage rate is comprised of 1.8250 solid waste millage and 12.5362 operating mills; along with 1.9940 mills for the Library pursuant to section 1 of 1877 PA164.

SECTION 4. There is hereby levied 1.7007 mills of tax on each \$1,000 of taxable value on the real and tangible personal property not exempt by law on all properties located within the Downtown Development Authority District for the purpose of financing the operations of the Downtown Development Authority.

SECTION 5. Pursuant to the provisions of MCL211.44(3), the City Treasurer is hereby authorized to add a 1% property tax administration fee to all taxes collected by the City. The City Treasurer is hereby authorized to and shall impose an additional 3% collection fee established by Section 11.18 of the East Lansing City Charter for any July taxes paid after August 31 and the City Treasurer is further authorized to and shall impose a late penalty charge of 3% as established by MCL211.44(3), for any December taxes paid after February 14.

The City Treasurer is also authorized to waive the 3% collection fee and the 3% late penalty charge for the homestead property of certain senior citizens, paraplegics, quadriplegics, veterans, servicemen or women, widows, totally and permanently disabled persons, or blind persons who meet the eligibility requirements of MCL211.44(3) and who file a claim for credit for the homestead property with the City Treasurer if that person has not received a credit before February 15.

SECTION 6. For the purpose of prudent and efficient financial management, the City Manager or designee may reallocate appropriations within all funds within certain limitations. For the General Fund, Debt Service, and Special Revenue Funds, the City Manager may reallocate within the subtotals outlined in Section 1 above. If appropriations between subtotals are necessary, or an increase in the total appropriation of a fund is necessary, then Council action will be required. The City Manager or designee may increase appropriations for Enterprise and Internal Service Funds individually, if and only if, actual revenues will clearly exceed estimated revenues for a given fund. The City Council is to be notified of all appropriation increases and strictly reserves the right to appropriate fund balance or net position. Prior to fiscal year end, for those accounts which can be foreseen, the City Manager shall apprise City Council and seek authorization for any final appropriation adjustments necessary because the appropriations are in excess of these limits.

SECTION 7. FY2022 Free Parking - The Parking Administrator is authorized to offer free or promotional parking for the following dates:

Free Parking Holidays

New Year's Eve Day, December 31	Labor Day, September 6
New Year's Day, January 1	Thanksgiving Day, November 25
Memorial Day, May 30	Christmas Eve Day, December 24
Independence Day, July 4	Christmas Day, December 25

SECTION 8. FY2022 Fee Schedule Per Budget - Fees are subject to change if there is a necessity during the year for the City to purchase additional items at adjusted costs. Annually, on April 1, the City Manager will certify all unpaid charges for such services furnished to any premise which on March 31 preceding have remained unpaid for a period of six months to the city assessor who shall place the same on the next roll of the City. Such charges so assessed shall be collected in the same manner as general city taxes.

SECTION 8. FY2022 Fee Schedule Per Budget cont.

Per FY2022 Budget

GENERAL FUND	
Business Licenses and Permits Fee Schedule (City Clerk)	
AMUSEMENT AND VIDEO ARCADE	
<i>Maximum Permitted Occupancy</i>	Annual Fee
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant
<i>Additional late hours fee for hours 10:00 p.m. to 2:00 a.m.</i>	
BACKYARD CHICKENS (section 4-4) <i>Up to four (4) chickens</i>	
Five (5) year permit	\$25.00
BUS (See MOTOR BUS)	
DANCEHALL	
Annual fee	\$100.00
<i>Restaurants which hold a current entertainment license as required by section 8-251 shall be exempt from the annual fee.</i>	
DOMESTIC PARTNER CERTIFICATE	
Resident Fee	\$20.00
Non-Resident Fee	\$30.00
Certified Copy Replacement	\$5.00
ELECTRIC SKATEBOARD (SCOOTER)	
Annual fee	\$2,500.00
Plus per ride fee	\$.10 per ride
ENTERTAINMENT:	
The annual entertainment license fee shall be an amount determined according to the following schedule:	
<i>Maximum Permitted Indoor Occupancy</i>	
0 to 150	\$50.00
Over 150	An amount equal to the annual restaurant license fee
Additional late hour fee between 12:00 a.m. and 8:00 a.m.	50% of annual restaurant license fee
<i>New establishments, except those that have or obtain a liquor license shall be exempt from payment of license fees during the first two years of operation</i>	
JUNK DEALERS (section 30-31)	\$50.00
MEDICAL MARIHUANA CAREGIVER	
Initial Application Fee	\$275.00
Renewal Application Fee	\$525.00
Replacement/Updated Certificate	\$10.00
MOTOR BUS (section 8-471)	
Each Bus - Annual Fee	\$5.00
Each Company - Annual Fee	\$100.00
<i>(Except a regional motor bus company operated by a public authority of which the city is a member shall be exempt from payment of all annual fees.)</i>	
NEWSPAPER VENDING MACHINE	
Annual Fee	\$11.00
PEDDLER, SOLICITOR OR TRANSIENT MERCHANT (section 8-131)	
On Foot:	
Per Day	\$6.00
Per Month	\$21.00

Per Year	\$51.00
With Vehicle:	
Annual Fee	\$62.50
Plus Per Person Annual Fee	\$6.25
PRECIOUS METAL/GEM DEALERS (section 30-31)	
Annual Fee	\$50.00
RESTAURANT	
Annual fee – Zone 1: Central Business District	
<i>Maximum Permitted Indoor Occupancy</i>	
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
<i>Maximum Permitted Indoor Occupancy</i>	
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant
Annual fee – Zone 2: All areas of the city not included in zone 1	50% of annual fee for zone 1 establishments
Application fee for initial restaurant license	\$80.00
Transfers of restaurant ownership	\$275.00
<i>New establishments, except those that have or obtain a liquor license, shall be exempt from payment of license fees during the first two years of operation.</i>	
<i>Hotel and motel guestrooms shall not be considered in determining the maximum permitted indoor occupancy of a restaurant.</i>	
RUBBISH COLLECTOR (section 36-88)	
Annual Fee	\$21.00
SECOND HAND GOODS (section 30-31)	\$51.00
TAKE-OUT STORES	
Annual Fee:	
Zone1: Central business district	\$400.00
Zone2: All areas of the city not included in zone 1	\$200.00
TOBACCO RETAILER (section 26-436)	
3-Year Term	
Per Vending Machine	\$51.00
Other Retailer Per Location	\$118.00
USED AUTOMOBILES (section 30-61)	
Initial License	\$150.00
Annual Renewal	\$100.00
Plus for each site over 1 - Annual Fee	\$50.00
WRECKERS (section 8-501)	
Initial License	\$51.00
Annual Renewal	\$26.00
Each Wrecker Annual Fee	\$5.00
COAL TAR SEALANT ANNUAL REGISTRATION	\$25.00
Other	
City of East Lansing copy charge	\$2.00 for the first page; \$.10 each additional page thereafter
Assessing	
BS&A Data Base List	\$1,200.00
City Clerk	
Certified Documents (<i>FOIA & non-FOIA requests</i>)	\$11.00
Notary Services (per page) (<i>FOIA & non-FOIA requests</i>)	\$6.00
Voter Information Requests:	
Set-up fee/ Formatting	No Charge

Paper per page	No Charge
Labels per page	No Charge
Email	No Charge
Compact Disc	No Charge
Parks and Recreation	
Parks, Recreation, Open Space and Greenways Plan	\$15.00
Treasury	
Complete Tax Roll (per season)	\$600.00
Returned Payment Fee – (the remitter is charged this fee)	\$35.00
Residential Parking Permits (per ordinance)	
Replacement of lost/stolen permit	\$5.00/each
Temporary permits for home business (undated; up to 60/month)	\$.50/each
Police	
Labor costs directly associated with necessary searching for, locating & examining the records:	
Per Hour	\$26.56
Per 15 Minutes (all partial increments rounded down)	\$6.64
Labor costs for review & separation and deletion of exempt & nonexempt material:	
Per Hour	\$85.45
Per 15 Minutes (all partial increments rounded down)	\$21.36
Cost of non-paper media:	
DVD-R	\$.22/each
USB Drive	\$4.00/each
Cost of paper copies	\$.05/copy
Labor costs directly associated with duplication or publication:	
Per Hour	\$26.56
Per 6 Minutes (all partial increments rounded down)	\$2.66
Notary Service	\$10.00
<i>Security Clearance will be figured using the above fee schedule.</i>	
Impound Lot Fee	\$30.00/vehicle/day
Preliminary Breath Test (PBT)	\$10.00
Fingerprint Card	\$9.00/card
Fire	
Medical Transport Ambulance Fee	
ALS Non-Emergent (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$45.00
ALS Emergent (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$45.00
ALS-2 (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$45.00
Hazardous Materials Cost Recovery Fees	
Fire Department Engine or Ladder Truck (per hour)	\$250.00
Fire Tender, Ambulance, Brush Engine or ATV (per hour)	\$125.00
Fire Hazmat or Rescue Unit (per hour)	\$400.00
Mileage Car or Command (per mile)	\$0.68
Mileage Pick-up (per mile)	\$0.90
Personnel Costs	Employee Rate + Benefits
Consumables billed at replacement costs for peat sorb	Minimum of \$2.00 per/lb

OCCUPATION OF STREETS, ALLEYS & RIGHT-OF-WAYS PERMIT FEES & DEPOSITS	
Drive Approach and/or Sidewalk Within Public ROW:	
Residential Permit (Includes Inspection)	\$149.00
Commercial Permit (Includes Inspection)	\$191.00
Additional Cost to Review Traffic Control Plan if Required	\$97.00
Water, Sanitary Sewer, or Storm Sewer Lead Installation/Repair/Replacement:	
Permit- Installation/Repair/Replacement Water and Sewer Services	\$100.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Within Public Right-of-Way (2 hours)	\$166.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Outside Public Right-of-Way	\$83.00
Additional Cost to Review Traffic Control Plan if Required	\$97.00
Additional Inspection Cost (normal business hours)	\$83.00/hr
Additional Inspection Cost (outside normal business hours)	\$116.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.51/sft
Utility Company Installation/Repair/Replacement within Public Right-of-Way:	
Permit- Installation/Repair/Replacement Private Utility	\$133.00
Inspection- Installation/Repair/Replacement of Private Utility Within Public Right-of-Way (2 hours)	\$166.00
Additional Cost to Review Traffic Control Plan if Required	\$97.00
Additional Inspection Cost	\$93.00/hr
Additional Inspection Cost (outside normal business hours)	\$116.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.51/sft
Use or Obstruction in ROW: (Including Street & Lane Closures): ⁽¹⁾	
Local Street (Permit & Inspection)	
First 3 Days	\$222.00
Additional Days	\$41.00/day
Extension of Original Permit	\$66.00 plus \$41.00/day
Major Street (Permit & Inspection)	
First 3 Days	\$303.00
Additional Days	\$49.00/day
Extension of Original Permit	\$100.00 plus \$49.00/day
<i>⁽¹⁾ -A deposit may be required if deemed necessary by Director of Public Works and Environmental Services. The amount will be determined based on the scope of work.</i>	
Annual Public Utility Tree Trimming Permit	\$280.00/year
Oversize/Overweight Loads:	
Annual Cab Card	\$191.00/Unit
Individual Permits	\$100.00/Unit
Traffic Impact Study:	
Administrative Review	\$321.00
Third Party Review	Direct Costs Plus 5%
Wetlands Delineation Verification:	
Administrative Review	\$415.00
Third Party Review	Direct Costs Plus 5%

Wetlands Permit:	
Administrative Review	\$1,290.00
Third Party Review	Direct Costs Plus 5%
Additional Review Cost/Hour	\$101.00/hr
Special Permits:	
Engineering Administrator	\$101.00/hr
Assistant Engineering Administrator	\$91.00/hr
Senior Design Engineer	\$81.00/hr
Design Engineer	\$73.00/hr
Engineering Technician	\$67.00/hr
Road Closures for Parades/Block Parties/etc.:	
(Must be approved by City Council)	No Charge
Tree Removal and Land Clearing Activities	
	No Charge
Permit Compliance Violation Notice	\$233.00/notice
Permit Compliance Cease and Desist/Per Notice	\$465.00/notice
Review of Plans Requiring MDEQ Sewer or Water Permits	\$1,500.00
Penalty for Starting Work Without a Permit	Permit Fee Is Doubled
GRADING & SOIL EROSION & SEDIMENTATION CONTROL PERMIT FEES & DEPOSIT/BONDS	
Post Construction Storm Water	
Review and Permit	\$1,500.00
Performance Bond	Cost based on the total estimated construction cost of the approved components of the stormwater management system
Single Family & Duplex Residences:	
First Acre	\$568.00
Each Additional Acre	\$116.00/acre
Duration of Original Permit	12 Months
Renewal of Permit	50% of Original Permit
Duration of Renewal Permit	3 Months
Bond Amount	\$500.00
Issuance of Notice of Violation	\$292.00/violation
Issuance of Cease & Desist Order	\$635.00/order
Penalty for Starting Work Without a Permit	Permit Fee Is Doubled
Non-Single Family & Duplex Residential Properties:	
First Acre	\$1,196.00
Additional Acres Up to 10.0 Acres	\$182.00/acre
Each Additional Acre Over 10.0 Acres	\$133.00/acre
Duration of Original Permit	12 Months
Renewal of Permit	50% of Original Permit
Duration of Renewal Permit	6 Months
Bond Amount	\$2,000.00 for first 2 acres or fraction thereof plus \$750/acre thereafter

Issuance of Notice of Violation	\$292.00/violation
Issuance of Cease & Desist Order	\$768.00/order
- Permit fees include all routine inspections by Engineering Staff.	
- All fees based on acreage will be rounded upward to the nearest whole acre.	
Penalty for Starting Work Without a Permit	Permit Fee Is Doubled
HANG BANNER AT PATRIARCHE PARK & MICHIGAN AVENUE	\$35.00
Resident Yard Signs - Dog Clean Up	\$6.00
PATRIARCHE PARK RENTAL (new rates effective January 1st)	
Open Area - 1/2 day (per table)	\$5.00
Pavilion - 1/2 day (per section, 6 tables)	\$50.00
Open Area - All Day (per table)	\$6.00
Pavilion - All Day (per section, 6 tables)	\$70.00
- Open Area - 5 areas available, 1-20 tables can be placed for a reservation	
- Pavilion - 4 sections available, 6 tables included in each section	
- Entire Park - includes pavilion, open areas (with no limit on tables), ball fields, and tennis courts	
HOUSING LICENSING AND INSPECTION FEE SCHEDULE	
INSPECTION FEES ⁽²⁾	
Class I Annual	\$165.00
Class II Annual	\$165.00
Class III Annual	\$165.00
Class IV Annual	\$165.00
Class V Annual	\$3.85 ⁽³⁾
Class VI Annual	\$325.00
Class I Reinspection	\$82.00
Class II Reinspection	\$82.00
Class III Reinspection	\$82.00
Class IV Reinspection	\$82.00
Class V Reinspection	\$0.95 ⁽³⁾
Class VI Reinspection	\$91.00
Class I No Show	\$82.00
Class II No Show	\$82.00
Class III No Show	\$82.00
Class IV No Show	\$82.00
Class V No Show	\$145.00
Class VI No Show	\$100.00
Class I Complaint	\$165.00
Class II Complaint	\$165.00
Class III Complaint	\$165.00
Class IV Complaint	\$165.00
Class V Complaint	\$165.00
Class VI Complaint	\$165.00
⁽²⁾ Per inspection except as noted	
⁽³⁾ Charge per licensed occupant with a minimum fee of \$165 for an annual inspection and \$82 for a reinspection	⁽³⁾ \$165/\$82
LICENSE FEES	
License Renewal Fee	\$240.00

Initial Rental License Fee	\$1,550.00
New Owner Review	\$250.00
Late Application Fee	\$0.00
All Trades Fee (includes 1 reinspection)	\$100 plus \$300 per inspector
All Trades Inspection ⁽⁴⁾	\$65.00
<i>⁽⁴⁾ For each trade inspector who must reinspect; for 2nd or more reinspections</i>	
LICENSED RENTAL PROPERTIES LIST	\$0.00
BUILDING FEES	
Application/Zoning Review/Base Fee (non-refundable) for all building permits	\$60.00
Building permit fees based on work not involving a square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$50.00
plus for each inspection	\$60.00
Building permit fees based on square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$50.00
plus the fees as figured in the below chart	
BUILDING PERMIT FEE CHART	
\$1.00 to \$2,000 total valuation	\$70.00
\$2,001 to \$25,000 total valuation	\$70 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000 total valuation	\$392 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000 total valuation	\$692 for the first \$50,000 plus \$10 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000 total valuation	\$1,192 for the first \$100,000 plus \$9 for each additional \$1,000 or fraction thereof
\$500,001 to \$1,000,000 total valuation	\$4,792 for the first \$500,000 plus \$7.75 for each additional \$1,000 or fraction thereof
\$1,000,001 to \$5,000,000 total valuation	\$8,667 for the first \$1,000,000 plus \$5.75 for each additional \$1,000 or fraction thereof
\$5,000,001 and up	\$31,667 for the first \$5,000,000 plus \$3.50 for each additional \$1,000 or fraction thereof
PLAN REVIEW FEES	
Building Valuation \$0 - \$50,000	No Charge
Building Valuation over \$50,000	8% of building permit fee
EMP - when required	2% of building permit fee
ROOFS	
Residential	\$170.00
Commercial	value of construction
SOLAR	
FOR SYSTEMS UNDER 10k	
Permit application	\$50.00
Initial inspection	\$60.00
Final inspection	\$60.00
DEMOLITION PERMIT FEES (Also require an application fee)	
Single-family or two-family dwelling	\$100.00
Private garage	\$68.00
Multi-family dwellings, commercial buildings	\$220.00

REINSPECTION FEE	\$60.00
APPEAL APPLICATION FILING FEE	\$150.00
COMMUNICATIONS AND LOW VOLTAGE WIRING REINSPECTION	\$60.00
MOVING PERMIT FEES (Also require an application fee):	
Mobile home with foundation	\$150.00
Mobile home to an existing foundation	\$125.00
All buildings and structures less than five hundred (500) square feet in area and less than seventeen (17) feet high when loaded	\$155.00
All buildings over five hundred (500) square feet in area or seventeen (17) feet high	\$310.00
INVESTIGATION INSPECTION FEE	\$80.00
LICENSE REGISTRATION FEE	\$15.00
INSPECTION FOR WHICH NO FEE IS INDICATED	\$75.00/hr
INSPECTION FEE OUTSIDE OF NORMAL BUSINESS HOURS	\$115.00/hr, Minimum \$115.00
PERMIT FEE SCHEDULE--MECHANICAL	
MECHANICAL FEES	
Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$60.00
Contractor registration fee	\$15.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
FURNACES	
Furnace and attached ducts (including chimney liner if required)	\$30.00
Add Roof Top Units	\$40.00
HEATERS AND VENT/DUCT INSTALLATION	
Each suspended, recessed wall or floor-mounted unit heater	\$30.00
Each single appliance vent/duct not included in an appliance permit	\$15.00
Relocate or replace existing water heater (base fee only)	\$15.00
Repair, alteration, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or system, including controls	\$30.00
BOILERS AND REFRIGERATION UNITS	
Add Air Conditioning (includes split systems)	\$30.00
Add Boiler Residential	\$50.00
Add Boiler Commercial (includes gas piping, venting and combustion air)	\$70.00
Add Commercial Refrigeration (self contained and split systems)	\$50.00
Add Hydronic Piping	\$25.00
AIR-HANDLERS AND ATTACHED DUCTWORK	
Each air-handling unit through 10,000 CFM	\$35.00
Each air-handling unit over 10,000 CFM	\$55.00
Each evaporative cooler other than portable type	\$20.00
VENTILATION, EXHAUST FANS AND HOOD SYSTEMS	
Each ventilation fan connected to a single duct	\$15.00
Ventilation system not under heating or air conditioning system permit	\$20.00
Each commercial type hood which is served by mechanical exhaust	\$65.00
GAS PIPING	
Gas piping system of 1 to 4 outlets	\$25.00

Gas piping system of 5 or more outlets	\$10.00
OTHER APPLIANCES OR EQUIPMENT	
Add Heat Pumps/Geo Thermal and Complete Residential	\$40.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00
PERMIT FEE SCHEDULE--ELECTRICAL	
ELECTRICAL FEES	
Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$60.00
Contractor registration fee	\$15.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
Service through 200 amp	\$35.00
Over 200 amp to 600 amp	\$40.00
Over 600 amp to 800 amp	\$80.00
Over 800 amp – each amp	\$0.16
CIRCUITS	
120v each	\$9.00
LIGHTING FIXTURES AND SMOKE DETECTORS	
Lighting Fixtures/Smoke Detectors Per 25 Units	\$17.00
APPLIANCES AND HVAC RELATED	
Appliances, Climate Control and Power Outlets 220v	
Dishwasher, Garbage Disposal, etc.	\$8.00
Ranges, Dryers, etc.	\$10.00
Furnace, Heat Pump, etc.	\$10.00
Electric Heating Units (Baseboard)	\$13.00
POWER APPARATUS	
Up to and including 1 hp, kw or kvar, each	\$13.50
Over 1 to 10, each	\$20.50
Over 10 to 50, each	\$68.00
Over 50 to 100, each	\$136.00
Over 100	\$205.00
SOLAR PANEL MODULES, EACH	\$10.00
BUSWAYS AND FEEDERS	
Busways and feeders, each 50 feet	\$27.00
SIGNS, OUTLINE LIGHTING, MARQUEE, EACH	
Signs, outline lighting, marquee, each	\$27.00
FIRE ALARM SYSTEMS	
1 to 20 devices and panel	\$105.00
Over 20 devices, each	\$9.00
SWIMMING POOLS, SPAS, HOT TUBS OR SIMILAR FIXTURES	
Swimming pools, spas, hot tubs, each	\$32.00
MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS	
Miscellaneous apparatus	\$13.50
DATA/TELECOM OUTLETS 1-19 EACH	\$5.00
DATA/TELECOM OUTLETS 20-300	\$100.00

OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00
PERMIT FEE SCHEDULE – PLUMBING	
PLUMBING FEES	
Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$60.00
Contractor registration fee	\$15.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
FIXTURES	
Each plumbing fixture or set of fixtures on one trap (includes water and drain connections, piping and backflow protection)	\$10.00
SEWERS AND DRAINS	
Each building sewer	\$60.00
Building drain/building drain alteration	\$60.00
Grease oil interceptor	\$60.00
Grease waste piping/alteration or repair	\$60.00
Each back water valve installation	\$20.00
Rainwater systems - per drain (inside building)	\$15.00
WATER EQUIPMENT, APPLIANCES, AND DEVICES	
Water heater and/or vent	\$15.00
Installation, alternation, or repair of water piping and/or water treatment equipment (each fixture)	\$10.00
Lawn sprinkler system or meter and backflow devices	\$20.00
BACKFLOW PROTECTIVE DEVICE OTHER THAN ATMOSPHERIC TYPE	
VACUUM BREAKERS:	
2 inch in diameter and smaller	\$20.00
Over 2 inches in diameter	\$40.00
STACKS, VENTS, AND CONDUCTORS	
3 stories or less	\$20.00
Over 3 stories (per story)	\$15.00
Repair or change of drainage or vent piping fixture	\$10.00
STEAM GENERATOR	\$20.00
MEDICAL VACUUM	\$25.00
EACH MEDICAL GAS PIPING SYSTEM 1-4 OUTLETS	\$25.00
MEDICAL GAS PIPING SYSTEM OVER 5	\$10.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE—SIGNS		
SIGN CONSTRUCTION PERMIT FEES		
Display Area (Square Feet)		
0-10	\$30.00	
11-50	\$60.00	
51-75	\$90.00	
Over 75	\$150.00	
Banner application processing fee	\$20.00	
MODIFICATION OF EXISTING SIGN FEES		
Display Area (Square Feet)		
0-10	\$15.00	
11-50	\$30.00	
51-75	\$45.00	
Over 75	\$80.00	
PERMIT FEE SCHEDULE—PAVING (section 50-815)		
Reinspection Fee	\$60.00	
	\$30.00	
LAND DEVELOPMENT APPLICATION FEES		
Rezoning	\$1,100 + \$100/acre	
Site Plan or Special Use Permit		
Residential	\$1,100 + \$25/dwelling unit	
Nonresidential	\$1,100 + \$25/1,000 sq. ft. GFA + \$250/drive thru service lane and/or gasoline pump island	
Modification	\$1,100 + increment per new construction	
Administrative Only	\$250.00	
Medical Marihuana Facility	\$5,000.00	
Parking Plan (B-3)	\$1,100 + \$25/ 1,000 sq. ft. GFA	
Administrative Only	\$250.00	
Combined applications (i.e., rezoning + SUP/site plan)	Larger fee +1/2 second fee	
Zoning Variance	\$300.00	
Subdivisions		
Tentative Preliminary	\$1,100 + \$25/lot	
Final Preliminary	\$300.00	
Final Plat	\$25.00/lot	
Lot Split	\$525.00	
Administrative Only	\$225.00	
Certificate of Appropriateness (required public hearing by Historic District Commission)	Fee rescinded December 6, 2006 ⁽⁵⁾	
Zoning Compliance Letters	\$200.00/letter	
Brownfield Plan Application/Review Fee	1% of request not to exceed \$25,000	
⁽⁵⁾ Per City of East Lansing Resolution 2006-1 adopted February 7, 2006.		
GFA = Gross Floor Area of Building		
PARKS, RECREATION AND ARTS FUND		
	Resident	Non-Resident
East Lansing Softball Complex and Patriarche Park Ball Field Fees		
Youth Games (includes initial field preparation)		
East Lansing Baseball Club (per game)	\$20.00	N/A
Other Youth Leagues (per game)	\$20.00	\$35.00
East Lansing High School	Free	Free
Adult Games (includes initial field preparation)		
City Sponsored Leagues (per game)	\$20.00	N/A

Other Leagues (per game)	N/A	\$35.00
Youth and Adult Tournaments (Includes initial field preparation)		
Games (per game)	\$40.00	\$70.00
Games starting prior to 9a or later than 8p (per game)	\$40.00	\$90.00
Holiday Weekend (per game)	\$80.00	\$110.00
Holiday Weekend Games starting prior to 9a or later than 8p (per game)	\$80.00	\$130.00
Additional Services		
Full Field Preparation (per field)	\$20.00	\$20.00
Partial Field Preparation (per field)	\$10.00	\$10.00
Partial Field Preparation After 4 Games (per field)	Free	Free
Lights (per field)	\$15.00	\$15.00
Scoreboards (per field)	\$10.00	\$10.00
Recreational Field Rental (No field preparation)		
Game (per field) - 90 minutes	\$15.00	\$25.00
East Lansing Soccer Complex Field Fees		
Youth Games		
League Games (per game)	\$25.00	\$50.00
League Games on Weeknights & Weekend Early/Late Start Times (per game)	\$25.00	\$65.00
League Games in Stadium without Lights (per game)	\$25.00	\$70.00
League Games in Stadium with Lights (per game)	\$55.00	\$105.00
Tournament Games (per game)	\$48.00	\$60.00
Tournament Games in Stadium without Lights (per game)	\$75.00	\$95.00
Tournament Games in Stadium with Lights (per game)	\$95.00	\$115.00
Capital Area Classic Tournament (per game)	\$50.00	N/A
Summer High School Soccer League (team fee)	\$675.00	N/A
Adult Games		
League Games (per game)	\$54.00	\$65.00
League Games in Stadium without Lights (per game)	\$54.00	\$75.00
League Games in Stadium with Lights (per game)	\$105.00	\$130.00
Ultimate Frisbee (per game)	\$50.00	\$55.00
Youth Training		
Youth - 90 Minute Sessions (per field)	\$50.00	N/A
East Lansing Soccer Club - Season	\$5,000.00	N/A
Camps, Clinics and Tryouts		
Youth - 60 Minute Sessions (per field)	\$50.00	\$75.00
NPSL Team		
Games without Admission Fees without Lights (per game)	\$54.00	N/A
Games without Admission Fees with Lights (per game)	\$54.00	N/A
Games with Admission Fees (per game)	\$500.00	N/A
Team Training - 2 hours (per field)	\$40.00	N/A
Pavilion Rental		
Rate Per Hour - Maximum 4 Hours	\$50.00	\$50.00

East Lansing Family Aquatic Center		
Daily Passes		
Daily Pass	\$7.00	\$11.00
Daily Pass - After 5:00p	\$5.00	\$9.00
Daily Pass - Senior	\$5.00	\$9.00
Daily Pass - Senior - After 5:00p	\$4.00	\$8.00
10 Visit Passes		
10 Visit Passes	\$50.00	\$80.00
Season Passes		
First Family Member	\$85.00	\$135.00
Additional Family Member	\$65.00	\$85.00
Group Rates		
All-day pass with 3.5 hours reserved shade picnic structure (per person, min. 15)	\$5.00	\$7.00
East Lansing Hannah Community Center Passes		
Daily Passes		
Child (3-10)	\$3.00	\$5.00
Youth (11-18)	\$4.00	\$6.00
Adult (19-59)	\$6.00	\$9.00
Senior (60+)	\$4.00	\$6.00
Adult Weekend - Friday through Sunday (19-59)	\$6.00	\$9.00
10 Visit Passes		
Child (3-10)	\$15.00	\$30.00
Youth (11-18)	\$25.00	\$40.00
Adult (19-59)	\$40.00	\$55.00
Senior (60+)	\$25.00	\$40.00
Six Month Passes		
Adult (19-58)	\$160.00	\$215.00
Annual Passes		
Child (3-10)	\$96.00	\$153.00
Youth (11-18)	\$153.00	\$211.00
Adult (19-59)	\$235.00	\$300.00
Senior (60+)	\$157.00	\$215.00
Family	\$370.00	\$451.00
Combo Passes		
Annual Pass at Hannah and Season Pass at Aquatic Center		
Child (3-10)	\$126.50	\$204.00
Youth (11-18)	\$184.00	\$262.00
Adult (19-59)	\$241.00	\$319.00
Senior (60+)	\$184.00	\$262.00
Family	\$490.00	\$694.00
East Lansing Hannah Community Center Space Rental		
Room Rental (Hourly Rates)		
East Gym	\$33.00	\$38.00
East Gym - Premium Time (November - April)	\$40.00	\$45.00
West Gym	\$24.00	\$29.00

West Gym - Premium Time (November - April)	\$31.00	\$36.00
Banquet Hall	\$65.00	\$70.00
Banquet Hall - Weekend Hours (Friday 6:00p through Sunday)	\$75.00	\$80.00
Banquet Hall - Special Event (5 hour block)	\$350.00	\$375.00
Recital Room	\$25.00	\$30.00
Executive Conference Room	\$45.00	\$50.00
Executive Conference Room - Weekend Hours (Fri. 6p - Sunday)	\$50.00	\$55.00
Dance Studio	\$25.00	\$30.00
Classroom 235/237	\$29.00	\$34.00
Classroom 144	\$24.00	\$29.00
Classroom 142	\$24.00	\$29.00
Classroom 211	\$29.00	\$34.00
Executive Meeting Room	\$25.00	\$30.00
Auditorium (Without admission charge)	\$100.00	\$115.00
Auditorium (With Admission Fee)	\$100.00	\$115.00
Plus \$1 per person		
Auditorium - East Lansing Film Festival	\$58.00	N/A
Auditorium - Non-Profit Youth Organization Production Rate	\$2,000.00	\$2,000.00
Auditorium - Non-Profit Adult Organization Production Rate	\$2,000.00	\$2,000.00
Plus \$2 per person		
East Lansing Hannah Community Center Swim Lesson and Pool Rental Rates		
Programs		
5 Week Swim Lessons	\$35.00	\$40.00
6 Week Swim Lessons	\$42.00	\$47.00
8 Week Swim Lessons	\$54.00	\$59.00
Junior Lifeguard Class	\$70.00	\$75.00
Four (4) - Half Hour Private Swim Lessons	\$70.00	\$75.00
Four (4) - Half Hour Semi-Private Swim Lessons	\$55.00	\$60.00
Masters Swim (20 Hours)	\$73.00	\$78.00
Water Aerobics (16 Classes)	\$80.00	\$85.00
Swim Pool Rental (per hour)	\$60.00	\$65.00
East Lansing Farmer's Market		
Vendor Fee		
Annual	\$330.00	\$440.00
Weekly	\$30.00	\$40.00
Before & After School and Summer Kids Camp		
Before & After School Program		
Registration Fee	\$50.00	\$50.00
Before School - Non-Sibling	\$6.00	\$6.00
Before School - Sibling	\$5.00	\$5.00
After School - Non-Sibling	\$12.00	\$12.00
After School - Sibling	\$10.00	\$10.00
Half Day - Non-Sibling	\$25.00	\$25.00
Half Day - Sibling	\$22.00	\$22.00
Late Start - Non-Sibling	\$16.00	\$16.00
Late Start - Sibling	\$14.00	\$14.00
Field Trip Fee	\$7.00	\$7.00
Winter & Spring Break Care - Full Day - Non-Sibling	\$40.00	\$40.00
Winter & Spring Break Care - Full Day - Sibling	\$35.00	\$35.00

Summer Kids Camp		
Registration Fee	\$30.00	\$30.00
Full Week - Non-Sibling	\$185.00	\$190.00
Full Week - Sibling	\$160.00	\$165.00
Full Day - Non-Sibling	\$38.00	\$39.00
Full Day - Sibling	\$33.00	\$34.00
Recreation and Arts Program Fees		
Ceramic Classes		
Adult Classes (6 weeks)	\$96.00	\$101.00
Youth Classes (5 Classes)	\$62.00	\$67.00
Ceramic Supply Fee (per session fee)	\$5.00	\$5.00
Open Lab Fee	\$11.00	\$16.00
Lab Only Fee (6 weeks)	\$60.00	\$65.00
Art Classes		
Adult		
Adult Painting (8 classes)	\$140.00	\$145.00
Adult Drawing Classes (8 classes)	\$140.00	\$145.00
Youth		
Youth Art Workshops (4 classes)	\$40.00	\$45.00
Youth Art Explorers (4 classes)	\$60.00	\$65.00
Dance Classes		
Youth		
Lil' Tykes Ballet (6 sessions)	\$45.00	\$50.00
Studio de Danse		
Dance Classes (monthly charge)		
45 Minute Classes	\$48.00	\$53.00
60 Minute Classes	\$50.00	\$55.00
75 Minute Classes	\$52.00	\$57.00
Recital	\$75.00	\$75.00
Registration	\$15.00	\$15.00
Enrichment & Special Events		
Babysitting	\$65.00	\$70.00
Specialty Camps (various)	\$100 - \$350	\$105 - \$355
Elementary Dances (per person)	\$14.00	\$15.00
Fitness Classes		
Adult		
Tai Chi (10 sessions)	\$46.00	\$51.00
Yoga Classes (6 sessions)	\$65 - \$70	\$70 - \$75
Group Fitness (6 sessions)	\$36 - \$94	\$48 - \$99
Youth Camps		
Summer Youth Sports Camps	\$40 - \$100	\$40 - \$100
Buddy Basketball Camp	\$40.00	\$45.00
Fencing (15 sessions)	\$155.00	\$160.00
All-of-Us Express Children's Theatre Fees		
Tickets		
Non-Musical Adult	\$10.00	\$10.00

Non-Musical Youth	\$7.00	\$7.00
Musical Adult (18 & up)	\$12.00	\$12.00
Musical Youth (6-17)	\$8.00	\$8.00
Musical Pre-school (2-5)	\$5.00	\$5.00
School Shows	\$5.00	\$5.00
Adult (Riverwalk)	\$12.00	\$12.00
Youth (Riverwalk)	\$10.00	\$10.00
School Shows (Riverwalk)	\$7.00	\$7.00
Young Playwrights Program	\$15.00	\$15.00
Season Ticket Pack	\$70.00	\$70.00
Academies & Workshops		
Weekly Summer Drama Camp - Member (1 week)	\$135.00	\$135.00
Weekly Summer Drama Camp - Non-Member (1 week)	\$160.00	\$160.00
Weekly Summer Drama Camp - Member (2 weeks)	\$255.00	\$255.00
Weekly Summer Drama Camp - Non-Member (2 weeks)	\$295.00	\$295.00
Audition Workshop Member	\$10.00	\$10.00
Audition Workshop Non-Member	\$15.00	\$15.00
Production Participation Fees		
Cast - Member (Non-Musical)	\$110.00	\$125.00
Cast - Non-Member (Non-Musical)	\$110.00	\$125.00
Crew - Member	\$95.00	\$95.00
Crew - Non-Member	\$110.00	\$110.00
Guild Journeyman - Member	\$75.00	\$75.00
Guild Journeyman - Non-Member	\$90.00	\$90.00
Guild Master - Member	\$55.00	\$55.00
Guild Master - Non-Member	\$70.00	\$70.00
Cast - Member (Musical)	\$125.00	\$125.00
Cast - Non-Member (Musical)	\$140.00	\$140.00
Studio Class	\$200.00	\$200.00
Miscellaneous Items		
DVD	\$25.00	\$25.00
DVD Musical	\$25.00	\$25.00
Best Wishes Ad	\$8.00	\$8.00
Show T-Shirt	\$18.00	\$18.00
Sports and Athletics		
Youth Recreation Leagues		
Baseball		
T-Ball League (per player)	\$65.00	\$70.00
Midget League (per player)	\$70.00	\$75.00
Midget League - Full Team (per player)	N/A	\$75.00
Little League (per player)	\$75.00	\$80.00
Little League - Full Team (per player)	N/A	\$75.00
Basketball		
Youth Basketball (per player)	\$70.00	\$75.00
Youth Basketball - Full Team (per player)	N/A	\$75.00
T-Shirts	\$15.00	\$15.00
Interscholastic Sports		
Basketball (12 games) (per player)	\$250.00	\$250.00
Basketball (10 games) (per player)	\$225.00	\$225.00

Cross Country (per player)	\$175.00	\$175.00
Track and Field (per player)	\$175.00	\$175.00
Volleyball (12 games) (per player)	\$250.00	\$250.00
Volleyball (10 games) (per player)	\$225.00	\$225.00
SOLID WASTE FUND		
Solid Waste Fees		
Bulk Refuse Tag (per tag)		\$20.00
Special Bulk Refuse (per tag) ⁽⁶⁾		\$43.50
⁽⁶⁾ -items with Freon refrigerant like freezers, air conditioners, refrigerators, etc.		
Yellow City Plastic Trash Bags (per roll of five)		\$9.75
Yardwaste		
Yard Waste Stickers (per sticker)		\$1.75
Easy Carts (trash)		
32 gallon trash cart		\$58.00
64 gallon trash cart		\$70.00
96 gallon cart		\$79.00
Replacing Recycling Carts ⁽⁷⁾		
32 gallon trash cart		\$45.00
64 gallon trash cart		\$50.00
96 gallon cart		\$55.00
⁽⁷⁾ -Cost for lost, stolen, destroyed or additional carts after the initial distribution		
Annual Service Fee (96 gallon trash cart)		\$94.50

PRIME TIME SENIORS' FUND	Member	Non-Member
Memberships		
Residents	\$25.00/year	
Non-Residents		\$35.00/year
On-Going Recreational Offerings		
Active Senior Exercise (drop-in/per session)	\$22.00	\$27.00
Adaptive Yoga (per 4 sessions)	\$20.00	\$25.00
Aqua Fitness (per session)	\$6.50	\$11.50
Line Dancing (per 4 sessions)	\$20.00	\$25.00
Pickleball (per 4 sessions)	\$10.00	\$12.50
Stretch, Flex, and Balance (per 4 sessions)	\$20.50	\$25.50
Stretch, Flex, and Balance Adv. (per 4 sessions)	\$20.50	\$25.50
Tai Ji Yang Style 24 (per 4 sessions)	\$20.00	\$25.00
Walking Club (drop-in/per session)	\$8.00	\$13.00
Zumba (per 4 sessions)	\$22.00	\$27.00
Social Events		
Annual Holiday Party	\$12.50	\$15.50
Fall Social Event	\$12.00	\$15.00
Open House Salad Luncheon	\$8.00	\$10.00
Rummage Sale at a Parking Garage (per space rental x 40 spaces)	\$35.00	\$0.00
Senior Picnic	\$5.00	\$7.00
Thanksgiving Luncheon	\$12.00	\$15.00
On-Going Social Activities		
Bridge Duplicate (per game)	\$3.00	\$4.00
Euchre (per hour)	\$2.00	\$3.00
Mah Jongg (per hour)	\$2.00	\$3.00
Scrabble (per hour)	\$2.00	\$3.00
Enrichment/Lifelong Learning		
All About Uber	\$5.00	\$5.00

Bearing Loss Retreat	\$60.00	\$60.00
Beginning Birding (per 4 sessions)	\$25.00	\$30.00
Beginning Meditation (per 3 sessions)	\$45.00	\$50.00
Brain Games (per multiweek session)	\$30.00	\$35.00
Continuing Italian (per 6 sessions)	\$60.00	\$65.00
Continuing Meditation (per 3 sessions)	\$45.00	\$50.00
Current Events (per session)	\$2.00	\$3.00
Fiction Book Discussion (per 6 sessions)	\$10.00	\$15.00
Grateful Living (per 4 sessions)	\$40.00	\$45.00
Intro to Italian (per 8 sessions)	\$60.00	\$65.00
Non-fiction Book Discussion (per session)	\$2.00	\$3.00
Now What? Steps to Take After DNA Testing	\$10.00	\$15.00
Online Security (per 3 sessions)	\$5.00	\$10.00
Packing Light	\$5.00	\$10.00
Power of Positive Shrinking (Your Home)	\$20.00	\$25.00
Read Aloud (per session)	\$2.00	\$3.00
Self-Care in Challenging Times (per 4 sessions)	\$40.00	\$45.00
Spanish Literature (per session)	\$2.00	\$3.00
Technology Series (per session)	\$15.00	\$20.00
The Future (per session)	\$2.00	\$3.00
What's So Funny? (per session)	\$2.00	\$3.00
Writing Pre-Need Obituaries	\$10.00	\$15.00
The Arts		
Beginning Drawing (per 3 sessions)	\$45.00	\$50.00
Beginning Ukulele (per 8 sessions)	\$64.00	\$69.00
Carving for Fun (per 3 sessions)	\$24.50	\$29.50
Continuing Drawing (per 4 sessions)	\$60.00	\$65.00
Copper Enameling (per 2 sessions)	\$45.00	\$50.00
Fairy Doors (per 2 sessions)	\$20.00	\$25.00
Humorous Illustration	\$60.00	\$65.00
Memoir Writing (per 8 sessions)	\$76.00	\$81.00
Mosaic Gazing Balls (per 4 sessions)	\$70.00	\$75.00
Mosaic Stepping Stones (per 2 sessions)	\$30.00	\$35.00
MSU Theater Script Class – MSU Department of Theatre (per 2 sessions)	\$40.00	\$45.00
No-Fire Tile Casting (per 5 sessions)	\$30.00	\$35.00
Painting Class (per 3 sessions a month)	\$55.00	\$60.00
Rhythmic Bands (per 2 sessions)	\$50.00	\$55.00
Stained Glass Panels (per 4 sessions)	\$95.00	\$100.00
Studio Tuesday (per session)	\$3.00	\$4.00
Ukulele (per 10 sessions)	\$50.50	\$55.50
Wire Form, Beginning Sculpture	\$60.00	\$65.00
Services		
Coffee with State Rep. Brixie	Free	N/A
Death Café (1 session/month)	\$2.00	\$2.00
Estate Planning with Ted Hughes (per session)	\$5.00	\$10.00
Five Wishes	\$5.00	\$10.00
Foot Care Clinic	\$25.00	\$25.00
Medicare Open Enrollment	Free	N/A
Medicare Presentation	Free	N/A
Prime Time Social Outings (No cost to Prime Time; cost to participants at venue)	Free	N/A
Prime Time Solos	Free	N/A
Recycle! East Lansing - Senior Pick-up	Free-subsidized by sponsorship	N/A
Technology Lab	Free	N/A

Wellness Workshops	Free	N/A
LIBRARY FUND		
Public Library Fines and Fees		
Late Fines		
Non-DVD Late Fines		\$.00/day
DVD Late Fines		\$.00/day
Hotspot and Tools Late Fines		\$1.50/day
Non-Resident Borrowers' Card Fees		
Individual Annual Card		\$30.00
Individual 6-month Card		\$18.00
Family Annual Card		\$40.00
Educator - certified public, private, charter, online and parochial school teachers (K-12) and preschool or daycare center instructors who work in the City		\$10.00
Copier and Printer Fees		
Color print		\$0.50
Black & White print		\$0.10
3D print (PLA printing)		\$0.10 per gram
3D print (Resin printing)		\$0.20 per ml
Meeting Room Rental Charges		
<i>Resident/Non-Profit Organization</i>		
Whole Room		\$40 for 2 hours, each additional hour \$10
Half-Room		\$30 for 2 hours, each additional hour \$5
<i>Non-Resident/For-Profit Organization</i>		
Whole Room		\$50 for 2 hours, each additional hour \$15
Half-Room		\$40 for 2 hours, each additional hour \$7
PARKING FUND		
PARKING RATES		
Gated Lot Rates Enforced time-frames		8am-3am
Gated Lot Grace Period		15 minutes
Gated Lot Lost Ticket Fee		\$25.00
Gated Lot Validation Discount (Business)		40%
Discounted Voucher Program for Individuals		
Voucher value of \$100		\$50.00
Voucher value of \$50		\$25.00
Gated Surface Lots:		
Per 1/2 hour		\$1.00
Daily Maximum		\$20.00
Gated Garages:		
Per 1/2 hour		\$0.75
Daily Maximum		\$15.00
Special Event Parking Rates		
Gated Lots:		
Per 1/2 hour first two hours		\$1.00
Per hour thereafter		\$6.00
Daily Maximum		\$30.00
Gated Lot Football Pay-at-Entry		\$30.00
Tailgating Exit Penalty Fee		\$40.00
Metered Lot Football Pay-at-Entry		\$20.00
VIP Football Reserved Street Meters		\$40.00
Art Festival Pay-at-Entry		\$5.00

Permit Rates	
Gated Lot permit purchase / replacement	\$20 / card
Permit Reactivation Fee	\$10 / card
Non-Gated Lot permit replacement	\$25 / permit
Paper Permit Holder	\$1.00
Gated Facility VIP Parking Permit	\$200.00/month
Albert Ave. Garage (Lot 1/Center City)	
Nested Parking	\$100.00/month
Lower Level Parking	\$125.00/month
Bailey Ave (Lot 11)	\$125.00/month
Charles St. Garage (Lot 3/City Center)	
Nested Parking	\$100.00/month
Lower Level Permit	\$125.00/month
Grove St. Garage (Lot 9)	
Nested Parking	\$95.00/month
Lower Level Permit	\$120.00/month
Division St. Garage (Lot 10)	
Nested Parking	\$90.00/month
Lower Level Permit	\$115.00/month
M.A.C. Ave. Garage (Lot 12)	
Permit Parking	\$95.00/month
Reserved Spaces	\$105.00/month
Bailey Street Lot (Lot 7)	\$95.00/month
People's Church Lot (Lot 8)	\$90.00/month
City Hall West Lot (Lot 15)	\$85.00/month
Valley Court Dr. (Lot 13)	\$90.00/month
Moped Permit	\$60.00/semiannual
Meter Rates	
Rates enforced time-frame	8am-2am
Exception - Valley Court meters rates enforced time-frames	8am-6pm
Rate A per 1/2 hour	\$0.75
Rate B per 1/2 hour	\$1.00
Rate C per 1/4 hour loading zone	\$0.00
Rate D per 1/2 hour loading zone	\$0.00
Reserved Meter Bag	
Daily	\$20.00
Weekly	\$100.00
Monthly	\$400.00
WATER & SEWER FUNDS	
WATER	
Administration Charge per quarter	\$17.20
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$10.70
1"	\$26.75
1 1/2"	\$53.50
2"	\$85.60
3"	\$240.75
4"	\$535.00
6"	\$1,070.00
Commodity Charge per 1,000 Gallons	\$5.60
SEWER	
Administration Charge per quarter	\$10.56
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	

5/8" x 3/4"	\$34.17
1"	\$85.43
1 1/2"	\$170.85
2"	\$273.36
3"	\$768.83
4"	\$1,708.50
6"	\$3,417.00
Commodity Charge per 1,000 Gallons	\$7.50
IRRIGATION	
Administration Charge per quarter	\$4.30
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$2.68
1"	\$6.69
1 1/2"	\$13.38
2"	\$21.40
3"	\$60.19
Commodity Charge per 1,000 Gallons	\$5.60
WATER & SEWER MISCELLANEOUS FEES	
Irrigation Flat Rate (City facilities w/o a water meter)	\$63.98
Sewer Flat Rate - Non-metered (Sewer services w/o a water meter)	\$163.70
Non-payment Door Tag Fee	\$15.00
Water Shut Off and Turn On Fee for Non-payment and Contractor (8:00 AM - 3:00 PM, M-F, excluding holidays)	\$45.00
After Hours Water Turn On Fee (Outside of normal working hours, weekends and holidays)	\$220.00
Missed Scheduled Appointment Fee	\$30.00
Hydrant Flow Testing	\$280.00
Meter Test Fee	\$95.00
Pool & Irrigation Winterizing: Pull Meter (Non-Neighborhood Assoc.)	\$65.00
Out of Sequence Meter Read Fee	\$20.00
System Check Fee	\$80.00
ARB Replacement (Missing or damaged)	\$225.00
Temporary Meter/Backflow Device Fee & Rental per month	\$310.00 Fee + \$690 Deposit + \$50 Month Rent + Consumption
Private Hydrant Flushing Fee	\$205.00
New Main/Water Service Flushing/Sampling Fee	\$580.00 For 2 Samples + \$290.00 Each Additional Sample
CAPITAL CONNECTION CHARGES	
(In addition to the physical connection - does not include pavement and concrete restoration)	
Capital Connection Charge Water Service Meter Size	
WATER	
5/8" x 3/4"	\$1,677.85
1"	\$4,194.62
1 -1/2"	\$8,389.24
2"	\$13,422.78
3"	\$37,751.56
4"	\$83,892.36
6"	\$167,784.72
SEWER	
5/8" x 3/4"	\$2,770.65
1"	\$6,926.63
1 -1/2"	\$13,853.26

2"	\$22,165.22
3"	\$62,339.67
4"	\$138,532.61
6"	\$277,065.21
PHYSICAL TAP AND METER FEES	
(does not include pavement and concrete restoration)	
City Excavates & Backfill Fee	
1" Tap & 5/8" x 3/4 Meter	\$3,985.00
1" Tap & 1" Meter	\$4,170.00
1 1/2" Tap & 1" Meter	\$4,660.00
1 1/2" Tap & 1 1/2" Meter	\$4,910.00
2" Tap & 1 1/2" Meter	\$5,290.00
2" Tap & 2" Meter	\$5,475.00
Water Service Line Abandonment	\$1,915.00
Winter Fee Addition (Dec. 1 thru Mar. 31)	\$460.00
Greater Than 2" Tap (Fee + Time and Material)	\$180.00 Meter Install Labor + Water Division Equipment, Time and Material
Applicant Excavates & Backfill Fee	
1" Tap & 5/8" x 3/4 Meter	\$1,550.00
1" Tap & 1" Meter	\$1,735.00
1 1/2" Tap & 1" Meter	\$2,225.00
1 1/2" Tap & 1 1/2" Meter	\$2,475.00
2" Tap & 1 1/2" Meter	\$2,855.00
2" Tap & 2" Meter	\$3,040.00
Water Service Line Abandonment	\$550.00
Greater Than 2" Tap (Fee + Time and Material)	\$180.00 Meter Install Labor + Water Division Equipment, Time and Material
METER, YOKE & ARB FEES (Meter, Yoke, ARB & Labor)	
5/8" x 3/4 Meter	\$485.00
1" Meter	\$655.00
1 1/2" Meter	\$885.00
2" Meter	\$1,060.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$180.00 Meter Install Labor + Meter & Strainer
REPLACE FROZEN/BROKEN METER (Meter & Labor)	
5/8" x 3/4 Meter	\$310.00
1" Meter	\$435.00
1 1/2" Meter	\$725.00
2" Meter	\$860.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$180.00 Meter Install Labor + Meter & Strainer



Aaron Stephens, Mayor



Jennifer Shuster, City Clerk