

CITY OF EAST LANSING

NOTICE OF ELECTRONIC MEETING AND PUBLIC HEARING

Thursday, March 25 at 7 p.m.

**THE MEETING AND PUBLIC HEARING
WILL ONLY BE HELD ELECTRONICALLY**

The East Lansing Building Board of Appeals of the City of East Lansing, Ingham County, Michigan (“Building Board of Appeals”) will hold a meeting and public hearing on Thursday, March 25, 2021 at 7 p.m. This meeting and public hearing will only be held electronically pursuant to the Open Meetings Act. The purpose of the public hearing is to consider an appeal of The Graduate Hotel requesting a variation for the property at 133 Evergreen Ave. from Sec. 32-105 of the Sign Code regarding the size and setbacks of signs that are proposed for the hotel.

The Building Board of Appeals may also consider any business to come before it as permitted by law.

View Agenda:

<https://cityofeastlansing.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=551>.

Pursuant to the Open Meetings Act, Act 267 of 1976, the Building Board of Appeals also gives notice of the following:

1. **Reason for Electronic Meeting.** The Building Board of Appeals is holding the meeting by electronic means only to prevent the spread of COVID.
2. **Procedures.** The public may participate in the meeting and may make public comment electronically by telephone conference using the following information:

Webinar ID: 846 2649 2948
Call in Number: 312-626-6799**
Toll Free Call in Number: 888 788 0099

**To unmute microphone from a cell phone dial *6 (star 6)
To raise your hand from a cell phone dial *9 (star 9)

URL to View the Meeting: <https://cityofeastlansing.civicweb.net/Portal/>

The public may view the meeting via the City's public meeting portal (URL above) and City Council and Planning Commission meetings are also broadcasted live on Channel 22.

3. **Contact Information.** For those people who desire to contact members of the Building Board of Appeals to provide input or ask questions on the business that will come before the public body at the meeting, please contact Scott Weaver at sweaver@cityofeastlansing.com, prior to the state of the meeting.

4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify Denise Kenny, at dkenny@cityofeastlansing.com, within a reasonable time in advance of the meeting.

Dated: March 18, 2021	Jennifer Shuster City Clerk
-----------------------	--------------------------------