

CITY OF EAST LANSING

City of East Lansing **NOTICE OF ELECTRONIC MEETING** **DECEMBER 15, 2020, 4:00 PM**

The Board of Review of the City of East Lansing, Clinton and Ingham Counties, Michigan ("City") will hold its regularly scheduled meeting on December 15, 2020 at 4:00 PM. However, this meeting will only be held electronically pursuant to the Open Meetings Act, Act 267 of 1976, and the capacity restrictions and social distancing requirements set forth in the MDHHS Director's Emergency Orders. The purpose of the meeting will be to correct clerical errors or mutual mistakes of fact or other specific errors relative to the assessment of property. This meeting is also held to consider poverty exemptions, the denial of certain personal property exemptions, veteran's exemptions, homeowner's principal residence exemptions, qualified agricultural property exemptions, and qualified forest property exemptions. View agenda: [2020 December Board of Review Special Meeting Agenda](#). Pursuant to the Open Meetings Act, the City gives notice of the following:

1. **Reason for Electronic Meeting.** The City is holding this meeting by electronic means only due to the restrictions imposed by the MDHHS Director's Emergency Orders. If the Orders are revised and if an in-person meeting is to be held instead of an electronic meeting, the meeting may be rescheduled to a different date and time. Notice of any such change will be posted at the City Hall and on the City's Website.

2. **Procedures.** The public may participate in the meetings and may make public comment electronically by video/telephone using the following method:

Join Zoom Meeting by Video:

<https://us02web.zoom.us/j/83327293944>

Meeting ID: 833 2729 3944 Password: No password required
Or Dial in by Telephone: 312-626-6799 or Toll Free: 888-788-0099

**To unmute microphone from a cell phone dial *6 (star 6).
To raise your hand from a cell phone dial *9 (star 9).

3. **Contact Information.** For those people who desire to contact members of the Board of Review to provide input or ask questions on the business that will come before the public body at the meeting, please contact David C. Lee, City Assessor, at 517-319-6827 or at dlee@cityofeastlansing.com, prior to the start of the meeting.

4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify David C. Lee, City Assessor, at 517-319-6827 or at dlee@cityofeastlansing.com within a reasonable time in advance of the meeting.

