



East Lansing Public Library

Board of Trustees
Paul Cervenak, President
Amy Zaagman, Vice President
Lance Wilkinson, Secretary
Carole Dodgson
Diane Goddeeris

City Council Liaison
Erik Altmann

Staff Liaison
Kristin Shelley

**EAST LANSING
PUBLIC LIBRARY**
950 Abbot Road
East Lansing, MI 48823

(517) 351-2420
www.elp.l.org

MINUTES #2

July 18, 2018 at 4:30pm

East Lansing Public Library Board of Trustees Meeting
Library 3/4 Meeting Rooms
950 Abbot Rd.

- 1) Call to Order
Cervenak called the meeting to order at 4:34pm.
- 2) Roll Call
All Trustees were present. Also in attendance were City Council Liaison Erik Altmann, Friends Vice President Sheila Taylor and Library Director Kristin Shelley.
- 3) Opening
 - A) Approval of June 13, 2018 Meeting Minutes
Zaagman moved.
Wilkinson seconded.
All in favor.
Motion carried.
 - B) Approval of Current Meeting Agenda
Dodgson moved.
Zaagman seconded.
All in favor.
Motion carried.
- 4) Communications
 - A) Audience: none
 - B) Written Correspondence
Shelley shared a thank you note from former Trustee Martha Smith.
- 5) Reports
 - A) City Council Liaison Report
Altmann reported that Shelley presented to the City Council about the One Book, One Community 2018 events.
 - B) Friends of the East Lansing Public Library Report
Taylor reported on:
 - New Friends Board members will be appointed at their meeting in September 2018
 - Ballot committee to support the library millage in 2022
 - Friendship and eBay sales
- 6) Old Business:
 - A) Fiscal Year 2019 Action Plan
Shelley shared the final version of the Fiscal Year 2019 Action Plan. Discussion included 6-month programming schedule and anticipated job postings.



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7) New Business:

A) Year end update to the Fiscal Year 2018 Action Plan.

Shelley shared the year end update to the Fiscal Year 2018 Action Plan. Discussion included items not completed and library vendor Bibliotheca.

B) Director evaluation

Shelley shared a list of Fiscal Year 2018 accomplishments of the East Lansing Public Library.

Cervenak thanked Shelley and stated he would write up a short evaluation for her personnel file.

8) Library Reports

A) BEA Conference Report

Shelley shared a written conference report from Collections and Technical Services Librarian Amber Laude who attended the Book Expo America Conference in May. Discussion included author presentations.

B) American Library Association's Annual Conference Report

Shelley provided a written conference report from her attendance at the 2018 American Library Association's Annual Conference. Discussion included:

- Keynote speaker Michelle Obama
- "The Public" movie
- Sally Fields autobiography
- Diversity in authors and books
- Neutrality in libraries
- Recruitment for the Assistant Director position

C) Financial Report

Shelley provided a written Financial Report.

D) Director's Report

Shelley provided a written Director's Report. Discussion included:

- Summer Reading Program kick-off event and Earth Angels concert
- Summer Reading Program registration statistics
- Bibliocommons webinar
- Collaborations with the MSU Museum
- Grant from the R.E. Olds Foundation and pop-up library update
- Goodbye party for Jason Shoup

E) President's Report: none

9) Announcements

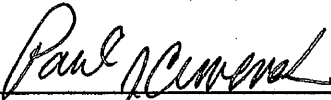
The Library Board welcomed incoming Trustee Goodeeris to the Board. Shelley reminded the Board about One Book, One Community events.



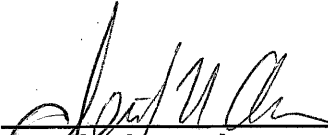
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- 10) Adjournment
Wilkinson moved.
Zaagman seconded.
All in favor.
Motion carried.
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Cervenak adjourned the meeting at 5:11pm.



Paul Cervenak
President
Date 8/22/18



Jennifer Amormino
Executive Assistant
Date 8/22/18