

CITY OF EAST LANSING
FY2023 BUDGET, TAX RATE AND FEE SCHEDULE RESOLUTION

WHEREAS, the City Manager presented the preliminary FY2023 budget to the City Council on April 5, 2022, and;

WHEREAS, a public hearing was held on the budget on May 10, 2022, and;

WHEREAS, the City Council has held additional workshop sessions to discuss and debate the proposed budget;

WHEREAS, the City Council may levy, pursuant to Section 1 of 1877 PA 164, being MCL 397.201, a tax of not to exceed 2 mills on the dollar annually on all the taxable property in the City to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, and;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of East Lansing hereby levies 2 mills on the dollar annually on all the taxable property in the City as set forth in Section 3 of this budget, tax rate and fee resolution, with said funds to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, except as otherwise required by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of East Lansing hereby adopts the FY2023 budget and sets the tax rates and certain other rates and fees as shown below.

SECTION 1. The following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023, according to the following schedule:

SCHEDULE A. GENERAL FUND

General Government	\$ 6,350,515
Public Safety	27,477,680
Public Works	3,573,185
Culture and Recreation	1,392,230
Health and Welfare	15,660
Community and Economic Development	1,172,160
Transfers Out to Other Funds	2,596,155
TOTAL GENERAL FUND	<u><u>\$ 42,577,585</u></u>

SCHEDULE B. INCOME TAX FUND

General Government	\$ 4,373,995
Transfers Out to Other Funds	8,779,005
TOTAL INCOME TAX FUND	<u><u>\$ 13,153,000</u></u>

SCHEDULE C. MAJOR STREET FUND

Public Works	\$ 3,877,220
Transfers Out to Other Funds	987,975
TOTAL MAJOR STREET FUND	<u><u>\$ 4,865,195</u></u>

SCHEDULE D. LOCAL STREET FUND

Public Works	\$ 3,245,145
Debt Service	137,230
TOTAL LOCAL STREET FUND	<u>\$ 3,382,375</u>

SCHEDULE E. PARKS & RECREATION FUND

Culture and Recreation	\$ 4,869,960
Transfers Out to Other Funds	7,000
Replenish Fund Equity	75,035
TOTAL PARKS & RECREATION FUND	<u>\$ 4,951,995</u>

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Public Works	\$ 2,386,125
Replenish Fund Equity	90,485
TOTAL SOLID WASTE MANAGEMENT FUND	<u>\$ 2,476,610</u>

SCHEDULE G. PRIME TIME SENIORS FUND

Culture and Recreation	\$ 450,430
TOTAL PRIME TIME SENIORS FUND	<u>\$ 450,430</u>

SCHEDULE H. DRUG FORFEITURE FUND

Replenish Fund Equity	\$ 20
TOTAL DRUG FORFEITURE FUND	<u>\$ 20</u>

SCHEDULE I. LIBRARY FUND

Culture and Recreation	\$ 3,357,810
TOTAL LIBRARY FUND	<u>\$ 3,357,810</u>

SCHEDULE J. PUBLIC ART FUND

Culture and Recreation	\$ 86,490
TOTAL PUBLIC ART FUND	<u>\$ 86,490</u>

SCHEDULE K. ART FESTIVAL FUND

Culture and Recreation	\$ 151,210
Replenish Fund Equity	19,465
TOTAL ART FESTIVAL FUND	<u>\$ 170,675</u>

SCHEDULE L. DEBT SERVICE FUND

Debt Service	\$ 414,585
TOTAL DEBT SERVICE FUND	<u>\$ 414,585</u>

SCHEDULE M. CAPITAL IMPROVEMENT FUND

General Government	\$ 2,868,000
Debt Service	182,210
TOTAL CAPITAL IMPROVEMENT FUND	<u>\$ 3,050,210</u>

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Culture & Recreation	\$ 986,560
Replenish Fund Equity	135,425
TOTAL PARKS CAPITAL IMPROVEMENT FUND	<u>\$ 1,121,985</u>

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Parking System	\$ 3,573,330
Debt Service	930,290
Transfers Out to Other Funds	818,380
Replenish Fund Equity	545,330
TOTAL AUTOMOBILE PARKING SYSTEM FUND	<u>\$ 5,867,330</u>

SCHEDULE P. BUILDING AUTHORITY FUND

Parking System	\$ 75
Debt Service	827,500
TOTAL BUILDING AUTHORITY FUND	<u>\$ 827,575</u>

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Public Works	\$ 29,258,605
Debt Service	7,200,205
Replenish Fund Equity	38,510
TOTAL SEWAGE DISPOSAL SYSTEM FUND	<u>\$ 36,497,320</u>

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Public Works	\$ 8,611,665
Debt Service	121,755
TOTAL WATER SUPPLY SYSTEM FUND	<u>\$ 8,733,420</u>

SCHEDULE S. COMPUTER SERVICES FUND

General Government	\$ 2,030,870
Replenish Fund Equity	246,800
TOTAL COMPUTER SERVICES FUND	<u>\$ 2,277,670</u>

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

General Government	\$ 5,525,090
Debt Service	553,500
Replenish Fund Equity	360,540
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	<u>\$ 6,439,130</u>

SCHEDULE U. INSURANCE & BENEFITS FUND

General Government	\$ 7,670,230
TOTAL INSURANCE & BENEFITS FUND	<u>\$ 7,670,230</u>

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 4,216,050
Replenish Fund Equity	1,750
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	<u>\$ 4,217,800</u>

SCHEDULE W. ECONOMIC DEVELOPMENT CORPORATION

Community and Economic Development	\$ -
TOTAL ECONOMIC DEVELOPMENT CORPORATION	\$ -

SCHEDULE X. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 841,365
Debt Service	248,605
Transfers Out to Other Funds	489,100
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 1,579,070

SCHEDULE Y. DOWNTOWN MANAGEMENT AUTHORITY FUND

Community and Economic Development	\$ 95,125
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	\$ 95,125

SCHEDULE Z. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Community and Economic Development	\$ 504,000
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	\$ 504,000

SECTION 2. It is estimated that the following revenues will be available during the fiscal year beginning on July 1, 2022 and ending June 30, 2023, to meet the foregoing appropriations, according to the following schedule:

SCHEDULE A. GENERAL FUND

Property Taxes	\$ 14,861,500
Marijuana Taxes	85,000
Intergovernmental Revenue	10,851,205
Fines & Forfeitures	1,062,500
Licenses & Permits	2,185,400
Charges for Services	2,935,710
Rental Income	606,965
Franchise Fees	1,815,500
Other Miscellaneous Revenue	2,100
Interest Income	130,000
Other Financing Sources:	
Transfer In From Other Funds	7,498,565
Reappropriated Fund Equity	543,140
TOTAL GENERAL FUND	\$ 42,577,585

SCHEDULE B. INCOME TAX FUND

Income Taxes	\$ 13,153,000
TOTAL INCOME TAX FUND	\$ 13,153,000

SCHEDULE C. MAJOR STREET FUND

Intergovernmental Revenue	\$ 4,289,110
Charges for Services	5,000
Interest Income	7,500
Other Financing Sources - Reappropriated Fund Equity	563,585
TOTAL MAJOR STREET FUND	\$ 4,865,195

SCHEDULE D. LOCAL STREET FUND

Intergovernmental Revenue	\$ 1,245,000
Charges for Services	3,100
Interest Income	8,400
Other Financing Sources:	
Transfer In From Other Funds	1,756,240
Reappropriated Fund Equity	369,635
TOTAL LOCAL STREET FUND	<u>\$ 3,382,375</u>

SCHEDULE E. PARKS & RECREATION FUND

Intergovernmental Revenue	\$ 349,900
Charges for Services	1,813,815
Rental Income	365,640
Community Support	151,600
Interest Income	1,000
Other Financing Sources - Transfer In From Other Funds	2,270,040
TOTAL PARKS & RECREATION FUND	<u>\$ 4,951,995</u>

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Property Taxes	\$ 2,084,810
Intergovernmental Revenue	80,000
Charges for Services	305,100
Community Support	2,500
Interest Income	4,200
TOTAL SOLID WASTE MANAGEMENT FUND	<u>\$ 2,476,610</u>

SCHEDULE G. PRIME TIME SENIORS FUND

Intergovernmental Revenue	\$ 5,000
Charges for Services	96,000
Rental Income	200
Community Support	179,675
Interest Income	300
Other Financing Sources:	
Transfer In From Other Funds	157,690
Reappropriated Fund Equity	11,565
TOTAL PRIME TIME SENIORS FUND	<u>\$ 450,430</u>

SCHEDULE H. DRUG FORFEITURE FUND

Interest Income	\$ 20
TOTAL DRUG FORFEITURE FUND	<u>\$ 20</u>

SCHEDULE I. LIBRARY FUND

Property Taxes	\$ 2,278,105
Intergovernmental Revenue	281,760
Fines & Forfeitures	1,200
Charges for Services	10,675
Rental Income	2,000
Community Support	359,840
Other Miscellaneous Revenue	1,800
Interest Income	13,000
Other Financing Sources - Reappropriated Fund Equity	409,430
TOTAL LIBRARY FUND	<u>\$ 3,357,810</u>

SCHEDULE J. PUBLIC ART FUND

Community Support	\$ 25,000
Interest Income	800
Other Financing Sources:	
Transfer In From Other Funds	22,615
Reappropriated Fund Equity	38,075
TOTAL PUBLIC ART FUND	<u>\$ 86,490</u>

SCHEDULE K. ART FESTIVAL FUND

Intergovernmental Revenue	\$ 17,000
Charges for Services	9,300
Rental Income	64,600
Community Support	60,000
Other Miscellaneous Revenue	9,755
Interest Income	20
Other Financing Sources - Transfer In From Other Funds	10,000
TOTAL ART FESTIVAL FUND	<u>\$ 170,675</u>

SCHEDULE L. DEBT SERVICE FUND

Other Financing Sources - Transfer In From Other Funds	\$ 414,585
TOTAL DEBT SERVICE FUND	<u>\$ 414,585</u>

SCHEDULE M. CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 2,700,680
Other Financing Sources:	
Transfer In From Other Funds	161,530
Reappropriated Fund Equity	188,000
TOTAL CAPITAL IMPROVEMENT FUND	<u>\$ 3,050,210</u>

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 525,000
Community Support	163,560
Interest Income	1,250
Other Financing Sources - Transfer In From Other Funds	432,175
TOTAL PARKS CAPITAL IMPROVEMENT FUND	<u>\$ 1,121,985</u>

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Intergovernmental Revenue	\$ 563,390
Fines & Forfeitures	3,000
Charges for Services	5,052,835
Rental Income	55,310
Other Miscellaneous Revenue	45,000
Interest Income	12,000
Other Financing Sources - Contributions In From Other Funds	135,795
TOTAL AUTOMOBILE PARKING SYSTEM FUND	<u>\$ 5,867,330</u>

SCHEDULE P. BUILDING AUTHORITY FUND

Rental Income	\$ 8,195
Interest Income	1,000
Other Financing Sources - Transfer In From Other Funds	818,380
TOTAL BUILDING AUTHORITY FUND	<u>\$ 827,575</u>

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Intergovernmental Revenue	\$ 4,050,765
Charges for Services	12,257,145
Rental Income	8,410
Interest Income	36,000
Other Financing Sources - Debt Proceeds	20,145,000
TOTAL SEWAGE DISPOSAL SYSTEM FUND	<u>\$ 36,497,320</u>

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Charges for Services	\$ 6,364,845
Interest Income	21,000
Other Financing Sources - Reappropriated Equity	2,347,575
TOTAL WATER SUPPLY SYSTEM FUND	<u>\$ 8,733,420</u>

SCHEDULE S. COMPUTER SERVICES FUND

Rental Income	\$ 1,579,945
Interest Income	4,000
Other Financing Sources - Reappropriated Equity	693,725
TOTAL COMPUTER SERVICES FUND	<u>\$ 2,277,670</u>

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

Intergovernmental Revenue	\$ 220,000
Charges for Services	164,075
Rental Income	4,832,805
Interest Income	28,000
Other Financing Sources:	
Sale of Assets	95,000
Reappropriated Equity	1,099,250
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	<u>\$ 6,439,130</u>

SCHEDULE U. INSURANCE & BENEFITS FUND

Charges for Services	\$ 7,422,970
Interest Income	25,000
Other Financing Sources - Reappropriated Equity	222,260
TOTAL INSURANCE & BENEFITS FUND	<u><u>\$ 7,670,230</u></u>

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 4,217,800
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	<u><u>\$ 4,217,800</u></u>

SCHEDULE W. ECONOMIC DEVELOPMENT CORPORATION

Interest Income	\$ -
TOTAL ECONOMIC DEVELOPMENT CORPORATION	<u><u>\$ -</u></u>

SCHEDULE X. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,265,730
Charges for Services	113,025
Rental Income	103,650
Other Miscellaneous Revenue	20
Interest Income	6,000
Other Financing Sources:	
Sale of Assets	70,000
Reappropriated Equity	20,645
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	<u><u>\$ 1,579,070</u></u>

SCHEDULE Y. DOWNTOWN MANAGEMENT AUTHORITY FUND

Special Assessments	\$ 45,245
Community Support	49,750
Interest Income	130
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	<u><u>\$ 95,125</u></u>

SCHEDULE Z. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Property Taxes	\$ 504,000
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	<u><u>\$ 504,000</u></u>

SECTION 3. There are hereby levied 16.3552 mills of tax on each \$1,000 of taxable value for the purpose of raising property taxes as set forth in the foregoing estimates of revenue. The estimates of the valuation of property are \$1,258,627,158. The estimated rate of collection is 100 percent. The millage rate is comprised of 1.8250 solid waste millage and 12.5362 operating mills; along with 1.9940 mills for the Library pursuant to section 1 of 1877 PA164.

SECTION 4. There is hereby levied 1.7007 mills of tax on each \$1,000 of taxable value on the real and tangible personal property not exempt by law on all properties located within the Downtown Development Authority District for the purpose of financing the operations of the Downtown Development Authority.

SECTION 5. Pursuant to the provisions of MCL211.44(3), the City Treasurer is hereby authorized to add a 1% property tax administration fee to all taxes collected by the City. The City Treasurer is hereby authorized to and shall impose an additional 3% collection fee established by Section 11.18 of the East Lansing City Charter for any July taxes paid after August 31 and the City Treasurer is further authorized to and shall impose a late penalty charge of 3% as established by MCL211.44(3), for any December taxes paid after February 14.

The City Treasurer is also authorized to waive the 3% collection fee and the 3% late penalty charge for the homestead property of certain senior citizens, paraplegics, quadriplegics, veterans, servicemen or women, widows, totally and permanently disabled persons, or blind persons who meet the eligibility requirements of MCL211.44(3) and who file a claim for credit for the homestead property with the City Treasurer if that person has not received a credit before February 15.

SECTION 6. For the purpose of prudent and efficient financial management, the City Manager or designee may reallocate appropriations within all funds within certain limitations. For the General Fund, Debt Service, and Special Revenue Funds, the City Manager may reallocate within the subtotals outlined in Section 1 above. If appropriations between subtotals are necessary, or an increase in the total appropriation of a fund is necessary, then Council action will be required. The City Manager or designee may increase appropriations for Enterprise and Internal Service Funds individually, if and only if, actual revenues will clearly exceed estimated revenues for a given fund. The City Council is to be notified of all appropriation increases and strictly reserves the right to appropriate fund balance or net position. Prior to fiscal year end, for those accounts which can be foreseen, the City Manager shall apprise City Council and seek authorization for any final appropriation adjustments necessary because the appropriations are in excess of these limits.

SECTION 7. FY2023 Free Parking - The Parking Administrator is authorized to offer free or promotional parking for the following dates:

Free Parking Holidays

Independence Day, July 4, 2022	New Year's Eve Day, December 31, 2022
Labor Day, September 5, 2022	New Year's Day, January 1, 2023
Thanksgiving Day, November 24, 2022	Memorial Day, May 29, 2023
Christmas Eve Day, December 24	Juneteenth, June 19, 2023
Christmas Day, December 25, 2022	

SECTION 8. FY2023 Fee Schedule Per Budget - Fees are subject to change if there is a necessity during the year for the City to purchase additional items at adjusted costs. Annually, on April 1, the City Manager will certify all unpaid charges for such services furnished to any premise which on March 31 preceding have remained unpaid for a period of six months to the city assessor who shall place the same on the next roll of the City. Such charges so assessed shall be collected in the same manner as general city taxes.

SECTION 8. FY2023 Fee Schedule Per Budget cont.

Per FY2023 Budget

GENERAL FUND

Business Licenses and Permits Fee Schedule (City Clerk)

AMUSEMENT AND VIDEO ARCADE^

<i>Maximum Permitted Occupancy</i>	Annual Fee
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant

Additional late hours fee for hours 10:00 p.m. to 2:00 a.m.

BACKYARD CHICKENS (section 4-4) Up to four (4) chickens

Five (5) year permit	\$25.00
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DANCEHALL

Annual fee	\$100.00
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Restaurants which hold a current entertainment license as required by section 8-251 shall be exempt from the annual fee.

DOMESTIC PARTNER CERTIFICATE

Resident Fee	\$20.00
Non-Resident Fee	\$30.00
Certified Copy Replacement	\$5.00

ELECTRIC SKATEBOARD (SCOOTER)

Annual fee	\$2,500.00
Plus per ride fee	\$.10 per ride

ENTERTAINMENT: ^

The annual entertainment license fee shall be an amount determined according to the following schedule:

Maximum Permitted Indoor Occupancy

0 to 150	\$50.00
Over 150	An amount equal to the annual restaurant license fee

Additional late hour fee between 12:00 a.m. and 8:00 a.m. 50% of annual restaurant license fee

New establishments, except those that have or obtain a liquor license shall be exempt from payment of license fees during the first two years of operation

JUNK DEALERS (section 30-31)	\$50.00
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MEDICAL MARIHUANA CAREGIVER

Initial Application Fee	\$275.00
Renewal Application Fee	\$525.00
Replacement/Updated Certificate	\$10.00

MOTOR BUS (section 8-471)

Each Bus - Annual Fee	\$5.00
Each Company - Annual Fee	\$100.00

(Except a regional motor bus company operated by a public authority of which the city is a member shall be exempt from payment of all annual fees.)

NEWSPAPER VENDING MACHINE^

Annual Fee	\$11.00
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PEDDLER, SOLICITOR OR TRANSIENT MERCHANT (section 8-131)

On Foot:	
Per Day	\$6.00
Per Month	\$21.00
Per Year	\$51.00
With Vehicle:	

Annual Fee	\$62.50
Plus Per Person Annual Fee	\$6.25
PRECIOUS METAL/GEM DEALERS (section 30-31)^	
Annual Fee	\$50.00
RESTAURANT^	
Annual fee - Zone 1: Central Business District	
<i>Maximum Permitted Indoor Occupancy</i>	
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
<i>Maximum Permitted Indoor Occupancy</i>	
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant
Annual fee - Zone 2: All areas of the city not included in zone 1	50% of annual fee for zone 1 establishments
Application fee for initial restaurant license	\$80.00
Transfers of restaurant ownership	\$275.00
<i>New establishments, except those that have or obtain a liquor license, shall be exempt from payment of license fees during the first two years of operation.</i>	
<i>Hotel and motel guestrooms shall not be considered in determining the maximum permitted indoor occupancy of a restaurant.</i>	
RUBBISH COLLECTOR (section 36-88)^	
Annual Fee	\$21.00
SECOND HAND GOODS (section 30-31)	\$51.00
TAKE-OUT STORES^	
Annual Fee:	
Zone1: Central business district	\$400.00
Zone2: All areas of the city not included in zone 1	\$200.00
TOBACCO RETAILER (section 26-436)^	
3-Year Term	
Per Vending Machine	\$51.00
Other Retailer Per Location	\$118.00
USED AUTOMOBILES (section 30-61)	
Initial License	\$150.00
Annual Renewal	\$100.00
Plus for each site over 1 - Annual Fee	\$50.00
WRECKERS (section 8-501)^	
Initial License	\$51.00
Annual Renewal	\$26.00
Each Wrecker Annual Fee	\$5.00
COAL TAR SEALANT ANNUAL REGISTRATION	\$25.00
Other	
City of East Lansing copy charge	\$2.00 for the first page; \$.10 each additional page thereafter
Assessing	
BS&A Data Base List	\$1,200.00
City Clerk	
Certified Documents (<i>FOIA & non-FOIA requests</i>)	\$11.00
Notary Services (per page) (<i>FOIA & non-FOIA requests</i>)	\$6.00
Parks and Recreation	
Parks, Recreation, Open Space and Greenways Plan	\$15.00
Treasury	
Complete Tax Roll (per season)	\$600.00
Returned Payment Fee - (the remitter is charged this fee)	\$35.00

Residential Parking Permits (per ordinance)	
Replacement of lost/stolen permit	\$5.00/each
Temporary permits for home business (undated; up to 60/month)	\$.50/each

Police

Labor costs directly associated with necessary searching for, locating & examining the records:	
Per Hour	\$24.04
Per 15 Minutes (all partial increments rounded down)	\$6.05
Labor costs for review & separation and deletion of exempt & nonexempt material:	
Per Hour	\$38.29
Per 15 Minutes (all partial increments rounded down)	\$9.57
Cost of non-paper media:	
DVD-R	\$.22/each
USB Drive	\$4.00/each
Cost of paper copies	\$.05/copy
Labor costs directly associated with duplication or publication:	
Per Hour	\$24.20
Per 6 Minutes (all partial increments rounded down)	\$2.42
Notary Service	\$10.00

Security Clearance will be figured using the above fee schedule.

Impound Lot Fee	\$30.00/vehicle/day
Preliminary Breath Test (PBT)*	\$10.00
Fingerprint Card*	\$9.00/card
False Alarm Billing (new fees effective January 1st each year)	
1st Alarm - Warning	\$0.00
2nd Alarm	\$10.00
3rd and Successive Alarms	\$25.00

Fire

Medical Transport Ambulance Fee

ALS Non-Emergent (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$50.00
ALS Emergent (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$50.00
ALS-2 (per run)	\$800.00
Plus Mileage (per loaded mile)	\$14.25
Plus Oxygen (if necessary)	\$50.00
Ambulance Response and Treatment - No Transport Assessment	\$650.00
Inter/Intrafacility/Hospital	\$500.00

Hazardous Materials Cost Recovery Fees

Fire Department Engine or Ladder Truck (per hour)	\$250.00
Fire Tender, Ambulance, Brush Engine or ATV (per hour)	\$125.00
Fire Hazmat or Rescue Unit (per hour)	\$400.00
Mileage Car or Command (per mile)	\$0.68
Mileage Pick-up (per mile)	\$0.90
Personnel Costs	Employee Rate + Benefits
Consumables billed at replacement costs for peat sorb	Minimum of \$5.00 per/lb

OCCUPATION OF STREETS, ALLEYS & RIGHT-OF-WAYS PERMIT FEES & DEPOSITS

Drive Approach and/or Sidewalk Within Public ROW:

Residential Permit (Includes Inspection)	\$153.00
Commercial Permit (Includes Inspection)	\$196.00
Additional Cost to Review Traffic Control Plan if Required	\$99.00

Water, Sanitary Sewer, or Storm Sewer Lead Installation/Repair/Replacement:

Permit- Installation/Repair/Replacement Water and Sewer Services	\$103.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Within Public Right-of-Way (2 hours)	\$170.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Outside Public Right-of-Way	\$85.00
Additional Cost to Review Traffic Control Plan if Required	\$99.00
Additional Inspection Cost (normal business hours)	\$85.00/hr
Additional Inspection Cost (outside normal business hours)	\$119.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.53/sft

Utility Company Installation/Repair/Replacement within Public Right-of-Way:

Permit- Installation/Repair/Replacement Private Utility	\$137.00
Inspection- Installation/Repair/Replacement of Private Utility Within Public Right-of-Way (2 hours)	\$170.00
Additional Cost to Review Traffic Control Plan if Required	\$99.00
Additional Inspection Cost	\$85.00/hr
Additional Inspection Cost (outside normal business hours)	\$119.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.53/sft

Use or Obstruction in ROW: (Including Street & Lane Closures): ⁽¹⁾**Local Street (Permit & Inspection)**

First 3 Days	\$228.00
Additional Days	\$43.00/day
Extension of Original Permit	\$68.00 plus \$43.00/day

Major Street (Permit & Inspection)

First 3 Days	\$311.00
Additional Days	\$51.00/day
Extension of Original Permit	\$103.00 plus \$51.00/day

⁽¹⁾ -A deposit may be required if deemed necessary by Director of Public Works and Environmental Services. The amount will be determined based on the scope of work.

Annual Public Utility Tree Trimming Permit

\$280.00/year

Oversize/Overweight Loads:

Annual Cab Card	\$196.00/Unit
Individual Permits	\$103.00/Unit

Traffic Impact Study:

Administrative Review	\$331.00
Third Party Review	Direct Costs Plus 5%

Wetlands Delineation Verification:

Administrative Review	\$428.00
Third Party Review	Direct Costs Plus 5%

Wetlands Permit:

Administrative Review	\$1,325.00
Third Party Review	Direct Costs Plus 5%
Additional Review Cost/Hour	\$105.00/hr

Special Permits:

Engineering Administrator	\$105.00/hr
Assistant Engineering Administrator	\$94.00/hr
Senior Design Engineer	\$83.00/hr
Design Engineer	\$75.00/hr
Engineering Technician	\$68.00/hr

Road Closures for Parades/Block Parties/etc.:

(Must be approved by City Council)

No Charge

Tree Removal and Land Clearing Activities

\$162.00

Permit Compliance Violation Notice

\$239.00/notice

Permit Compliance Cease and Desist/Per Notice

\$477.00/notice

Review of Plans Requiring MDEQ Sewer or Water Permits

\$1,500.00

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

GRADING & SOIL EROSION & SEDIMENTATION CONTROL PERMIT FEES & DEPOSIT/BONDS

Post Construction Storm Water

Review and Permit

\$1,500.00

Performance Bond

Cost based on the total estimated construction cost of the approved components of the stormwater management system

Single Family & Duplex Residences:

First Acre

\$579.00

Each Additional Acre

\$119.00/acre

Duration of Original Permit

12 Months

Renewal of Permit

50% of Original Permit

Duration of Renewal Permit

3 Months

Bond Amount

\$500.00

Issuance of Notice of Violation

\$299.00/violation

Issuance of Cease & Desist Order

\$654.00/order

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

Non-Single Family & Duplex Residential Properties:

First Acre

\$1,228.00

Additional Acres Up to 10.0 Acres

\$187.00/acre

Each Additional Acre Over 10.0 Acres

\$136.00/acre

Duration of Original Permit

12 Months

Renewal of Permit

50% of Original Permit

Duration of Renewal Permit

6 Months

Bond Amount

\$2,000.00 for first 2 acres or fraction thereof plus

\$750/acre thereafter

Issuance of Notice of Violation

\$299.00/violation

Issuance of Cease & Desist Order

\$790.00/order

- Permit fees include all routine inspections by Engineering Staff.

- All fees based on acreage will be rounded upward to the nearest whole acre.

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

HANG BANNER AT PATRIARCHE PARK & MICHIGAN AVENUE

\$35.00

Resident Yard Signs - Dog Clean Up

\$6.00

PATRIARCHE PARK RENTAL (new rates effective January 1st)

Open Area - 1/2 day (per table)

\$5.00

Pavilion - 1/2 day (per section, 6 tables)

\$50.00

Open Area - All Day (per table)

\$6.00

Pavilion - All Day (per section, 6 tables)

\$70.00

Entire Park - EL Based Business

Discontinued fee - special approval

Entire Park - Outside EL Based Business

Discontinued fee - special approval

- Open Area - 5 areas available, 1-20 tables can be placed for a reservation

- Pavilion - 4 sections available, 6 tables included in each section

- Entire Park - includes pavilion, open areas (with no limit on tables), ball fields, and tennis courts

HOUSING LICENSING AND INSPECTION FEE SCHEDULE

INSPECTION FEES ⁽²⁾

Class I Annual	\$170.00
Class II Annual	\$170.00
Class III Annual	\$170.00
Class IV Annual	\$170.00
Class V Annual	\$4.00 ⁽³⁾
Class V Annual for Complexes with Multiple Structures (per structure)	\$10.00
Class VI Annual	\$340.00
Class I Reinspection	\$85.00
Class II Reinspection	\$85.00
Class III Reinspection	\$85.00
Class V Reinspection	\$1.00 ⁽³⁾
Class VI Reinspection	\$110.00
Class I No Show	\$85.00
Class II No Show	\$85.00
Class III No Show	\$85.00
Class IV No Show	\$85.00
Class V No Show	\$170.00
Class VI No Show	\$150.00
Class I Complaint	\$165.00
Class II Complaint	\$165.00
Class III Complaint	\$165.00
Class IV Complaint	\$165.00
Class V Complaint	\$165.00
Class VI Complaint	\$165.00

⁽²⁾ Per inspection except as noted

⁽³⁾ Charge per licensed occupant. The minimum amount to be charged for annual inspection/reinspection is as listed

⁽³⁾ \$170/\$85

LICENSE FEES

License Renewal Fee	\$245.00
Initial Rental License Fee	\$1,550.00
New Owner Review	\$250.00
Late Application Fee	\$0.00
All Trades Fee (includes 1 reinspection)	\$100 plus \$300 per inspector
All Trades Inspection ⁽⁴⁾	\$65.00

⁽⁴⁾ For each trade inspector who must reinspect; for 2nd or more re inspections

BUILDING FEES

Application/Zoning Review/Base Fee (non-refundable) for all building permits	\$60.00
Building permit fees based on work not involving a square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$60.00
plus for each inspection	\$70.00
Building permit fees based on square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$60.00
plus the fees as figured in the below chart	

BUILDING PERMIT FEE CHART

\$1.00 to \$2,000 total valuation	\$70.00
\$2,001 to \$25,000 total valuation	\$70 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000 total valuation	\$392 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000 total valuation	\$692 for the first \$50,000 plus \$10 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000 total valuation	\$1,192 for the first \$100,000 plus \$9 for each additional \$1,000 or fraction thereof

\$500,001 to \$1,000,000 total valuation
 \$1,000,001 to \$5,000,000 total valuation
 \$5,000,001 and up

\$4,792 for the first \$500,000 plus \$7.75 for each additional \$1,000 or fraction thereof
 \$8,667 for the first \$1,000,000 plus \$5.75 for each additional \$1,000 or fraction thereof
 \$31,667 for the first \$5,000,000 plus \$3.50 for each additional \$1,000 or fraction thereof

PLAN REVIEW FEES

Building Valuation \$0 - \$50,000 No Charge
 Building Valuation over \$50,000 8% of building permit fee

ROOFS

Residential \$170.00
 Commercial value of construction

SOLAR

FOR SYSTEMS UNDER 10k

Permit application \$50.00
 Initial inspection \$60.00
 Final inspection \$60.00

DEMOLITION PERMIT FEES (Also require an application fee)

Single-family or two-family dwelling \$100.00
 Private garage \$68.00
 Multi-family dwellings, commercial buildings \$220.00

REINSPECTION FEE

APPEAL APPLICATION FILING FEE

COMMUNICATIONS AND LOW VOLTAGE WIRING REINSPECTION

MOVING PERMIT FEES (Also require an application fee):

Mobile home with foundation \$150.00
 Mobile home to an existing foundation \$125.00
 All buildings and structures less than five hundred (500) square feet in area and less than seventeen (17) feet high when loaded \$155.00
 All buildings over five hundred (500) square feet in area or seventeen (17) feet high \$310.00

INVESTIGATION INSPECTION FEE

LICENSE REGISTRATION FEE

INSPECTION FOR WHICH NO FEE IS INDICATED

INSPECTION FEE OUTSIDE OF NORMAL BUSINESS HOURS

PERMIT FEE SCHEDULE--MECHANICAL

MECHANICAL FEES

Plan review fee (when required) 40% of permit fee
 Application/Base Fee (non-refundable) \$60.00
 Contractor registration fee \$0.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)

FURNACES

Furnace and attached ducts (including chimney liner if required) \$30.00
 Add Roof Top Units \$40.00

HEATERS AND VENT/DUCT INSTALLATION

Each suspended, recessed wall or floor-mounted unit heater \$30.00
 Each single appliance vent/duct not included in an appliance permit \$15.00
 Relocate or replace existing water heater (base fee only) \$15.00
 Repair, alteration, or addition to each heating appliance, refrigeration repair/alter existing mechanical or duct system \$30.00

BOILERS AND REFRIGERATION UNITS

Add Air Conditioning (includes split systems) \$30.00
 Add Boiler Residential \$50.00
 Add Boiler Commercial (includes gas piping, venting and combustion air) \$70.00
 Add Commercial Refrigeration (self contained and split systems) \$50.00
 Add Hydronic Piping \$25.00

AIR-HANDLERS AND ATTACHED DUCTWORK	
Each air-handling unit through 10,000 CFM	\$35.00
Each air-handling unit over 10,000 CFM	\$55.00
VENTILATION, EXHAUST FANS AND HOOD SYSTEMS	
Each ventilation fan connected to a single duct	\$15.00
Ventilation system not under heating or air conditioning system permit	\$20.00
Each commercial type hood which is served by mechanical exhaust	\$65.00
GAS PIPING	
Gas piping system of 1 to 5 outlets	\$25.00
Gas piping system of 6 or more outlets	\$10.00
OTHER APPLIANCES OR EQUIPMENT	
Heat Pumps/Geo Thermal and Complete Residential	\$40.00
Suppression Systems	\$60.00
Fire Suppression Heads Fee/Head	\$2.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$70.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$0.00
Additional Inspection	\$70.00
Final Inspection	\$70.00
Testing per hour	\$70.00
PERMIT FEE SCHEDULE--ELECTRICAL	
ELECTRICAL FEES	
Plan review fee (when required)	40% of permit fee
Application/Base Fee (non-refundable)	\$60.00
Contractor registration fee	\$0.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
Service through 200 amp	\$35.00
Over 200 amp to 600 amp	\$40.00
Over 600 amp to 800 amp	\$80.00
Over 800 amp - each amp	\$0.16
CIRCUITS	
120v each	\$9.00
LIGHTING FIXTURES AND SMOKE DETECTORS	
Lighting Fixtures/Smoke Detectors Per 25 Units	\$17.00
APPLIANCES AND HVAC RELATED	
Appliances, Climate Control and Power Outlets 220v	
Dishwasher, Garbage Disposal, etc.	\$8.00
Ranges, Dryers, A/C Units, etc.	\$10.00
Furnace, Heat Pump, etc.	\$10.00
Electric Heating Units (Baseboard)	\$13.00
POWER APPARATUS	
Up to and including 1 hp, kw or kvar, each	\$13.50
Over 1 to 10, each	\$20.50
Over 10 to 50, each	\$68.00
Over 50 to 100, each	\$136.00
Over 100	\$205.00
SOLAR PANEL MODULES, EACH	\$10.00
BUSWAYS AND FEEDERS	
Busways and feeders, each 50 feet	\$27.00
SIGNS, OUTLINE LIGHTING, MARQUEE, EACH	
Signs, outline lighting, marquee, each	\$27.00

FIRE ALARM SYSTEMS	
1 to 20 devices and panel	\$105.00
Over 20 devices, each	\$9.00
SWIMMING POOLS, SPAS, HOT TUBS OR SIMILAR FIXTURES	
Swimming pools, spas, hot tubs, each	\$32.00
MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS	
Miscellaneous apparatus	\$13.50
DATA/TELECOM OUTLETS 1-19 EACH	\$5.00
DATA/TELECOM OUTLETS 20-300	\$100.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$70.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$70.00
Final Inspection	\$70.00
Testing per hour	\$70.00
PERMIT FEE SCHEDULE - PLUMBING	
PLUMBING FEES	
Plan review fee (when required)	40% of permit fee
Application/Base Fee (non-refundable)	\$60.00
Contractor registration fee	\$0.00
UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)	
FIXTURES	
Each plumbing fixture or set of fixtures on one trap (includes water and drain connections, piping and backflow protection)	\$10.00
SEWERS AND DRAINS	
Each building sewer	\$60.00
Building drain/building drain alteration	\$60.00
Grease oil interceptor	\$60.00
Grease waste piping/alteration or repair	\$60.00
Each back water valve installation	\$20.00
Rainwater systems - per drain (inside building)	\$15.00
WATER EQUIPMENT, APPLIANCES, AND DEVICES	
Water heater and/or vent	\$15.00
Installation, alternation, or repair of water piping and/or water treatment equipment (each fixture)	\$10.00
Lawn sprinkler system or meter and backflow devices	\$20.00
BACKFLOW PROTECTIVE DEVICE OTHER THAN ATMOSPHERIC TYPE	
VACUUM BREAKERS:	
2 inch in diameter and smaller	\$20.00
Over 2 inches in diameter	\$40.00
STACKS, VENTS, AND CONDUCTORS	
3 stories or less	\$20.00
Over 3 stories (per story)	\$15.00
Repair or change of drainage or vent piping fixture	\$10.00
STEAM GENERATOR	\$20.00
MEDICAL VACUUM	\$25.00
EACH MEDICAL GAS PIPING SYSTEM 1-4 OUTLETS	\$25.00
MEDICAL GAS PIPING SYSTEM OVER 4	\$10.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$70.00
Investigation fee	\$80.00

Appeal application filing fee		\$150.00
License registration fee		\$15.00
Additional Inspection		\$70.00
Final Inspection		\$70.00
Testing per hour		\$70.00
PERMIT FEE SCHEDULE-SIGNS		
SIGN CONSTRUCTION PERMIT FEES		
Display Area (Square Feet)		
0-10		\$30.00
11-50		\$60.00
51-75		\$90.00
Over 75		\$150.00
Banner application processing fee		\$20.00
MODIFICATION OF EXISTING SIGN FEES		
Display Area (Square Feet)		
0-10		\$15.00
11-50		\$30.00
51-75		\$45.00
Over 75		\$80.00
PERMIT FEE SCHEDULE-PAVING (section 50-815)		
Reinspection Fee		\$60.00
		\$40.00
LAND DEVELOPMENT APPLICATION FEES		
Rezoning		\$1,100 + \$100/acre
Site Plan or Special Use Permit		
Residential		\$1,100 + \$25/dwelling unit
Nonresidential		\$1,100 + \$25/1,000 sq. ft. GFA + \$250/drive thru service lane and/or gasoline pump island
Modification		\$1,100 + increment per new construction
Administrative Only		\$250.00
Medical Marihuana Facility		\$5,000.00
Parking Plan (B-3)		\$1,100 + \$25/ 1,000 sq. ft. GFA
Administrative Only		\$250.00
Combined applications (i.e., rezoning + SUP/site plan)		Larger fee + 1/2 second fee
Zoning Variance		\$300.00
Subdivisions		
Tentative Preliminary		\$1,100 + \$25/lot
Final Preliminary		\$300.00
Final Plat		\$25.00/lot
Lot Split		\$525.00
Administrative Only		\$225.00
Certificate of Appropriateness (required public hearing by Historic District Commission)		Fee rescinded December 6, 2006 ⁽⁵⁾
Zoning Compliance Letters		\$200.00/letter
Brownfield Plan Application/Review Fee		1% of request not to exceed \$25,000

⁽⁵⁾ Per City of East Lansing Resolution 2006-1 adopted February 7, 2006.

PARKS, RECREATION AND ARTS FUND

East Lansing Softball Complex and Patriarche Park Ball Field Fees

Youth Games (includes initial field preparation)*

	Resident	Non-Resident
East Lansing Baseball Club (per game)	\$20.00	N/A
Other Youth Leagues (per game)	\$20.00	\$35.00

Adult Games (includes initial field preparation)*

City Sponsored Leagues (per game)	\$20.00	N/A
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Other Leagues (per game)	N/A	\$35.00
Youth and Adult Tournaments (Includes initial field preparation)*		
Games (per game)	\$40.00	\$70.00
Games starting prior to 9a or later than 8p (per game)	\$40.00	\$90.00
Holiday Weekend (per game)	\$80.00	\$110.00
Holiday Weekend Games starting prior to 9a or later than 8p (per game)	\$80.00	\$130.00
Additional Services*		
Full Field Preparation (per field)	\$20.00	\$20.00
Partial Field Preparation (per field)	\$10.00	\$10.00
Lights (per field)	\$15.00	\$15.00
Scoreboards (per field)	\$10.00	\$10.00
Recreational Field Rental (No field preparation)*		
Game (per field) - 90 minutes	\$15.00	\$25.00
East Lansing Soccer Complex Field Fees		
Youth Games*		
League Games (per game)	\$25.00	\$50.00
League Games on Weeknights & Weekend Early/Late Start Times (per game)	\$25.00	\$65.00
League Games in Stadium without Lights (per game)	\$25.00	\$70.00
League Games in Stadium with Lights (per game)	\$55.00	\$105.00
Tournament Games (per game)	\$48.00	\$60.00
Tournament Games in Stadium without Lights (per game)	\$75.00	\$95.00
Tournament Games in Stadium with Lights (per game)	\$95.00	\$115.00
Capital Area Classic Tournament (per game)	\$50.00	N/A
Summer High School Soccer League (team fee)	\$675.00	N/A
Adult Games*		
League Games (per game)	\$54.00	\$65.00
League Games in Stadium without Lights (per game)	\$54.00	\$75.00
League Games in Stadium with Lights (per game)	\$105.00	\$130.00
Ultimate Frisbee (per game)	\$50.00	\$55.00
Youth Training *		
Youth - 90 Minute Sessions (per field)	\$50.00	N/A
East Lansing Soccer Club - Season	\$5,000.00	N/A
Camps, Clinics and Tryouts*		
Youth - 60 Minute Sessions (per field)	\$50.00	\$75.00
Adult Semi-Professional League*		
Games without Admission Fees without Lights (per game)	\$54.00	N/A
Games without Admission Fees with Lights (per game)	\$54.00	N/A
Games with Admission Fees (per game)	\$800.00	N/A
Team Training - 2 hours (per field)	\$40.00	N/A
Pavilion Rental*		
Rate Per Hour - Maximum 4 Hours	\$50.00	\$50.00
East Lansing Family Aquatic Center		
Daily Passes*		
Daily Pass	\$8.00	\$11.00

Daily Pass - After 5:00p	\$6.00	\$9.00
Daily Pass - Senior	\$6.00	\$9.00
Daily Pass - Senior - After 5:00p	\$5.00	\$8.00
10 Visit Passes*		
10 Visit Passes	\$60.00	\$80.00
Season Passes*		
First Family Member	\$95.00	\$135.00
Additional Family Member	\$75.00	\$85.00
Group Rates*		
All-day pass with 3.5 hours reserved shade picnic structure (per person, min. 15)	\$6.00	\$9.00
East Lansing Hannah Community Center Passes		
Daily Passes*		
Child (3-10)	\$3.00	\$3.00
Youth (11-18)	\$4.00	\$4.00
Adult (19-59)	\$6.00	\$9.00
Senior (60+)	\$4.00	\$6.00
Adult Weekend - Friday through Sunday (19-59)	\$6.00	\$9.00
10 Visit Passes*		
Child (3-10)	\$15.00	\$15.00
Youth (11-18)	\$25.00	\$25.00
Adult (19-59)	\$40.00	\$55.00
Senior (60+)	\$25.00	\$40.00
Six Month Passes*		
Adult (19-58)	\$160.00	\$215.00
Annual Passes*		
Child (3-10)	\$96.00	\$96.00
Youth (11-18)	\$153.00	\$153.00
Adult (19-59)	\$235.00	\$300.00
Senior (60+)	\$157.00	\$215.00
Family	\$370.00	\$451.00
East Lansing Hannah Community Center Space Rental		
Room Rental (Hourly Rates)*		
East Gym	\$33.00	\$38.00
East Gym - Premium Time (November - April)	\$40.00	\$45.00
West Gym	\$24.00	\$29.00
West Gym - Premium Time (November - April)	\$31.00	\$36.00
Banquet Hall	\$65.00	\$70.00
Banquet Hall - Weekend Hours (Friday 6:00p through Sunday)	\$75.00	\$80.00
Banquet Hall - Special Event (5 hour block)	\$350.00	\$375.00
Recital Room	\$25.00	\$30.00
Executive Conference Room	\$45.00	\$50.00
Executive Conference Room - Weekend Hours (Fri. 6p - Sunday)	\$50.00	\$55.00
Dance Studio	\$25.00	\$30.00
Classroom 235/237	\$29.00	\$34.00
Classroom 144	\$24.00	\$29.00
Classroom 142	\$24.00	\$29.00

Executive Meeting Room	\$25.00	\$30.00
Auditorium (Without admission charge)	\$100.00	\$115.00
Auditorium (With Admission Fee)	\$100.00	\$115.00
Plus \$1 per person		
Auditorium - East Lansing Film Festival	\$58.00	N/A
Auditorium - Non-Profit Youth Organization Production Rate	\$2,000.00	\$2,000.00
Auditorium - Non-Profit Adult Organization Production Rate	\$2,000.00	\$2,000.00
Plus \$2 per person		

East Lansing Hannah Community Center Linen Rental

Linen toppers for the round tables	\$5.00	\$5.00
Linen toppers for the 6ft tables	\$4.00	\$4.00
Linen toppers for the 8ft tables	\$4.00	\$4.00
Floor length linen white 132 X 90 (rectangular tables)	\$5.00	\$5.00
Floor length linen black 132 X 90 (rectangular tables)	\$8.00	\$8.00
Inter/Intrafacility/Hospital	\$24.00	\$24.00
Table skirts 17' (for an 8ft table)	\$28.00	\$28.00
Table skirts 21'	\$28.00	\$28.00
120" round linen to the floor	\$14.00	\$14.00

East Lansing Hannah Community Center Swim Lesson and Pool Rental Rates

Programs*

5 Week Swim Lessons	\$35.00	\$35.00
6 Week Swim Lessons	\$42.00	\$42.00
8 Week Swim Lessons	\$54.00	\$54.00
Junior Lifeguard Class	\$70.00	\$70.00
Four (4) - Half Hour Private Swim Lessons	\$70.00	\$70.00
Four (4) - Half Hour Semi-Private Swim Lessons	\$55.00	\$55.00
Masters Swim (20 Hours)	\$73.00	\$78.00
Water Aerobics (16 Classes)	\$80.00	\$85.00
Swim Pool Rental (per hour)	\$70.00	\$75.00

East Lansing Farmer's Market

Vendor Fee*

Annual	\$380.00	\$440.00
Weekly	\$40.00	\$40.00

Before & After School and Summer Kids Camp

Before & After School Program*

Registration Fee	\$50.00	\$50.00
Before School - Non-Sibling	\$7.00	\$7.00
Before School - Sibling	\$6.00	\$6.00
After School - Non-Sibling	\$14.00	\$14.00
After School - Sibling	\$12.00	\$12.00
Half Day - Non-Sibling	\$25.00	\$25.00
Half Day - Sibling	\$22.00	\$22.00
Late Start - Non-Sibling	\$16.00	\$16.00
Late Start - Sibling	\$14.00	\$14.00
Field Trip Fee	\$7.00	\$7.00
Winter & Spring Break Care - Full Day - Non-Sibling	\$40.00	\$40.00
Winter & Spring Break Care - Full Day - Sibling	\$35.00	\$35.00

Summer Kids Camp*

Registration Fee	\$30.00	\$30.00
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Full Week - Non-Sibling	\$190.00	\$190.00
Full Week - Sibling	\$175.00	\$175.00
Full Day - Non-Sibling	\$40.00	\$40.00
Full Day - Sibling	\$35.00	\$35.00

Recreation and Arts Program Fees

Ceramic Classes*

Adult Classes (6 weeks)	\$102.00	\$107.00
Youth Classes (5 Classes)	\$62.00	\$62.00
Ceramic Supply Fee (per session fee)	\$6.00	\$6.00
Open Lab Fee	\$17.00	\$17.00
Lab Only Fee (6 weeks)	\$60.00	\$60.00

Art Classes*

Adult		
Adult Painting (8 classes)	\$140.00	\$145.00
Adult Drawing Classes (8 classes)	\$140.00	\$145.00
Youth		
Youth Art Workshops (4 classes)	\$40.00	\$40.00
Youth Art Explorers (4 classes)	\$60.00	\$60.00

Dance Classes*

Youth		
Lil' Tykes Ballet (6 sessions)	\$45.00	\$45.00

Studio de Danse*

Dance Classes (monthly charge)		
45 Minute Classes	\$49.00	\$49.00
60 Minute Classes	\$50.00	\$50.00
75 Minute Classes	\$52.00	\$52.00
Recital	\$75.00	\$75.00
Registration	\$15.00	\$15.00

Enrichment & Special Events*

Babysitting	\$65.00	\$65.00
Specialty Camps (various)	\$100 - \$350	\$100 - \$350
Elementary Dances (per person)	\$14.00	\$14.00

Fitness Classes*

Adult		
Tai Chi (10 sessions)	\$50.00	\$55.00
Yoga Classes (6 sessions)	\$65 - \$70	\$70 - \$75
Group Fitness (6 sessions)	\$36 - \$94	\$48 - \$99

Youth Camps*

Summer Youth Sports Camps	\$40 - \$100	\$40 - \$100
Buddy Basketball Camp	\$45.00	\$45.00

All-of-Us Express Children's Theatre Fees

Tickets*

Non-Musical Adult	\$10.00	\$10.00
Non-Musical Youth	\$7.00	\$7.00
Musical Adult (18 & up)	\$12.00	\$12.00
Musical Youth (6-17)	\$8.00	\$8.00

Musical Pre-school (2-5)	\$5.00	\$5.00
School Shows	\$5.00	\$5.00
Adult (Riverwalk)	\$12.00	\$12.00
Youth (Riverwalk)	\$10.00	\$10.00
School Shows (Riverwalk)	\$7.00	\$7.00
Young Playwrights Program	\$20.00	\$20.00
Studio Class - Youth	\$12.00	\$12.00
Season Ticket Pack	\$70.00	\$70.00
Academies & Workshops*		
Weekly Summer Drama Camp - Member (1 week)	\$135.00	\$135.00
Weekly Summer Drama Camp - Non-Member (1 week)	\$160.00	\$160.00
Weekly Summer Drama Camp - Member (2 weeks)	\$255.00	\$255.00
Weekly Summer Drama Camp - Non-Member (2 weeks)	\$295.00	\$295.00
Audition Workshop Member	\$10.00	\$10.00
Audition Workshop Non-Member	\$15.00	\$15.00
Production Participation Fees*		
Cast - Member (Non-Musical)	\$110.00	\$110.00
Cast - Non-Member (Non-Musical)	\$125.00	\$125.00
Crew - Member	\$100.00	\$100.00
Crew - Non-Member	\$115.00	\$115.00
Guild Journeyman - Member	\$75.00	\$75.00
Guild Journeyman - Non-Member	\$95.00	\$95.00
Guild Master - Member	\$60.00	\$60.00
Guild Master - Non-Member	\$75.00	\$75.00
Cast - Member (Musical)	\$125.00	\$125.00
Cast - Non-Member (Musical)	\$140.00	\$140.00
Studio Class	\$200.00	\$200.00
Miscellaneous Items*		
DVD	\$25.00	\$25.00
DVD Musical	\$25.00	\$25.00
Best Wishes Ad	\$8.00	\$8.00
Show T-Shirt	\$18.00	\$18.00
Sports and Athletics		
Youth Recreation Leagues*		
Baseball		
T-Ball League (per player)	\$65.00	\$65.00
Midget League (per player)	\$70.00	\$70.00
Little League (per player)	\$75.00	\$75.00
Little League - Full Team (per player)	N/A	\$75.00
Basketball		
Youth Basketball (per player)	\$70.00	\$70.00
T-Shirts	\$15.00	\$15.00
Interscholastic Sports*		
Basketball (12 games) (per player)	\$250.00	\$250.00
Basketball (10 games) (per player)	\$225.00	\$225.00
Cross Country (per player)	\$175.00	\$175.00
Track and Field (per player)	\$175.00	\$175.00
Volleyball (12 games) (per player)	\$250.00	\$250.00
Volleyball (10 games) (per player)	\$225.00	\$225.00

SOLID WASTE FUND

Solid Waste Fees

Bulk Refuse Tag (per tag)	\$20.00
Special Bulk Refuse (per tag) ⁽⁶⁾	\$44.25
⁽⁶⁾ -items with Freon refrigerant like freezers, air conditioners, refrigerators, etc.	
Yellow City Plastic Trash Bags (per roll of five)	\$9.75

Yardwaste

Yard Waste Stickers (per sticker)	\$1.75
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Easy Carts (trash)

32 gallon trash cart	\$58.00
64 gallon trash cart	\$70.00
96 gallon cart	\$79.00

Replacing Recycling Carts ⁽⁷⁾

32 gallon trash cart	\$45.00
64 gallon trash cart	\$50.00
96 gallon cart	\$55.00

⁽⁷⁾ -Cost for lost, stolen, destroyed or additional carts after the initial distribution

Annual Service Fee (96 gallon trash cart)	\$94.50
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PRIME TIME SENIORS' FUND

Member

Non-Member

Memberships

Residents	\$25.00/year	
Non-Residents		\$40.00/year

Recreational Offerings*

Active Senior Exercise (drop-in/per session)	\$24.00	\$29.00
Adaptive Yoga (per 4 sessions)	\$22.00	\$27.00
Aqua Fitness (per session)	\$28.00	\$33.00
Stretch, Flex, and Balance (per 4 sessions)	\$20.50	\$25.50
Walking for Wellness (drop-in/per session)	\$3.00	\$3.50

Social Events*

Annual Holiday Party	\$12.50	\$15.50
Fall Social Event	\$12.00	\$15.00
Rummage Sale at a Parking Garage (per space rental x 40 spaces)	\$35.00	\$0.00
Senior Picnic	\$5.00	\$7.00
Thanksgiving Luncheon	\$12.00	\$15.00

Social Activities*

Euchre (per hour)	\$2.00	\$3.00
Mah Jongg (per hour)	\$2.00	\$3.00
Scrabble (per hour)	\$2.00	\$3.00

Enrichment/Lifelong Learning*

Ask a Genealogist	\$10.00	\$15.00
Beginning Birding (per 6 sessions)	\$50.00	\$55.00
Continuing Italian (per 6 sessions)	\$60.00	\$65.00
Current Events (per session)	\$2.00	\$3.00
Edible and Medicinal Plant Walk (one session)	\$25.00	\$20.00
Fiction Book Discussion (per 6 sessions)	\$12.00	\$17.00
Grateful Living (per 4 sessions)	\$40.00	\$45.00
Intro to Italian (per 8 sessions)	\$60.00	\$65.00
Lives Well Lived	\$15.00	\$20.00
Packing Light	\$5.00	\$10.00
Power of Positive Shrinking (Your Home)	\$20.00	\$25.00
Self-Care in Challenging Times (per 4 sessions)	\$40.00	\$45.00
What's So Funny? (per session)	\$2.00	\$3.00

Writing Pre-Need Obituaries	\$10.00	\$15.00
The Arts*		
Beginning Ukulele (per 8 sessions)	\$64.00	\$69.00
Carving for Fun (per 3 sessions)	\$24.50	\$29.50
Continuing Drawing (per 4 sessions)	\$60.00	\$65.00
Copper Enameling (per 2 sessions)	\$45.00	\$50.00
Fairy Doors (per 2 sessions)	\$20.00	\$25.00
Fused Glass Clock Class (2 session)	\$50.00	\$55.00
Hot Paints (2 sessions)	\$30.00	\$35.00
Humorous Illustration	\$60.00	\$65.00
Memoir Writing (per 8 sessions)	\$76.00	\$81.00
Mosaic Gazing Balls (per 4 sessions)	\$70.00	\$75.00
Mosaic Stepping Stones (per 2 sessions)	\$30.00	\$35.00
MSU Theater Script Class - MSU Department of Theatre (per 2 sessions)	\$40.00	\$45.00
No-Fire Tile Casting (per 5 sessions)	\$30.00	\$35.00
Paint Your Pet (4 sessions)	\$50.00	\$55.00
Painting Class (per 3 sessions a month)	\$60.00	\$65.00
Rhythmic Bands (per 2 sessions)	\$50.00	\$55.00
Stained Glass Panels (per 4 sessions)	\$95.00	\$100.00
Studio Tuesday (per session)	\$3.00	\$4.00
Ukulele (per 10 sessions)	\$50.50	\$55.50
Services*		
Death Café (1 session/month)	\$2.00	\$2.00
Five Wishes	\$5.00	\$10.00
Safe Haircuts		
	Room Rental Sponsored	N/A
	\$300	

LIBRARY FUND

Public Library Fines and Fees

Late Fines^

Express DVD Late Fines	\$1.00/day
Chromebooks, Hotspots and Tools Late Fines	\$1.50/day

Non-Resident Borrowers' Card Fees^

Individual Annual Card	\$30.00
Individual 6-month Card	\$18.00
Family Annual Card	\$40.00
Educator - certified public, private, charter, online and parochial school teachers (K-12) and preschool or daycare center instructors who work in the City	\$10.00

Copier and Printer Fees^

Color print	\$0.50
Black & White print	\$0.10
3D print (PLA printing)	\$0.10 per gram

Meeting Room Rental Charges ^

Resident/Non-Profit Organization

Whole Room	\$40 for 2 hours, each additional hour \$10
Half-Room	\$30 for 2 hours, each additional hour \$5

Non-Resident/For-Profit Organization

Whole Room	\$50 for 2 hours, each additional hour \$15
Half-Room	\$40 for 2 hours, each additional hour \$7

PARKING FUND

PARKING RATES^

Gated Lot Rates Enforced time-frames	8am-3am
Gated Lot Grace Period	15 minutes
Gated Lot Lost Ticket Fee	\$30.00
Pay Later Notice	\$30.00
Tailgating Exit Penalty Fee	\$40.00
Gated Lot Validation Discount (Business)	50%
Discounted Voucher Program for Individuals	
Voucher value of \$100	\$50.00
Voucher value of \$50	\$25.00
Gated Surface Lots:	
Per 1/2 hour	\$1.00
Daily Maximum	\$20.00
Gated Garages (Charles, Division, and MAC):	
Per 1/2 hour	\$0.75
Daily Maximum	\$15.00
Gated Garages (Albert and Grove):	
Per 1/2 hour	\$1.00
Daily Maximum	\$20.00

Special Event Parking Rates^

Gated Lots:	
Per 1/2 hour first two hours	\$1.00
Per hour thereafter	\$6.00
Daily Maximum	\$30.00
Gated Lot Football Pay-at-Entry	\$30.00
Metered Lot Football Pay-at-Entry	\$20.00
VIP Football Reserved Street Meters	\$50.00
Art Festival Pay-at-Entry	\$5.00

Permit Rates^

Gated Lot permit purchase / replacement	\$20 / card
Permit Reactivation Fee	\$10 / card
Non-Gated Lot permit replacement	\$25 / permit
Paper Permit Holder	\$1.00
Gated Facility VIP Parking Permit	\$200.00/month
Albert Ave. Garage (Lot 1/Center City)	
Nested Parking	\$105.00/month
Lower Level Parking	\$130.00/month
Bailey Ave (Lot 11)	\$130.00/month
Charles St. Garage (Lot 3/City Center)	
Nested Parking	\$100.00/month
Lower Level Permit	\$125.00/month
Grove St. Garage (Lot 9)	
Nested Parking	\$105.00/month
Lower Level Permit	\$130.00/month
Division St. Garage (Lot 10)	
Nested Parking	\$90.00/month
Lower Level Permit	\$115.00/month
M.A.C. Ave. Garage (Lot 12)	
Permit Parking	\$95.00/month
Reserved Spaces	\$105.00/month
Bailey Street Lot (Lot 7)	\$95.00/month
Evergreen Ave (Lot 8)	\$95.00/month

City Hall West Lot (Lot 15)	\$90.00/month
Valley Court Dr. (Lot 13)	\$95.00/month
Moped Permit	\$60.00/semiannual

Meter Rates

Rates enforced time-frame	8am-2am
Exception - Valley Court meters rates enforced time-frames	8am-6pm
Rate A per 1/2 hour	\$0.75
Rate B per 1/2 hour	\$1.00
Rate E per 1/2 hour (15 minutes free loading)	\$0.75
Passport Parking Mobile Pay	\$0.75
Reserved Meter Bag	
Daily	\$25.00
Weekly	\$125.00
Monthly	\$500.00

WATER & SEWER FUNDS

WATER

Administration Charge per quarter	\$15.74
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$10.21
1"	\$25.53
1 1/2"	\$51.05
2"	\$81.68
3"	\$229.73
4"	\$510.50
6"	\$1,021.00
Commodity Charge per 1,000 Gallons	\$5.99

SEWER

Administration Charge per quarter	\$11.21
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$33.18
1"	\$82.95
1 1/2"	\$165.90
2"	\$265.44
3"	\$746.55
4"	\$1,659.00
6"	\$3,318.00
Commodity Charge per 1,000 Gallons	\$7.80

IRRIGATION

Administration Charge per quarter	\$3.94
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$2.55
1"	\$6.38
1 1/2"	\$12.76
2"	\$20.42
3"	\$57.43
Commodity Charge per 1,000 Gallons	\$5.99

WATER & SEWER MISCELLANEOUS FEES

Irrigation Flat Rate (City facilities w/o a water meter)	\$63.98
Sewer Flat Rate - Non-metered (Sewer services w/o a water meter)	\$163.70
Non-payment Door Tag Fee	\$17.00
Water Shut Off and Turn On Fee for Non-payment and Contractor (8:00 AM - 3:00 PM, M-F, excluding holidays)	\$45.00
After Hours Water Turn On Fee (Outside of normal working hours, weekends and holidays)	\$230.00
Missed Scheduled Appointment Fee	\$30.00
Hydrant Flow Testing	\$300.00
Meter Test Fee	\$95.00
Pool & Irrigation Winterizing: Pull Meter (Non-Neighborhood Assoc.)	\$70.00
Out of Sequence Meter Read Fee	\$25.00
System Check Fee	\$85.00
ARB Replacement (Missing or damaged)	\$255.00
Temporary Meter/Backflow Device Fee & Rental per month	\$325.00 Fee + \$675 Deposit + \$50 Month Rent + Consumption
Private Hydrant Flushing Fee	\$205.00
New Main/Water Service Flushing/Sampling Fee	\$600.00 For 2 Samples + \$300.00 Each Additional Sample

CAPITAL CONNECTION CHARGES

(In addition to the physical connection - does not include pavement and concrete restoration)

Capital Connection Charge Water Service Meter Size

WATER

5/8" x 3/4"	\$1,760.00
1"	\$4,400.00
1 -1/2"	\$8,810.00
2"	\$14,090.00
3"	\$39,640.00
4"	\$88,090.00
6"	\$176,170.00

SEWER

5/8" x 3/4"	\$2,910.00
1"	\$7,270.00
1 -1/2"	\$14,550.00
2"	\$23,270.00
3"	\$65,460.00
4"	\$145,460.00
6"	\$290,920.00

PHYSICAL TAP AND METER FEES

(does not include pavement and concrete restoration)

City Excavates & Backfill Fee

1" Tap & 5/8" x 3/4 Meter	\$4,475.00
1" Tap & 1" Meter	\$4,710.00
1 1/2" Tap & 1" Meter	\$5,390.00
1 1/2" Tap & 1 1/2" Meter	\$5,710.00
2" Tap & 1 1/2" Meter	\$6,235.00
2" Tap & 2" Meter	\$6,465.00
Water Service Line Abandonment	\$2,085.00
Winter Fee Addition (Dec. 1 thru Mar. 31)	\$510.00


Greater Than 2" Tap (Fee + Time and Material)	\$185.00 Meter Install Labor + Water Division Equipment, Time and Material
Applicant Excavates & Backfill Fee	
1" Tap & 5/8" x 3/4 Meter	\$1,805.00
1" Tap & 1" Meter	\$2,040.00
1 1/2" Tap & 1" Meter	\$2,720.00
1 1/2" Tap & 1 1/2" Meter	\$3,040.00
2" Tap & 1 1/2" Meter	\$3,560.00
2" Tap & 2" Meter	\$3,790.00
Water Service Line Abandonment	\$595.00
Greater Than 2" Tap (Fee + Time and Material)	\$185.00 Meter Install Labor + Water Division Equipment, Time and Material

METER, YOKE & ARB FEES (Meter, Yoke, ARB & Labor)

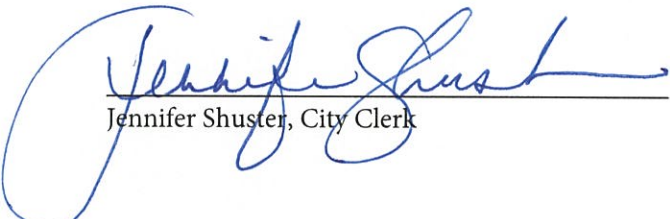
5/8" x 3/4 Meter	\$540.00
1" Meter	\$760.00
1 1/2" Meter	\$1,060.00
2" Meter	\$1,275.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$185.00 Meter Install Labor + Meter & Strainer

REPLACE FROZEN/BROKEN METER (Meter & Labor)

5/8" x 3/4 Meter	\$340.00
1" Meter	\$495.00
1 1/2" Meter	\$850.00
2" Meter	\$1,035.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$185.00 Meter Install Labor + Meter & Strainer



 Ron Bacon, Mayor



 Jennifer Shuster, City Clerk