

CITY OF EAST LANSING
NOTICE OF ELECTRONIC MEETING
Thursday, March 25, 2021 at 12:00 p.m.

The Downtown Development Authority (DDA) of the City of East Lansing, Ingham County, Michigan will hold its regularly scheduled DDA Board meeting on Thursday, March 25, 2021 at 12:00 p.m. However, this meeting will only be held electronically pursuant to the Open Meetings Act, Act 267 of 1976.

The purpose of the meeting will be to consider any business that may come before the DDA Board.

View Agenda:

<https://cityofeastlansing.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=540>

Pursuant to the Open Meetings Act, the City gives notice of the following:

1. **Reason for Electronic Meeting.** The DDA Board is holding this meeting by electronic means to prevent the spread of COVID.
2. **Procedures.** The public may participate in the meeting and may make public comment electronically by telephone conference using the following information:

Webinar ID: 853 2891 2144
Call in Number: 312-626-6799**
Toll Free Call in Number: 888 788 0099

**To unmute microphone from a cell phone dial *6 (star 6)
To raise your hand from a cell phone dial *9 (star 9)

URL to View the Meeting: <https://cityofeastlansing.civicweb.net/Portal/>

The public may view the meeting via the City's public meeting portal (URL above) and City Council and Planning Commission meetings are also broadcasted live on Channel 22.

3. **Contact Information.** For those people who desire to contact members of the DDA Board to provide input or ask questions on the business that will come before the public body at the meeting, please contact Chad Shepard at cshepard@cityofeastlansing.com, prior to the state of the meeting.

4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify Chad Shepard at cshepard@cityofeastlansing.com, within a reasonable time in advance of the meeting.

Dated: March 18, 2021	Chad Shepard Administrative Secretary
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