

CITY OF EAST LANSING
FY2024 BUDGET, TAX RATE AND FEE SCHEDULE RESOLUTION

WHEREAS, the City Manager presented the preliminary FY2024 budget to the City Council on April 25, 2023, and;

WHEREAS, a public hearing was held on the budget on May 9, 2023, and;

WHEREAS, the City Council has held additional workshop sessions to discuss and debate the proposed budget;

WHEREAS, the City Council may levy, pursuant to Section 1 of 1877 PA 164, being MCL 397.201, a tax of not to exceed 2 mills on the dollar annually on all the taxable property in the City to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, and;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of East Lansing hereby levies 2 mills on the dollar annually on all the taxable property in the City as set forth in Section 3 of this budget, tax rate and fee resolution, with said funds to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, except as otherwise required by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of East Lansing hereby adopts the FY2024 budget and sets the tax rates and certain other rates and fees as shown below.

SECTION 1. The following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2023, and ending June 30, 2024, according to the following schedule:

SCHEDULE A. GENERAL FUND

General Government	\$ 2,602,075
Judicial	3,995,360
Public Safety	27,419,235
Public Works	2,537,235
Culture and Recreation	1,920,340
Health and Welfare	16,130
Community and Economic Development	1,228,995
Capital Outlay	713,950
Debt Service	173,800
Transfers Out to Other Funds	2,861,430
Replenish Fund Equity	1,232,510
TOTAL GENERAL FUND	<u><u>\$ 44,701,060</u></u>

SCHEDULE B. INCOME TAX FUND

General Government	\$ 5,233,565
Transfers Out to Other Funds	9,819,435
TOTAL INCOME TAX FUND	<u><u>\$ 15,053,000</u></u>

SCHEDULE C. MAJOR STREET FUND

Public Works	\$ 2,206,970
Capital Outlay	1,596,000
Transfers Out to Other Funds	1,044,530
TOTAL MAJOR STREET FUND	<u>\$ 4,847,500</u>

SCHEDULE D. LOCAL STREET FUND

Public Works	\$ 1,653,950
Capital Outlay	2,580,000
Debt Service	136,480
TOTAL LOCAL STREET FUND	<u>\$ 4,370,430</u>

SCHEDULE E. PARKS & RECREATION FUND

Culture and Recreation	\$ 5,352,855
Transfers Out to Other Funds	7,000
TOTAL PARKS & RECREATION FUND	<u>\$ 5,359,855</u>

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Public Works	\$ 2,370,175
Capital Outlay	545,500
Replenish Fund Equity	20,785
TOTAL SOLID WASTE MANAGEMENT FUND	<u>\$ 2,936,460</u>

SCHEDULE G. PRIME TIME SENIORS FUND

Culture and Recreation	\$ 474,240
TOTAL PRIME TIME SENIORS FUND	<u>\$ 474,240</u>

SCHEDULE H. DRUG FORFEITURE FUND

Public Safety	\$ -
TOTAL DRUG FORFEITURE FUND	<u>\$ -</u>

SCHEDULE I. LIBRARY FUND

Culture and Recreation	\$ 2,668,170
Capital Outlay	857,000
TOTAL LIBRARY FUND	<u>\$ 3,525,170</u>

SCHEDULE J. PUBLIC ART FUND

Culture and Recreation	\$ 41,330
Capital Outlay	40,000
TOTAL PUBLIC ART FUND	<u>\$ 81,330</u>

SCHEDULE K. ART FESTIVAL FUND

Culture and Recreation	\$ 161,265
Replenish Fund Equity	18,965
TOTAL ART FESTIVAL FUND	<u>\$ 180,230</u>

SCHEDULE L. DEBT SERVICE FUND

Debt Service	\$ 378,710
TOTAL DEBT SERVICE FUND	<u>\$ 378,710</u>

SCHEDULE M. CAPITAL IMPROVEMENT FUND

General Government	\$ 50,000
Capital Outlay	2,492,970
Debt Service	182,645
TOTAL CAPITAL IMPROVEMENT FUND	<u>\$ 2,725,615</u>

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Capital Outlay	\$ 930,495
Replenish Fund Equity	624,460
TOTAL PARKS CAPITAL IMPROVEMENT FUND	<u>\$ 1,554,955</u>

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Parking System	\$ 2,672,245
Capital Outlay	1,373,400
Debt Service	943,420
Transfers Out to Other Funds	815,880
Replenish Fund Equity	774,090
TOTAL AUTOMOBILE PARKING SYSTEM FUND	<u>\$ 6,579,035</u>

SCHEDULE P. BUILDING AUTHORITY FUND

Parking System	\$ 75
Debt Service	828,100
TOTAL BUILDING AUTHORITY FUND	<u>\$ 828,175</u>

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Public Works	\$ 7,930,700
Capital Outlay	6,691,450
Debt Service	8,554,365
TOTAL SEWAGE DISPOSAL SYSTEM FUND	<u>\$ 23,176,515</u>

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Public Works	\$ 4,768,580
Capital Outlay	12,579,590
Debt Service	183,555
TOTAL WATER SUPPLY SYSTEM FUND	<u>\$ 17,531,725</u>

SCHEDULE S. COMPUTER SERVICES FUND

General Government	\$ 2,075,935
Replenish Fund Equity	73,000
TOTAL COMPUTER SERVICES FUND	<u>\$ 2,148,935</u>

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

General Government	\$ 2,247,265
Capital Outlay	4,794,230
Debt Service	546,455
Replenish Fund Equity	80,000
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	<u>\$ 7,667,950</u>

SCHEDULE U. INSURANCE & BENEFITS FUND

General Government	\$ 7,742,410
TOTAL INSURANCE & BENEFITS FUND	<u>\$ 7,742,410</u>

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 5,196,955
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	<u>\$ 5,196,955</u>

SCHEDULE W. ECONOMIC DEVELOPMENT CORPORATION

Community and Economic Development	\$ -
TOTAL ECONOMIC DEVELOPMENT CORPORATION	<u>\$ -</u>

SCHEDULE X. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 717,850
Debt Service	566,940
Transfers Out to Other Funds	488,005
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u>\$ 1,772,795</u>

SCHEDULE Y. DOWNTOWN MANAGEMENT AUTHORITY FUND

Community and Economic Development	\$ 50,375
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	<u>\$ 50,375</u>

SCHEDULE Z. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Community and Economic Development	\$ 531,235
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	<u>\$ 531,235</u>

SECTION 2. It is estimated that the following revenues will be available during the fiscal year beginning on July 1, 2023 and ending June 30, 2024, to meet the foregoing appropriations, according to the following schedule:

SCHEDULE A. GENERAL FUND

Property Taxes	\$ 15,737,840
Marijuana Taxes	220,000
Intergovernmental Revenue	11,867,050
Fines & Forfeitures	905,000
Licenses & Permits	2,009,045
Charges for Services	3,053,845
Rental Income	612,015
Franchise Fees	1,755,200
Other Miscellaneous Revenue	29,650
Interest Income	250,000
Other Financing Sources - Transfer In From Other Funds	8,261,415
TOTAL GENERAL FUND	<u>\$ 44,701,060</u>

SCHEDULE B. INCOME TAX FUND

Income Taxes	\$ 15,053,000
TOTAL INCOME TAX FUND	<u>\$ 15,053,000</u>

SCHEDULE C. MAJOR STREET FUND

Intergovernmental Revenue	\$ 4,523,170
Charges for Services	19,800
Interest Income	47,000
Other Financing Sources - Reappropriated Fund Equity	257,530
TOTAL MAJOR STREET FUND	\$ 4,847,500

SCHEDULE D. LOCAL STREET FUND

Intergovernmental Revenue	\$ 1,300,040
Charges for Services	2,300
Interest Income	17,800
Other Financing Sources:	
Transfer In From Other Funds	1,979,340
Reappropriated Fund Equity	1,070,950
TOTAL LOCAL STREET FUND	\$ 4,370,430

SCHEDULE E. PARKS & RECREATION FUND

Intergovernmental Revenue	\$ 15,000
Licenses & Permits	7,000
Charges for Services	2,079,160
Rental Income	523,915
Community Support	135,300
Other Miscellaneous Revenue	500
Interest Income	3,600
Other Financing Sources:	
Transfer In From Other Funds	2,524,620
Reappropriated Fund Equity	70,760
TOTAL PARKS & RECREATION FUND	\$ 5,359,855

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Property Taxes	\$ 2,220,800
Intergovernmental Revenue	404,260
Charges for Services	293,000
Interest Income	18,400
TOTAL SOLID WASTE MANAGEMENT FUND	\$ 2,936,460

SCHEDULE G. PRIME TIME SENIORS FUND

Charges for Services	\$ 112,200
Community Support	132,000
Interest Income	300
Other Financing Sources:	
Transfer In From Other Funds	192,655
Reappropriated Fund Equity	37,085
TOTAL PRIME TIME SENIORS FUND	\$ 474,240

SCHEDULE H. DRUG FORFEITURE FUND

Interest Income	\$ -
TOTAL DRUG FORFEITURE FUND	\$ -

SCHEDULE I. LIBRARY FUND

Property Taxes	\$ 2,426,960
Intergovernmental Revenue	331,930
Fines & Forfeitures	2,300
Charges for Services	18,250
Rental Income	1,000
Community Support	252,730
Other Miscellaneous Revenue	2,200
Interest Income	30,000
Other Financing Sources - Reappropriated Fund Equity	459,800
TOTAL LIBRARY FUND	<u>\$ 3,525,170</u>

SCHEDULE J. PUBLIC ART FUND

Community Support	\$ 25,000
Interest Income	1,500
Other Financing Sources:	
Transfer In From Other Funds	39,555
Reappropriated Fund Equity	15,275
TOTAL PUBLIC ART FUND	<u>\$ 81,330</u>

SCHEDULE K. ART FESTIVAL FUND

Intergovernmental Revenue	\$ 25,000
Charges for Services	11,100
Rental Income	64,980
Community Support	60,000
Other Miscellaneous Revenue	9,000
Interest Income	150
Other Financing Sources - Transfer In From Other Funds	10,000
TOTAL ART FESTIVAL FUND	<u>\$ 180,230</u>

SCHEDULE L. DEBT SERVICE FUND

Other Financing Sources - Transfer In From Other Funds	\$ 378,710
TOTAL DEBT SERVICE FUND	<u>\$ 378,710</u>

SCHEDULE M. CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 2,631,835
Other Financing Sources:	
Transfer In From Other Funds	77,520
Reappropriated Fund Equity	16,260
TOTAL CAPITAL IMPROVEMENT FUND	<u>\$ 2,725,615</u>

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 450,000
Community Support	330,495
Other Miscellaneous Revenue	150,000
Interest Income	1,250
Other Financing Sources - Transfer In From Other Funds	623,210
TOTAL PARKS CAPITAL IMPROVEMENT FUND	<u>\$ 1,554,955</u>

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Intergovernmental Revenue	\$ 967,765
Fines & Forfeitures	1,000
Charges for Services	5,354,275
Rental Income	48,820
Other Miscellaneous Revenue	50,000
Interest Income	23,800
Other Financing Sources - Contributions In From Other Funds	133,375
TOTAL AUTOMOBILE PARKING SYSTEM FUND	<u>\$ 6,579,035</u>

SCHEDULE P. BUILDING AUTHORITY FUND

Rental Income	\$ 7,675
Interest Income	4,620
Other Financing Sources - Transfer In From Other Funds	815,880
TOTAL BUILDING AUTHORITY FUND	<u>\$ 828,175</u>

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Intergovernmental Revenue	\$ 5,052,350
Charges for Services	12,491,485
Rental Income	7,800
Interest Income	100,000
Other Financing Sources:	
Debt Proceeds	4,775,005
Reappropriated Equity	749,875
TOTAL SEWAGE DISPOSAL SYSTEM FUND	<u>\$ 23,176,515</u>

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Intergovernmental Revenue	\$ 560,735
Charges for Services	6,659,500
Interest Income	65,000
Other Financing Sources:	
Debt Proceeds	8,300,000
Reappropriated Equity	1,946,490
TOTAL WATER SUPPLY SYSTEM FUND	<u>\$ 17,531,725</u>

SCHEDULE S. COMPUTER SERVICES FUND

Rental Income	\$ 1,586,760
Interest Income	9,000
Other Financing Sources - Reappropriated Equity	553,175
TOTAL COMPUTER SERVICES FUND	<u>\$ 2,148,935</u>

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

Intergovernmental Revenue	\$ 220,000
Charges for Services	171,320
Rental Income	4,914,120
Interest Income	62,400
Other Financing Sources:	
Sale of Assets	200,000
Reappropriated Equity	2,100,110
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	<u>\$ 7,667,950</u>

SCHEDULE U. INSURANCE & BENEFITS FUND

Charges for Services	\$ 7,692,660
Interest Income	30,000
Other Financing Sources - Reappropriated Equity	19,750
TOTAL INSURANCE & BENEFITS FUND	<u><u>\$ 7,742,410</u></u>

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 5,194,955
Other Financing Sources - Reappropriated Equity	2,000
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	<u><u>\$ 5,196,955</u></u>

SCHEDULE W. ECONOMIC DEVELOPMENT CORPORATION

Interest Income	\$ -
TOTAL ECONOMIC DEVELOPMENT CORPORATION	<u><u>\$ -</u></u>

SCHEDULE X. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,367,555
Charges for Services	138,000
Interest Income	10,140
Other Financing Sources:	
Sale of Assets	85,000
Reappropriated Equity	172,100
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u><u>\$ 1,772,795</u></u>

SCHEDULE Y. DOWNTOWN MANAGEMENT AUTHORITY FUND

Special Assessments	\$ 45,245
Community Support	5,000
Interest Income	130
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	<u><u>\$ 50,375</u></u>

SCHEDULE Z. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Property Taxes	\$ 531,235
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	<u><u>\$ 531,235</u></u>

SECTION 3. There are hereby levied 16.3552 mills of tax on each \$1,000 of taxable value for the purpose of raising property taxes as set forth in the foregoing estimates of revenue. The estimates of the valuation of property are \$1,336,330,234. The estimated rate of collection is 100 percent. The millage rate is comprised of 1.8250 solid waste millage and 12.5362 operating mills; along with 1.9940 mills for the Library pursuant to section 1 of 1877 PA164.

SECTION 4. There is hereby levied 1.7007 mills of tax on each \$1,000 of taxable value on the real and tangible personal property not exempt by law on all properties located within the Downtown Development Authority District for the purpose of financing the operations of the Downtown Development Authority.

SECTION 5. Pursuant to the provisions of MCL211.44(3), the City Treasurer is hereby authorized to add a 1% property tax administration fee to all taxes collected by the City. The City Treasurer is hereby authorized to and shall impose an additional 3% collection fee established by Section 11.18 of the East Lansing City Charter for any July taxes paid after August 31 and the City Treasurer is further authorized to and shall impose a late penalty charge of 3% as established by MCL211.44(3), for any December taxes paid after February 14.

The City Treasurer is also authorized to waive the 3% collection fee and the 3% late penalty charge for the homestead property of certain senior citizens, paraplegics, quadriplegics, veterans, servicemen or women, widows, totally and permanently disabled persons, or blind persons who meet the eligibility requirements of MCL211.44(3) and who file a claim for credit for the homestead property with the City Treasurer if that person has not received a credit before February 15.

SECTION 6. For the purpose of prudent and efficient financial management, the City Manager or designee may reallocate appropriations within all funds within certain limitations. For the General Fund, Debt Service, and Special Revenue Funds, the City Manager may reallocate within the subtotals outlined in Section 1 above. If appropriations between subtotals are necessary, or an increase in the total appropriation of a fund is necessary, then Council action will be required. The City Manager or designee may increase appropriations for Enterprise and Internal Service Funds individually, if and only if, actual revenues will clearly exceed estimated revenues for a given fund. The City Council is to be notified of all appropriation increases and strictly reserves the right to appropriate fund balance or net position. Prior to fiscal year end, for those accounts which can be foreseen, the City Manager shall apprise City Council and seek authorization for any final appropriation adjustments necessary because the appropriations are in excess of these limits.

SECTION 7. FY2024 Free Parking - The Parking Administrator is authorized to offer free or promotional parking for the following dates:

Free Parking Holidays

Independence Day, July 4, 2023	New Year's Eve Day, December 31, 2023
Labor Day, September 4, 2023	New Year's Day, January 1, 2024
Thanksgiving Day, November 23, 2023	Memorial Day, May 27, 2024
Christmas Eve Day, December 24, 2023	Juneteenth, June 19, 2024
Christmas Day, December 25, 2023	

SECTION 8. FY2024 Fee Schedule Per Budget - Fees are subject to change if there is a necessity during the year for the City to purchase additional items at adjusted costs. Annually, on April 1, the City Manager will certify all unpaid charges for such services furnished to any premise which on March 31 preceding have remained unpaid for a period of six months to the city assessor who shall place the same on the next roll of the City. Such charges so assessed shall be collected in the same manner as general city taxes.

SECTION 8. FY2024 Fee Schedule Per Budget cont.

Per FY2024 Budget

GENERAL FUND

Business Licenses and Permits Fee Schedule (City Clerk)

AMUSEMENT AND VIDEO ARCADE^

<i>Maximum Permitted Occupancy</i>	Annual Fee
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant

Additional late hours fee for hours 10:00 p.m. to 2:00 a.m.

BACKYARD CHICKENS (section 4-4) *Up to four (4) chickens*

Five (5) year permit	\$25.00
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DANCEHALL

Annual fee	\$100.00
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Restaurants which hold a current entertainment license as required by section 8-251 shall be exempt from the annual fee.

DOMESTIC PARTNER CERTIFICATE

Resident Fee	\$20.00
Non-Resident Fee	\$30.00
Certified Copy Replacement	\$5.00

ELECTRIC SKATEBOARD (SCOOTER)

Annual fee	\$2,500.00
Plus per ride fee	\$.10 per ride

ENTERTAINMENT:^

The annual entertainment license fee shall be an amount determined according to the following schedule:

<i>Maximum Permitted Indoor Occupancy</i>	
0 to 150	\$50.00
Over 150	An amount equal to the annual restaurant license fee

Additional late hour fee between 12:00 a.m. and 8:00 a.m. 50% of annual restaurant license fee

New establishments, except those that have or obtain a liquor license shall be exempt from payment of license fees during the first two years of operation

JUNK DEALERS (section 30-31) \$50.00

MEDICAL MARIHUANA CAREGIVER

Initial Application Fee	\$275.00
Renewal Application Fee	\$525.00
Replacement/Updated Certificate	\$10.00

MOTOR BUS (section 8-471)

Each Bus - Annual Fee	\$5.00
Each Company - Annual Fee	\$100.00

(Except a regional motor bus company operated by a public authority of which the city is a member shall be exempt from payment of all annual fees.)

NEWSPAPER VENDING MACHINE^

Annual Fee	\$11.00
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PEDDLER, SOLICITOR OR TRANSIENT MERCHANT (section 8-131)

On Foot:	
Per Day	\$6.00
Per Month	\$21.00
Per Year	\$51.00

With Vehicle:		
Annual Fee		\$62.50
Plus Per Person Annual Fee		\$6.25
PRECIOUS METAL/GEM DEALERS (section 30-31)^		
Annual Fee		\$50.00
RESTAURANT^		
Annual fee - Zone 1: Central Business District		
<i>Maximum Permitted Indoor Occupancy</i>		
0 to 50		\$100.00
51 to 75		\$200.00
76 to 125		\$300.00
126 to 150		\$400.00
<i>Maximum Permitted Indoor Occupancy</i>		
151 to 200		\$5.00 per licensed occupant
201 to 300		\$6.50 per licensed occupant
Over 300		\$8.00 per licensed occupant
Annual fee - Zone 2: All areas of the city not included in zone 1	50% of annual fee for zone 1 establishments	
Application fee for initial restaurant license		\$80.00
Transfers of restaurant ownership		\$275.00
<i>New establishments, except those that have or obtain a liquor license, shall be exempt from payment of license fees during the first two years of operation.</i>		
<i>Hotel and motel guestrooms shall not be considered in determining the maximum permitted indoor occupancy of a restaurant.</i>		
RUBBISH COLLECTOR (section 36-88)^		
Annual Fee		\$21.00
SECOND HAND GOODS (section 30-31)		\$51.00
TAKE-OUT STORES^		
Annual Fee:		
Zone1: Central business district		\$400.00
Zone2: All areas of the city not included in zone 1		\$200.00
TOBACCO RETAILER (section 26-436)^		
3-Year Term		
Per Vending Machine		\$51.00
Other Retailer Per Location		\$118.00
USED AUTOMOBILES (section 30-61)		
Initial License		\$150.00
Annual Renewal		\$100.00
Plus for each site over 1 - Annual Fee		\$50.00
WRECKERS (section 8-501)^		
Initial License		\$51.00
Annual Renewal		\$26.00
Each Wrecker Annual Fee		\$5.00
COAL TAR SEALANT ANNUAL REGISTRATION		\$25.00
Other		
City of East Lansing copy charge	\$2.00 for the first page; \$.10 each additional page thereafter	
Assessing		
BS&A Data Base List		\$1,200.00
City Clerk		
Certified Documents (FOIA & non-FOIA requests)		\$11.00
Notary Services (per page) (FOIA & non-FOIA requests)		\$6.00
Voter Information Requests:		
Parks and Recreation		
Parks, Recreation, Open Space and Greenways Plan		\$15.00

Treasury

Complete Tax Roll (per season)	\$600.00
Returned Payment Fee - (the remitter is charged this fee)	\$35.00
Residential Parking Permits (per ordinance)	
Replacement of lost/stolen permit	\$5.00/each
Temporary permits for home business (undated; up to 60/month)	\$.50/each

Police

Labor costs directly associated with necessary searching for, locating & examining the records:	
Per Hour	\$26.83
Per 15 Minutes (all partial increments rounded down)	\$6.71
Labor costs for review & separation and deletion of exempt & nonexempt material:	
Per Hour	\$41.20
Per 15 Minutes (all partial increments rounded down)	\$10.30
Cost of non-paper media:	
DVD-R	\$.22/each
USB Drive	\$4.00/each
Cost of paper copies	\$.05/copy
Labor costs directly associated with duplication or publication:	
Per Hour	\$26.83
Per 6 Minutes (all partial increments rounded down)	\$2.68
Notary Service	\$10.00

Security Clearance will be figured using the above fee schedule.

Impound Lot Fee	\$30.00/vehicle/day
Preliminary Breath Test (PBT)*	\$10.00
Fingerprint Card*	\$9.00/card
False Alarm Billing (new fees effective January 1st each year)	
2nd Alarm	\$10.00
3rd and Successive Alarms	\$25.00

Fire**Medical Transport Ambulance Fee**

ALS Non-Emergent (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$50.00
ALS Emergent (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$50.00
ALS-2 (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$50.00
Ambulance Response and Treatment - No Transport Assessment	\$650.00
Inter/Intrafacility/Hospital	\$500.00

Hazardous Materials Cost Recovery Fees

Fire Department Engine or Ladder Truck (per hour)	\$250.00
Fire Tender, Ambulance, Brush Engine or ATV (per hour)	\$125.00
Fire Hazmat or Rescue Unit (per hour)	\$400.00
Mileage Car or Command (per mile)	\$0.68
Mileage Pick-up (per mile)	\$0.90
Personnel Costs	Employee Rate + Benefits
Consumables billed at replacement costs for peat sorb	Minimum of \$5.00 per/lb

OCCUPATION OF STREETS, ALLEYS & RIGHT-OF-WAYS PERMIT FEES & DEPOSITS**Drive Approach and/or Sidewalk Within Public ROW:**

Residential Permit (Includes Inspection)	\$158.00
Commercial Permit (Includes Inspection)	\$201.00
Additional Cost to Review Traffic Control Plan if Required	\$102.00

Water, Sanitary Sewer, or Storm Sewer Lead Installation/Repair/Replacement:

Permit- Installation/Repair/Replacement Water and Sewer Services	\$106.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Within Public Right-of-Way (2 hours)	\$174.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Outside Public Right-of-Way	\$87.00
Additional Cost to Review Traffic Control Plan if Required	\$102.00
Additional Inspection Cost (normal business hours)	\$87.00/hr
Additional Inspection Cost (outside normal business hours)	\$122.00/hr
Pavement Deposit	\$18.00/sft
Pavement Revisit Fee	\$2.77/sft

Utility Company Installation/Repair/Replacement within Public Right-of-Way:

Permit- Installation/Repair/Replacement Private Utility	\$141.00
Inspection- Installation/Repair/Replacement of Private Utility Within Public Right-of-Way (2 hours)	\$174.00
Additional Cost to Review Traffic Control Plan if Required	\$102.00
Additional Inspection Cost	\$87.00/hr
Additional Inspection Cost (outside normal business hours)	\$122.00/hr
Pavement Deposit	\$18.00/sft
Pavement Revisit Fee	\$2.77/sft

Use or Obstruction in ROW: (Including Street & Lane Closures): ⁽¹⁾**Local Street** (Permit & Inspection)

First 3 Days	\$228.00
Additional Days	\$44.00/day
Extension of Original Permit	\$70.00 plus \$44.00/day

Major Street (Permit & Inspection)

First 3 Days	\$311.00
Additional Days	\$52.00/day
Extension of Original Permit	\$106.00 plus \$52.00/day

⁽¹⁾ -A deposit may be required if deemed necessary by Director of Public Works and Environmental Services. The amount will be determined based on the scope of work.

Annual Public Utility Tree Trimming Permit \$320.00/year

Oversize/Overweight Loads:

Annual Cab Card	\$201.00/Unit
Individual Permits	\$106.00/Unit

Traffic Impact Study:

Administrative Review	\$341.00
Third Party Review	Direct Costs Plus 5%

Wetlands Delineation Verification:

Administrative Review	\$440.00
Third Party Review	Direct Costs Plus 5%

Wetlands Permit:

Administrative Review	\$1,363.00
Third Party Review	Direct Costs Plus 5%
Additional Review Cost/Hour	\$108.00/hr

Special Permits:

Engineering Administrator	\$108.00/hr
Assistant Engineering Administrator	\$97.00/hr
Senior Design Engineer	\$85.00/hr
Design Engineer	\$77.00/hr
Engineering Technician	\$70.00/hr

Road Closures for Parades/Block Parties/etc.:

(Must be approved by City Council) No Charge

Tree Removal and Land Clearing Activities

\$166.00

Permit Compliance Violation Notice

\$245.00/notice

Permit Compliance Cease and Desist/Per Notice

\$490.00/notice

Review of Plans Requiring MDEQ Sewer or Water Permits

\$1,500.00

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

GRADING & SOIL EROSION & SEDIMENTATION CONTROL PERMIT FEES & DEPOSIT/BONDS

Post Construction Storm Water

Review and Permit \$1,500.00

Performance Bond

Cost based on the total estimated construction cost of the approved components of the stormwater management system

Single Family & Duplex Residences:

First Acre \$593.00

Each Additional Acre \$122.00/acre

Duration of Original Permit 12 Months

Renewal of Permit 50% of Original Permit

Duration of Renewal Permit 3 Months

Bond Amount \$500.00

Issuance of Notice of Violation \$299.00/violation

Issuance of Cease & Desist Order \$654.00/order

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

Non-Single Family & Duplex Residential Properties:

First Acre \$1,261.00

Additional Acres Up to 10.0 Acres \$191.00/acre

Each Additional Acre Over 10.0 Acres \$139.00/acre

Duration of Original Permit 12 Months

Renewal of Permit 50% of Original Permit

Duration of Renewal Permit 6 Months

Bond Amount \$2,000.00 for first 2 acres or fraction thereof plus

\$750/acre thereafter

Issuance of Notice of Violation \$299.00/violation

Issuance of Cease & Desist Order \$790.00/order

- Permit fees include all routine inspections by Engineering Staff.

- All fees based on acreage will be rounded upward to the nearest whole acre.

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

HANG BANNER AT PATRIARCHE PARK & MICHIGAN AVENUE

\$50.00

Resident Yard Signs - Dog Clean Up

\$6.00

PATRIARCHE PARK RENTAL (new rates effective January 1st)

Open Area - 1/2 day (per table)	\$5.00
Pavilion - 1/2 day (per section, 6 tables)	\$50.00
Open Area - All Day (per table)	\$6.00
Pavilion - All Day (per section, 6 tables)	\$70.00
Entire Park - EL Based Business	Discontinued fee - special approval
Entire Park - Outside EL Based Business	Discontinued fee - special approval

- Open Area - 5 areas available, 1-20 tables can be placed for a reservation
 - Pavilion - 4 sections available, 6 tables included in each section
 - Entire Park - includes pavilion, open areas (with no limit on tables), ball fields, and tennis courts

HOUSING LICENSING AND INSPECTION FEE SCHEDULE

INSPECTION FEES ⁽²⁾

Class I - Class IV Annual	\$170.00
Class V Annual	\$4.00 ⁽³⁾
Class V Annual for Complexes with Multiple Structures (per structure)	\$10.00
Class VI Annual	\$340.00
Class I - Class IV Reinspection	\$85.00
Class V Reinspection	\$1.00 ⁽³⁾
Class VI Reinspection	\$110.00
Exterior Only Reinspection Fee, Not Including the First Reinspection	\$40.00
Class I - Class IV No Show	\$85.00
Class V No Show	\$170.00
Class VI No Show	\$150.00
Class I - Class VI Complaint	\$165.00

⁽²⁾ Per inspection except as noted

⁽³⁾ Charge per licensed occupant. The minimum amount to be charged for annual inspection/reinspection is as listed

⁽³⁾ \$170/\$85

LICENSE FEES

License Renewal Fee	\$245.00
Initial Rental License Fee	\$1,550.00
New Owner Review	\$250.00
Late Application Fee For Rental License Renewal ⁽⁵⁾	\$25.00
All Trades Fee (includes 1 reinspection)	\$100 plus \$300 per inspector
All Trades Inspection ⁽⁴⁾	\$65.00

⁽⁴⁾ For each trade inspector who must reinspect; for 2nd or more reinspections

⁽⁵⁾ Charge per licensed occupant. The minimum amount to be charged for annual inspection/reinspection is as listed.

BUILDING FEES

Application/Zoning Review/Base Fee (non-refundable) for all building permits	\$60.00
Building permit fees based on work not involving a square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$60.00
plus for each inspection	\$70.00
Building permit fees based on square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$60.00
plus the fees as figured in the below chart	

BUILDING PERMIT FEE CHART

\$1.00 to \$2,000 total valuation	\$70.00
\$2,001 to \$25,000 total valuation	\$70 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000 total valuation	\$392 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000 total valuation	\$692 for the first \$50,000 plus \$10 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000 total valuation	\$1,192 for the first \$100,000 plus \$9 for each additional \$1,000 or fraction thereof

\$500,001 to \$1,000,000 total valuation	\$4,792 for the first \$500,000 plus \$7.75 for each additional \$1,000 or fraction thereof
\$1,000,001 to \$5,000,000 total valuation	\$8,667 for the first \$1,000,000 plus \$5.75 for each additional \$1,000 or fraction thereof
\$5,000,001 and up	\$31,667 for the first \$5,000,000 plus \$3.50 for each additional \$1,000 or fraction thereof
PLAN REVIEW FEES	
Building Valuation over \$50,000	8% of building permit fee
ROOFS	
Residential	\$170.00
Commercial	value of construction
SOLAR	
FOR SYSTEMS UNDER 10k	
Permit application	\$50.00
Initial inspection	\$60.00
Final inspection	\$60.00
DEMOLITION PERMIT FEES (Also require an application fee)	
Single-family or two-family dwelling	\$100.00
Private garage	\$68.00
Multi-family dwellings, commercial buildings	\$220.00
REINSPECTION FEE	\$70.00
APPEAL APPLICATION FILING FEE	\$150.00
COMMUNICATIONS AND LOW VOLTAGE WIRING REINSPECTION	\$70.00
MOVING PERMIT FEES (Also require an application fee):	
Mobile home with foundation	\$150.00
Mobile home to an existing foundation	\$125.00
All buildings and structures less than five hundred (500) square feet in area and less than seventeen (17) feet high when loaded	\$155.00
All buildings over five hundred (500) square feet in area or seventeen (17) feet high	\$310.00
INVESTIGATION INSPECTION FEE	\$80.00
INSPECTION FOR WHICH NO FEE IS INDICATED	\$75.00/hr
INSPECTION FEE OUTSIDE OF NORMAL BUSINESS HOURS	\$115.00/hr, Minimum \$115.00
PERMIT FEE SCHEDULE--MECHANICAL	
MECHANICAL FEES	
Plan review fee (when required)	40% of permit fee
Application/Base Fee (non-refundable)	\$60.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
FURNACES	
Furnace and attached ducts (including chimney liner if required)	\$30.00
Add Roof Top Units	\$40.00
HEATERS AND VENT/DUCT INSTALLATION	
Each suspended, recessed wall or floor-mounted unit heater	\$30.00
Each single appliance vent/duct not included in an appliance permit	\$15.00
Relocate or replace existing water heater (base fee only)	\$15.00
Repair, alteration, or addition to each heating appliance, refrigeration repair/alter existing mechanical or duct system	\$30.00
BOILERS AND REFRIGERATION UNITS	
Add Air Conditioning (includes split systems)	\$30.00
Add Boiler Residential	\$50.00
Add Boiler Commercial (includes gas piping, venting and combustion air)	\$70.00
Add Commercial Refrigeration (self contained and split systems)	\$50.00
Add Hydronic Piping	\$25.00
AIR-HANDLERS AND ATTACHED DUCTWORK	
Each air-handling unit through 10,000 CFM	\$35.00
Each air-handling unit over 10,000 CFM	\$55.00

VENTILATION, EXHAUST FANS AND HOOD SYSTEMS	
Each ventilation fan connected to a single duct	\$15.00
Ventilation system not under heating or air conditioning system permit	\$20.00
Each commercial type hood which is served by mechanical exhaust	\$65.00
GAS PIPING	
Gas piping system of 1 to 5 outlets	\$25.00
Gas piping system of 6 or more outlets	\$10.00
OTHER APPLIANCES OR EQUIPMENT	
Heat Pumps/Geo Thermal and Complete Residential	\$40.00
Suppression Systems	\$60.00
Fire Suppression Heads Fee/Head	\$2.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$70.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
Additional Inspection	\$70.00
Final Inspection	\$70.00
Testing per hour	\$70.00
PERMIT FEE SCHEDULE--ELECTRICAL	
ELECTRICAL FEES	
Plan review fee (when required)	40% of permit fee
Application/Base Fee (non-refundable)	\$60.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
Service through 200 amp	\$35.00
Over 200 amp to 600 amp	\$40.00
Over 600 amp to 800 amp	\$80.00
Over 800 amp - each amp	\$0.16
CIRCUITS	
120v each	\$9.00
LIGHTING FIXTURES AND SMOKE DETECTORS	
Lighting Fixtures/Smoke Detectors Per 25 Units	\$17.00
APPLIANCES AND HVAC RELATED	
Appliances, Climate Control and Power Outlets 220v	
Dishwasher, Garbage Disposal, etc.	\$8.00
Ranges, Dryers, A/C Units, etc.	\$10.00
Furnace, Heat Pump, etc.	\$10.00
Electric Heating Units (Baseboard)	\$13.00
POWER APPARATUS	
Up to and including 1 hp, kw or kvar, each	\$13.50
Over 1 to 10, each	\$20.50
Over 10 to 50, each	\$68.00
Over 50 to 100, each	\$136.00
Over 100	\$205.00
SOLAR PANEL MODULES, EACH	\$10.00
BUSWAYS AND FEEDERS	
Busways and feeders, each 50 feet	\$27.00
SIGNS, OUTLINE LIGHTING, MARQUEE, EACH	
Signs, outline lighting, marquee, each	\$27.00
FIRE ALARM SYSTEMS	
1 to 20 devices and panel	\$105.00
Over 20 devices, each	\$9.00
SWIMMING POOLS, SPAS, HOT TUBS OR SIMILAR FIXTURES	
Swimming pools, spas, hot tubs, each	\$32.00

MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS	
Miscellaneous apparatus	\$13.50
DATA/TELECOM OUTLETS 1-19 EACH	\$5.00
DATA/TELECOM OUTLETS 20-300	\$100.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$70.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$70.00
Final Inspection	\$70.00
Testing per hour	\$70.00
PERMIT FEE SCHEDULE - PLUMBING	
PLUMBING FEES	
Plan review fee (when required)	40% of permit fee
Application/Base Fee (non-refundable)	\$60.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
FIXTURES	
Each plumbing fixture or set of fixtures on one trap (includes water and drain connections, piping and backflow protection)	\$10.00
SEWERS AND DRAINS	
Each building sewer	\$60.00
Building drain/building drain alteration	\$60.00
Grease oil interceptor	\$60.00
Grease waste piping/alteration or repair	\$60.00
Each back water valve installation	\$20.00
Rainwater systems - per drain (inside building)	\$15.00
WATER EQUIPMENT, APPLIANCES, AND DEVICES	
Water heater and/or vent	\$15.00
Installation, alternation, or repair of water piping and/or water treatment equipment (each fixture)	\$10.00
Lawn sprinkler system or meter and backflow devices	\$20.00
BACKFLOW PROTECTIVE DEVICE OTHER THAN ATMOSPHERIC TYPE	
VACUUM BREAKERS:	
2 inch in diameter and smaller	\$20.00
Over 2 inches in diameter	\$40.00
STACKS, VENTS, AND CONDUCTORS	
3 stories or less	\$20.00
Over 3 stories (per story)	\$15.00
Repair or change of drainage or vent piping fixture	\$10.00
STEAM GENERATOR	\$20.00
MEDICAL VACUUM	\$25.00
EACH MEDICAL GAS PIPING SYSTEM 1-4 OUTLETS	\$25.00
MEDICAL GAS PIPING SYSTEM OVER 4	\$10.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$70.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$70.00
Final Inspection	\$70.00
Testing per hour	\$70.00

PERMIT FEE SCHEDULE--SIGNS

SIGN CONSTRUCTION PERMIT FEES

Display Area (Square Feet)	
0-10	\$30.00
11-50	\$60.00
51-75	\$90.00
Over 75	\$150.00
Banner application processing fee	\$20.00

MODIFICATION OF EXISTING SIGN FEES

Display Area (Square Feet)	
0-10	\$15.00
11-50	\$30.00
51-75	\$45.00
Over 75	\$80.00

PERMIT FEE SCHEDULE--PAVING (section 50-815)

Reinspection Fee	\$60.00
	\$40.00

LAND DEVELOPMENT APPLICATION FEES

Rezoning	\$1,100 + \$100/acre
Site Plan or Special Use Permit	
Residential	\$1,100 + \$25/dwelling unit
Nonresidential	\$1,100 + \$25/1,000 sq. ft. GFA + \$250/drive thru service lane and/or gasoline pump island
Modification	\$1,100 + increment per new construction
Administrative Only	\$250.00
Medical Marihuana Facility	\$5,000.00
Parking Plan (B-3)	\$1,100 + \$25/ 1,000 sq. ft. GFA
Administrative Only	\$250.00
Combined applications (i.e., rezoning + SUP/site plan)	Larger fee +1/2 second fee
Zoning Variance	\$300.00
Subdivisions	
Tentative Preliminary	\$1,100 + \$25/lot
Final Preliminary	\$300.00
Final Plat	\$25.00/lot
Lot Split	\$525.00
Administrative Only	\$225.00
Zoning Compliance Letters	\$200.00/letter
Brownfield Plan Application/Review Fee	1% of request not to exceed \$25,000

⁽⁵⁾ Per City of East Lansing Resolution 2006-1 adopted February 7, 2006.
GFA = Gross Floor Area of Building

PARKS, RECREATION AND ARTS FUND

East Lansing Softball Complex and Patriarche Park Ball Field Fees

Youth Games (includes initial field preparation)*

	Resident	Non-Resident
East Lansing Baseball Club (per game)	\$20.00	N/A
Other Youth Leagues (per game)	\$20.00	\$35.00

Team Training

East Lansing Baseball Club (per team)	\$200.00	N/A
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Adult Games (includes initial field preparation)*

City Sponsored Leagues (per game)	\$20.00	N/A
Other Leagues (per game)	N/A	\$35.00

Youth and Adult Tournaments (Includes initial field preparation)*

Games (per game)	\$40.00	\$70.00
Games starting prior to 9a or later than 8p (per game)	\$40.00	\$90.00
Holiday Weekend (per game)	\$80.00	\$110.00

Holiday Weekend Games starting prior to 9a or later than 8p (per game)	\$80.00	\$130.00
East Lansing Baseball Club Spring Tournament (per game at Patriarche Park)	\$25.00	N/A
East Lansing Baseball Club Spring Tournament (per game at Softball Complex)	\$35.00	N/A
Additional Services*		
Full Field Preparation (per field)	\$20.00	\$20.00
Partial Field Preparation (per field)	\$10.00	\$10.00
Lights (per field)	\$25.00	\$25.00
Scoreboards (per field)	\$10.00	\$10.00
Recreational Field Rental (No field preparation)*		
Game (per field) - 90 minutes	\$15.00	\$25.00
East Lansing Soccer Complex Field Fees		
Youth Games*		
League Games (per game)	\$35.00	\$65.00
League Games on Weeknights & Weekend Early/Late Start Times (per game)	\$45.00	\$80.00
League Games in Stadium without Lights (per game)	\$55.00	\$85.00
League Games in Stadium with Lights (per game)	\$75.00	\$120.00
EL Community Club Youth Stadium Event	\$35.00	N/A
Tournament Games (per game)	\$55.00	\$85.00
Tournament Games in Stadium without Lights (per game)	\$85.00	\$105.00
Tournament Games in Stadium with Lights (per game)	\$100.00	\$125.00
Adult Games*		
League Games (per game)	\$70.00	\$85.00
League Games in Stadium without Lights (per game)	\$100.00	\$115.00
League Games in Stadium with Lights (per game)	\$140.00	\$170.00
Ultimate Frisbee (per game)	\$35.00	\$35.00
Youth Training *		
Youth (per team/per field/per hour)	\$55.00	\$55.00
East Lansing Community Club - 90 Minute Sessions (per team/per field)^	\$25.00	N/A
Fall Training with Lights (per year)	\$750.00	\$750.00
Camps, Clinics and Tryouts*		
Youth - 60 Minute Sessions (per field)	\$75.00	\$75.00
Adult Semi-Professional League*		
Stadium Games (per game)	\$800.00	N/A
Team Training - (per hour/per field)	\$150.00	N/A
Pavilion Rental*		
Rate Per Hour - Maximum 4 Hours	\$50.00	\$50.00
East Lansing Family Aquatic Center		
Daily Passes*		
Daily Pass	\$11.00	\$11.00
Daily Pass - After 5:00p	\$10.00	\$10.00
Daily Pass - Senior	\$10.00	\$10.00
Daily Pass - Senior - After 5:00p	\$9.00	\$9.00
10 Visit Passes*		
10 Visit Passes	\$90.00	\$90.00
Season Passes*		
First Family Member	\$95.00	\$95.00
Additional Family Member	\$95.00	\$95.00
Group Rates*		
All-day pass with 3.5 hours reserved shade picnic structure (per person, min. 15)	\$10.00	\$10.00
East Lansing Hannah Community Center Passes		

Daily Passes*		
Child (3-10)	\$4.00	\$4.00
Youth (11-18)	\$5.00	\$5.00
Adult (19-59)	\$7.00	\$7.00
Senior (60+)	\$5.00	\$5.00
10 Visit Passes*		
Child (3-10)	\$20.00	\$20.00
Youth (11-18)	\$30.00	\$30.00
Adult (19-59)	\$45.00	\$45.00
Senior (60+)	\$30.00	\$30.00
Six Month Passes*		
Adult (19-58)	\$170.00	\$170.00
Annual Passes*		
Child (3-10)	\$115.00	\$115.00
Youth (11-18)	\$170.00	\$170.00
Adult (19-59)	\$255.00	\$255.00
Senior (60+)	\$175.00	\$175.00
Family	\$390.00	\$390.00
East Lansing Hannah Community Center Space Rental		
Room Rental (Hourly Rates)*		
East Gym	\$40.00	\$45.00
East Gym - Premium Time (November - April)	\$45.00	\$50.00
West Gym	\$30.00	\$35.00
West Gym - Premium Time (November - April)	\$35.00	\$40.00
Banquet Hall	\$75.00	\$80.00
Banquet Hall - Weekend Hours (Friday 6:00p through Sunday)	\$85.00	\$90.00
Banquet Hall - Special Event (5 hour block)	\$400.00	\$425.00
Recital Room	\$30.00	\$35.00
Executive Conference Room	\$55.00	\$60.00
Executive Conference Room - Weekend Hours (Fri. 6p - Sunday)	\$60.00	\$75.00
Dance Studio	\$30.00	\$35.00
Classroom 235/237	\$35.00	\$40.00
Classroom 144	\$25.00	\$30.00
Classroom 142	\$25.00	\$30.00
Executive Meeting Room	\$35.00	\$40.00
Auditorium (Without admission charge - 4 Hour Minimum)	\$125.00	\$150.00
Plus \$1 per person		
Auditorium - East Lansing Film Festival	\$58.00	N/A
Auditorium - Non-Profit Organization Production Rate	\$2,000.00	\$2,000.00
Plus \$2 per person		
East Lansing Hannah Community Center Linen Rental		
Linen toppers for the round tables	\$5.00	\$5.00
Linen toppers for the 6ft tables	\$5.00	\$5.00
Linen toppers for the 8ft tables	\$5.00	\$5.00
Floor length linen white 132 X 90 (rectangular tables)	\$10.00	\$10.00
Floor length linen black 132 X 90 (rectangular tables)	\$10.00	\$10.00
Inter/Intrafacility/Hospital	\$25.00	\$25.00
Table skirts 17' (for an 8ft table)	\$30.00	\$30.00
Table skirts 21'	\$30.00	\$30.00
120" round linen to the floor	\$15.00	\$15.00
East Lansing Hannah Community Center AV Equipment Rental and Misc Charges		
LCD Projector (per day)	\$45.00	\$45.00
Phone Line (per day)	\$25.00	\$25.00
Flipchart, Markers, Paper (per day)	\$25.00	\$25.00

Standard Microphone	\$20.00	\$20.00
Wireless Handheld Microphone	\$50.00	\$50.00
Wireless Lavalier/Lapel Microphone	\$50.00	\$50.00
Custodial Cleaning Fee (per day)	\$25.00	\$25.00
East Lansing Hannah Community Center Tech Fees		
Tech Consultant (per hour)	\$30.00	\$30.00
Tech Assistance (per hour)	\$45.00	\$45.00
Tech Rigging (per hour)	\$50.00	\$50.00
East Lansing Public Art Gallery		
Artist Application Fee	\$25.00	\$25.00
Artwork Sales Commission (25% of total sales)		
East Lansing Hannah Community Center Swim Lesson and Pool Rental Rates		
Programs*		
Learn to Swim (per day)	\$9.00	\$9.00
Water Total (per day)	\$8.00	\$8.00
Junior Lifeguard Class	\$70.00	\$70.00
Four (4) - Half Hour Private Swim Lessons	\$75.00	\$75.00
Four (4) - Half Hour Semi-Private Swim Lessons	\$60.00	\$60.00
Masters Swim (20 Hours)	\$80.00	\$80.00
Water Aerobics (per day)+	\$9.00	\$10.00
Swim Pool Rental (per hour)	\$80.00	\$85.00
East Lansing Farmer's Market		
Vendor Fee*		
Annual	\$380.00	\$440.00
Weekly	\$40.00	\$40.00
Before & After School and Summer Kids Camp		
Before & After School Program*		
Registration Fee	\$80.00	\$80.00
Before School - Non-Sibling	\$7.00	\$7.00
Before School - Sibling	\$6.00	\$6.00
After School - Non-Sibling	\$14.00	\$14.00
After School - Sibling	\$12.00	\$12.00
Half Day - Non-Sibling	\$25.00	\$25.00
Half Day - Sibling	\$22.00	\$22.00
Late Start - Non-Sibling	\$16.00	\$16.00
Late Start - Sibling	\$14.00	\$14.00
Field Trip Fee	\$10.00	\$7.00
Winter & Spring Break Care - Full Day - Non-Sibling	\$40.00	\$40.00
Winter & Spring Break Care - Full Day - Sibling	\$35.00	\$35.00
Summer Kids Camp*		
Registration Fee	\$50.00	\$50.00
Full Week - Non-Sibling	\$190.00	\$190.00
Full Week - Sibling	\$175.00	\$175.00
Full Day - Non-Sibling	\$40.00	\$40.00
Full Day - Sibling	\$35.00	\$35.00
Recreation and Arts Program Fees		
Ceramic Classes*		
Adult Classes (6 weeks)	\$120.00	\$120.00
Adult Classes (6 weeks) with Current College Student ID	\$108.00	\$108.00
Youth Classes (5 Classes)	\$68.00	\$68.00
Ceramic Supply Fee - Youth (one-time course fee)	\$10.00	\$10.00
Ceramic Supply Fee - Adult (per class session fee)	\$8.00	\$8.00
Open Lab Fee	\$24.00	\$24.00
Pottery Studio Membership (Monthly Fee)	\$95.00	\$95.00

Art Classes*

Adult

Painting with Sharon	\$185.00	\$185.00
Drawing with Sharon	\$185.00	\$185.00
Mixed Media Art	\$70.00	\$70.00
Independent Study Painting	\$250.00	\$250.00

Youth

Youth Art Workshops (4 classes)	\$40 - \$60	\$40 - \$60
Youth Art Explorers (4 classes)	\$60 - \$90	\$60 - \$90

Dance Classes*

Youth

Lil' Tykes Ballet (6 sessions)	\$50.00	\$50.00
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Studio de Danse*

Dance Classes (monthly charge)

45 Minute Classes	\$51.00	\$51.00
60 Minute Classes	\$52.00	\$52.00
75 Minute Classes	\$54.00	\$54.00
Workshop (45 Minute for 6 Weeks)	\$74.00	\$74.00
Workshop (60 Minute for 6 Weeks)	\$87.00	\$78.00

Recital

\$80.00	\$80.00
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Registration

\$15.00	\$15.00
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Enrichment & Special Events*

Specialty Camps (various)	\$100 - \$350	\$100 - \$350
Elementary Dances (per person)	\$15.00	\$15.00
Buddy Basketball	\$50.00	\$50.00

Fitness Classes*

Adult

Tai Chi (10 sessions)	\$50.00	\$55.00
Yoga Classes (6 sessions)	\$65 - \$90	\$65 - \$90
Group Fitness (6 sessions)	\$45 - \$100	\$45 - \$100
Group Fitness Pass	\$90.00	\$90.00
Pickleball Classes (3 sessions)	\$50.00	\$50.00

Youth Camps*

Summer Youth Sports Camps	\$40 - \$100	\$40 - \$100
Buddy Basketball Camp	\$65.00	\$65.00

All-of-Us Express Children's Theatre Fees**Tickets***

Non-Musical Adult	\$10.00	\$10.00
Non-Musical Youth	\$7.00	\$7.00
Musical Adult (18 & up)	\$12.00	\$12.00
Musical Youth (6-17)	\$8.00	\$8.00
Musical Pre-school (2-5)	\$5.00	\$5.00
School Shows	\$5.00	\$5.00
Studio Class - Youth	\$12.00	\$12.00
Studio Class - Adult	\$15.00	\$15.00
Season Ticket Pack	\$70.00	\$70.00

Academies & Workshops*

Weekly Summer Drama Camp - Member (1 week)	\$145.00	\$145.00
Weekly Summer Drama Camp - Non-Member (1 week)	\$170.00	\$170.00
Weekly Summer Drama Camp - Member (2 weeks)	\$275.00	\$275.00
Weekly Summer Drama Camp - Non-Member (2 weeks)	\$310.00	\$310.00
Specialty Drama Camp	\$95 - \$150	\$95 - \$150
Audition Workshop Member	\$15.00	\$15.00
Audition Workshop Non-Member	\$20.00	\$20.00
Extended Care (per day)	\$7.00	\$7.00

Production Participation Fees*

Cast - Member (Non-Musical)	\$115.00	\$115.00
Cast - Non-Member (Non-Musical)	\$130.00	\$130.00
Crew - Member	\$105.00	\$105.00
Crew - Non-Member	\$120.00	\$120.00
Guild Journeyman - Member	\$80.00	\$80.00
Guild Journeyman - Non-Member	\$100.00	\$100.00
Guild Master - Member	\$65.00	\$65.00
Guild Master - Non-Member	\$80.00	\$80.00
Cast - Member (Musical)	\$130.00	\$130.00
Cast - Non-Member (Musical)	\$145.00	\$145.00
Studio Class	\$210.00	\$210.00

Miscellaneous Items*

DVD	\$25.00	\$25.00
DVD Musical	\$25.00	\$25.00
Best Wishes Ad	\$8.00	\$8.00
Show T-Shirt	\$20.00	\$20.00
Cast & Crew Party	\$9.00	\$9.00

Sports and Athletics**Youth Recreation Leagues***

Baseball		
T-Ball League (per player)	\$70.00	\$70.00
Kid Pitch (per player)	\$75.00	\$75.00
Coach League (per player)	\$75.00	\$75.00
Coach Pitch - Full Team (per player)	N/A	\$75.00
Basketball		
Youth Basketball (per player)	\$80.00	\$80.00
T-Shirts	\$20.00	\$20.00

Interscholastic Sports*

Basketball (10 games) (per player)	\$225.00	\$225.00
Cross Country (per player)	\$175.00	\$175.00
Track and Field (per player)	\$175.00	\$175.00
Volleyball (10 games) (per player)	\$225.00	\$225.00

Patriarche Park Pickleball Court Rental

Per Court (2 hours)	\$25.00	\$25.00
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East Lansing Art Festival

Application Fee - Early Bird	\$30.00	\$30.00
Application Fee	\$35.00	\$35.00
Booth Fee - 10x10	\$350.00	\$350.00
Booth Fee - 10x20	\$690.00	\$690.00
Booth Fee - 10x10 Corner	\$410.00	\$410.00
Booth Fee - 10x20 Corner	\$750.00	\$750.00

SOLID WASTE FUND

Solid Waste Fees

Bulk Refuse Tag (per tag)	\$22.50
Special Bulk Refuse (per tag) ⁽⁶⁾	\$44.25

⁽⁶⁾ -items with Freon refrigerant like freezers, air conditioners, refrigerators, etc.

Yellow City Plastic Trash Bags (per roll of five)	\$10.00
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Yardwaste

Yard Waste Stickers (per sticker)	\$1.75
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Easy Carts (trash)

32 gallon trash cart	\$58.00
64 gallon trash cart	\$70.00
96 gallon cart	\$79.00

Replacing Recycling Carts ⁽⁷⁾

32 gallon trash cart	\$45.00
64 gallon trash cart	\$50.00
96 gallon cart	\$55.00

⁽⁷⁾ -Cost for lost, stolen, destroyed or additional carts after the initial distribution

Annual Service Fee (96 gallon trash cart)	\$94.50
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PRIME TIME SENIORS' FUND

Member

Non-Member

Memberships

Residents	\$25.00/year	
Non-Residents		\$40.00/year

Recreational Offerings*

Active Senior Exercise (drop-in/per session)	\$24.00	\$34.00
Adaptive Yoga (per 4 sessions)	\$22.00	\$32.00
Aqua Fitness (per week)	\$28.00	\$38.00
Better Balance (per 4 sessions)	\$24.00	\$34.00
Line Dancing (per 4 sessions)	\$24.00	\$34.00
Stretch, Flex, and Balance (per 4 sessions)	\$26.00	\$36.00
Walking for Wellness (drop-in/per session)	\$3.00	\$3.50

Social Events*

Annual Holiday Party	\$15.00	\$19.00
Senior Picnic	\$5.00	\$10.00
Thanksgiving Luncheon	\$12.00	\$17.00

Social Activities*

Euchre (per hour)	\$2.00	\$3.00
Mah Jongg (per hour)	\$2.00	\$3.00

Enrichment/Lifelong Learning*

Ask a Genealogist	\$10.00	\$20.00
Beginning Birding (per 6 sessions)	\$50.00	\$60.00
Continuing Italian (per 6 sessions)	\$60.00	\$70.00
Continuing Japanese Conversation (per 5 sessions)	\$50.00	\$60.00
Current Events (per session)	\$2.00	\$3.00
Fiction Book Discussion (per 6 sessions)	\$12.00	\$22.00
Funeral Planning	\$15.00	\$20.00
Grateful Living (per 4 sessions)	\$40.00	\$45.00
Intro to Italian (per 8 sessions)	\$60.00	\$70.00
Intro to Japanese (per 5 sessions)	\$50.00	\$60.00
Packing Light	\$5.00	\$10.00
Sound Healing	\$10.00	\$20.00
What's So Funny? (per session)	\$2.00	\$3.00
Writing Pre-Need Obituaries	\$10.00	\$15.00

The Arts*

Alcohol Ink on Tile (per 3 sessions)	\$30.00	\$40.00
Beginning Ukulele (per 8 sessions)	\$64.00	\$74.00
Carving for Fun (per 3 sessions)	\$25.00	\$35.00
Continuing Drawing (per 4 sessions)	\$60.00	\$70.00
Memoir Writing (per 8 sessions)	\$76.00	\$86.00
Memoir Writing Online Version (per 8 sessions)	\$76.00	\$86.00
No-Fire Tile Casting (per 5 sessions)	\$30.00	\$40.00
Paint Your Pet (4 sessions)	\$50.00	\$65.00
Painting Class (per 3 sessions a month)	\$60.00	\$70.00
Rhythmic Bands (per 2 sessions)	\$50.00	\$65.00
Studio Tuesday (per session)	\$3.00	\$3.00
Ukulele (per 10 sessions)	\$50.00	\$60.00

Services*

Death Café (1 session/month)	\$2.00	\$2.00
Estate Planning with Ted Hughes (per session)	\$5.00	\$15.00
Five Wishes	\$5.00	\$10.00
Foot Care Clinic	\$30.00	\$40.00

LIBRARY FUND**Public Library Fines and Fees****Late Fines^**

Express DVD Late Fines		\$1.00/day
Chromebooks, Hotspots and Tools Late Fines		\$1.50/day

Non-Resident Borrowers' Card Fees^

Individual Annual Card		\$30.00
Individual 6-month Card		\$18.00
Family Annual Card		\$40.00
Educator - certified public, private, charter, online and parochial school teachers (K-12) and preschool or daycare center instructors who work in the City		\$10.00

Copier and Printer Fees^

Color print		\$0.50
Black & White print		\$0.10
3D print (PLA printing)		\$0.10 per gram
Glowforge	Cost of materials used from \$1.00 to \$4.35	

Meeting Room Rental Charges ^

<i>Resident/Non-Profit Organization</i>		
Whole Room	\$40 for 2 hours, each additional hour \$10	
Half-Room	\$30 for 2 hours, each additional hour \$5	
<i>Non-Resident/For-Profit Organization</i>		
Whole Room	\$50 for 2 hours, each additional hour \$15	
Half-Room	\$40 for 2 hours, each additional hour \$7	

PARKING FUND**PARKING RATES^**

Gated Lot Rates Enforced time-frames		8am-3am
Gated Lot Grace Period		15 minutes
Gated Lot Lost Ticket Fee		\$30.00
Pay Later Notice		\$30.00
Tailgating Exit Penalty Fee		\$40.00
Gated Lot Validation Discount (Business)		50%
Discounted Voucher Program for Individuals		
Voucher value of \$100		\$50.00

Voucher value of \$50	\$25.00
Gated Surface Lots:	
Per 1/2 hour	\$1.00
Daily Maximum	\$20.00
Gated Garages (Charles, Division, and MAC):	
Per 1/2 hour	\$0.75
Daily Maximum	\$15.00
Gated Garages (Albert and Grove):	
Per 1/2 hour	\$1.00
Daily Maximum	\$20.00

Special Event Parking Rates^

Gated Lots:	
Per 1/2 hour first two hours	\$1.00
Per hour thereafter	\$6.00
Daily Maximum	\$30.00
Gated Lot Football Pay-at-Entry	\$30.00
Metered Lot Football Pay-at-Entry	\$20.00
VIP Football Reserved Street Meters	\$50.00
Art Festival Pay-at-Entry	\$5.00

Permit Rates^

Gated Lot permit purchase / replacement	\$20 / card
Permit Reactivation Fee	\$10 / card
Non-Gated Lot permit replacement	\$25 / permit
Paper Permit Holder	\$1.00
Gated Facility VIP Parking Permit	\$200.00/month
Albert Ave. Garage (Lot 1/Center City)	
Nested Parking	\$105.00/month
Lower Level Parking	\$130.00/month
Bailey Ave (Lot 11)	\$130.00/month
Charles St. Garage (Lot 3/City Center)	
Nested Parking	\$100.00/month
Lower Level Permit	\$125.00/month
Grove St. Garage (Lot 9)	
Nested Parking	\$105.00/month
Lower Level Permit	\$130.00/month
Division St. Garage (Lot 10)	
Nested Parking	\$90.00/month
Lower Level Permit	\$115.00/month
M.A.C. Ave. Garage (Lot 12)	
Permit Parking	\$95.00/month
Reserved Spaces	\$105.00/month
Bailey Street Lot (Lot 7)	\$95.00/month
Evergreen Ave (Lot 8)	\$95.00/month
City Hall West Lot (Lot 15)	\$90.00/month
Valley Court Dr. (Lot 13)	\$95.00/month
Moped Permit	\$60.00/semiannual

Meter Rates

Rates enforced time-frame - Streets	8am-2am
Rates enforced time-frame - Non-gated Lots	8am-3am
Exception - City Hall North Lot meters rates not enforced time-frames Mon-Thurs	6pm-12am
Exception - Valley Court meters rates enforced time-frames	8am-6pm
Rate A per 1/2 hour	\$0.75
Rate B per 1/2 hour	\$1.00
Rate E per 1/2 hour (15 minutes free loading)	\$0.75

Passport Parking Mobile Pay	\$1.00
Reserved Meter Bag	
Daily	\$25.00
Weekly	\$125.00
Monthly	\$500.00

WATER & SEWER FUNDS

WATER

Administration Charge per quarter	\$16.29
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$10.84
1"	\$27.10
1 1/2"	\$54.20
2"	\$86.72
3"	\$243.90
4"	\$542.00
6"	\$1,084.00
Commodity Charge per 1,000 Gallons	\$6.24

SEWER

Administration Charge per quarter	\$11.70
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$35.72
1"	\$89.30
1 1/2"	\$178.60
2"	\$285.76
3"	\$803.70
4"	\$1,786.00
6"	\$3,572.00
Commodity Charge per 1,000 Gallons	\$8.13

IRRIGATION

Administration Charge per quarter	\$4.07
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$2.71
1"	\$6.78
1 1/2"	\$13.55
2"	\$21.68
3"	\$60.98
Commodity Charge per 1,000 Gallons	\$6.24

WATER & SEWER MISCELLANEOUS FEES

Irrigation Flat Rate (City facilities w/o a water meter)	\$63.98
Sewer Flat Rate - Non-metered (Sewer services w/o a water meter)	\$163.70
Non-payment Door Tag Fee	\$18.00
Water Shut Off and Turn On Fee for Non-payment and Contractor (8:00 AM - 3:00 PM, M-F, excluding holidays)	\$50.00
After Hours Water Turn On Fee (Outside of normal working hours, weekends and holidays)	\$245.00
Missed Scheduled Appointment Fee	\$35.00
Hydrant Flow Testing	\$310.00
Meter Test Fee	\$105.00
Pool & Irrigation Winterizing: Pull Meter (Non-Neighborhood Assoc.)	\$75.00
Out of Sequence Meter Read Fee	\$25.00
System Check Fee	\$90.00

ARB Replacement (Missing or damaged)	\$265.00
Temporary Meter/Backflow Device Fee & Rental per month	\$340.00 Fee + \$675 Deposit + \$75 Month Rent + Consumption
Private Hydrant Flushing Fee	\$210.00
New Main/Water Service Flushing/Sampling Fee	\$605.00 For 2 Samples + \$300.00 Each Additional Sample

CAPITAL CONNECTION CHARGES

(In addition to the physical connection - does not include pavement and concrete restoration)

Capital Connection Charge Water Service Meter Size

WATER

5/8" x 3/4"	\$1,850.00
1"	\$4,620.00
1 -1/2"	\$9,260.00
2"	\$14,800.00
3"	\$41,630.00
4"	\$92,500.00
6"	\$184,980.00

SEWER

5/8" x 3/4"	\$3,060.00
1"	\$7,640.00
1 -1/2"	\$15,280.00
2"	\$24,440.00
3"	\$68,740.00
4"	\$152,740.00
6"	\$305,470.00

PHYSICAL TAP AND METER FEES

(does not include pavement and concrete restoration)

City Excavates & Backfill Fee

1" Tap & 5/8" x 3/4 Meter	\$4,730.00
1" Tap & 1" Meter	\$4,970.00
1 1/2" Tap & 1" Meter	\$5,705.00
1 1/2" Tap & 1 1/2" Meter	\$6,040.00
2" Tap & 1 1/2" Meter	\$6,585.00
2" Tap & 2" Meter	\$6,805.00
Water Service Line Abandonment	\$2,155.00
Winter Fee Addition (Dec. 1 thru Mar. 31)	\$515.00
Greater Than 2" Tap (Fee + Time and Material)	\$200.00 Meter Install Labor + Water Division Equipment, Time and Material

Applicant Excavates & Backfill Fee

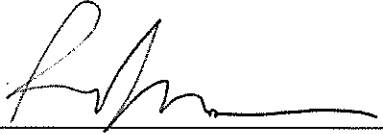
1" Tap & 5/8" x 3/4 Meter	\$1,940.00
1" Tap & 1" Meter	\$2,185.00
1 1/2" Tap & 1" Meter	\$2,920.00
1 1/2" Tap & 1 1/2" Meter	\$3,250.00
2" Tap & 1 1/2" Meter	\$3,800.00
2" Tap & 2" Meter	\$4,020.00
Water Service Line Abandonment	\$610.00
Greater Than 2" Tap (Fee + Time and Material)	\$200.00 Meter Install Labor + Water Division Equipment, Time and Material

METER, YOKE & ARB FEES (Meter, Yoke, ARB & Labor)

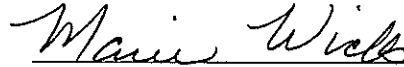
5/8" x 3/4 Meter	\$570.00
1" Meter	\$795.00
1 1/2" Meter	\$1,105.00
2" Meter	\$1,310.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$200.00 Meter Install Labor + Meter & Strainer

REPLACE FROZEN/BROKEN METER (Meter & Labor)

5/8" x 3/4 Meter	\$365.00
1" Meter	\$530.00
1 1/2" Meter	\$910.00
2" Meter	\$1,110.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$200.00 Meter Install Labor + Meter & Strainer



Ron Bacon, Mayor



Marie Wicks, Interim City Clerk