

**CITY OF EAST LANSING
CITY COUNCIL
WORK SESSION MINUTES
March 27, 2012**

Present: Beard, Loomis, Power, Triplett, Goddeeris
Absent: None

The meeting was called to order at 7:40 p.m. by Mayor Goddeeris. The meeting was held in Courtroom #2 of the 54-B District Court, 101 Linden Street, East Lansing.

Item 1 **Communication from Audience**

None

Item 2 **Approval of the Minutes**

It was moved by Triplett and seconded by Power to approve the minutes of the March 13, 2012 work session.

ALL YEAS
MOTION CARRIED

Item 3 **Strategic Priorities**

George Lahanas, City Manager, and Marie McKenna, City Clerk/Assistant City Manager, updated Council and answered questions on the Strategic Priorities document containing five overarching categories of strong Neighborhoods, Vibrant Economy, Enhanced Public Assets, Environmental Quality, and High Performing Government.

Council discussed education, library, public safety, and open and transparent decision making. Council also discussed creation of a more detailed separate document outlining specific action steps to be reviewed at a future meeting.

Goddeeris said Strategic Priorities document will be on Council agenda next week.

Item 4 **FY13 Budget and 5 Year Financial Forecast Review**

George Lahanas, City Manager, and Mary Haskell, Finance Director, reviewed previous Council discussion of fiscal year 2013 budget and five year financial forecast.

Council discussed preserving vital services, challenges, and projections to balance budget in current and future years.

It was moved by Triplett and seconded by Power to direct the City Manager to include a 1 mill levy to support the East Lansing Public Library in the City budget proposal for fiscal year 2013; and further direct the City Manager and City Attorney to prepare the documents necessary for the City Council to place a 1 mill levy to support the East Lansing Public Library on the November 6, 2012 ballot.

ALL YEAS
MOTION CARRIED

Item 5

Building Access License Agreement

Randy Talifarro, Fire Chief, briefed Council and answered questions on Michigan State University Building Access License Agreement regarding training activities that will take place at the former Michigan State Police Headquarters location. Talifarro also referenced March 27, 2012 memorandum regarding previous training activities at old Citizens Bank site on Grand River Avenue.

It was moved by Loomis and seconded by Power to approve Building Access License Agreement.

ALL YEAS
MOTION CARRIED

Item 6

Sewer Repair to Sanderson Drain Interceptor

Todd Sneathen, Director of Public Works and Environmental Services, updated Council and answered questions on emergency repair of the existing manhole and sewers adjacent to Sanderson Drain in Harrison Meadows Park.

It was moved by Power and seconded by Beard suspend the City's purchasing policies requiring multiple competitive bids and authorize the City manager to sign the contract with E.T. MacKenzie Company to replace Sanitary Manhole SAN-35G and the associated work on a time and material basis in an amount not to exceed \$120,600.

ALL YEAS
MOTION CARRIED

Item 7

MNRTF Grant – Patriarche Park

Tim McCaffrey, Director of Parks, Recreation and Arts, updated Council and answered questions on a Michigan Natural Resources Trust Fund Grant application for Patriarche Park playground replacement, storm water capturing, and rain garden installation.

It was moved by Power and seconded by Loomis to approve resolution authorizing submission of a Michigan Natural Resources Trust Fund Grant to the Michigan Department of Natural Resources for Patriarche Park playground replacement, storm water capturing, and rain garden installation.

ALL YEAS
MOTION CARRIED

CITY OF EAST LANSING

EAST LANSING CITY COUNCIL

**RESOLUTION RECOMMENDING ENDORSEMENT OF
AN APPLICATION UNDER THE MICHIGAN NATURAL
RESOURCES TRUST FUND PROGRAM**

WHEREAS, the City of East Lansing desires to replace the existing wooden play structure in Patriarche Park, 960 Alton Road, including purchase and installation of a

playground structure and safety surface material, installation of a rain garden to collect runoff from the playground surfacing, and installation of accessible walkways to the features; and,

WHEREAS, improvements to Patriarche Park are identified in the 2012 City of East Lansing Park, Recreation, Open Space and Greenways Plan as a priority, and are eligible for funding through the Michigan Department of Natural Resources, Natural Resources Trust Fund Program; and,

WHEREAS, the City of East Lansing Department of Parks, Recreation and Arts has prepared a grant request for \$300,000 from the MNRTF Program to assist in funding the \$449,000 renovation; and,

WHEREAS, the MNRTF Program Grant Application requires a minimum of a 25% local match for any grant application; and,

WHEREAS, the East Lansing Rotary Club has agreed to raise funds to finance the City's local match of \$100,000, plus the additional required funds of \$49,000.

WHEREAS, public input on the proposed grant was solicited during a public hearing on March 21, 2012, as part of the regular City of East Lansing Parks and Recreation Advisory Commission meeting; and,

WHEREAS, the City of East Lansing Parks and Recreation Advisory Commission, during its March 21, Regular Meeting, passed a resolution by unanimous vote recommending City Council endorse the MNRTF Grant Application for replacement of the playground and construction of a storm water capturing system at Patriarche Park.

NOW, THEREFORE, BE IT RESOLVED, that the City of East Lansing City Council hereby expresses its support and authorizes an application for a MNRFT Grant for replacement of the playground and construction of a storm water capturing system at Patriarche Park and commits any funds raised by the East Lansing Rotary Club for both the local match of \$100,000 and the additional \$49,000 needed to complete the project.

BE IT FURTHER RESOLVED, that the City Manager is authorized to sign the application and act as the City's representative.

Item 8 **MNRTF Grant – Northern Tier Trail**

Tim McCaffrey, Director of Parks, Recreation and Arts, updated Council and answered questions on a Michigan Natural Resources Trust Fund Grant application for an extension of Northern Tier Trail.

It was moved by Triplett and seconded by Power to approve resolution authorizing submission of a Michigan Natural Resources Trust Fund Grant to the Michigan Department of Natural Resources for an extension of the Northern Tier Trail from the East Lansing Soccer Complex to Coolidge Road.

ALL YEAS
MOTION CARRIED

CITY OF EAST LANSING

EAST LANSING CITY COUNCIL

**RESOLUTION RECOMMENDING ENDORSEMENT OF
AN APPLICATION UNDER THE MICHIGAN NATURAL
RESOURCES TRUST FUND PROGRAM**

WHEREAS, the City of East Lansing desires to construct a 4,150' extension of the Northern Tier Trail from the East Lansing Soccer Complex, 3700 Coleman Road, East Lansing, MI, 48823, to Coolidge Road; and,

WHEREAS, continued expansion of the Northern Tier Trail is identified in the 2012 City of East Lansing Park, Recreation, Open Space and Greenways Plan as a priority, and trails are eligible for funding through the Michigan Department of Natural Resources, Natural Resources Trust Fund Program; and,

WHEREAS, the City of East Lansing Department of Parks, Recreation and Arts has prepared a grant request for \$300,000 from the MNRTF Program to assist in funding the \$521,000 construction; and,

WHEREAS, the MNRTF Program Grant Application requires a minimum of a 25% local match for any grant application; and,

WHEREAS, the developers of the Beaumont and Villas of Stratford properties are required by the Site Plan Review and Approval to install the sections of the Northern Tier Trail across their properties; and,

WHEREAS, public input on the proposed grant was solicited during a public hearing on March 21, 2012, as part of the regular City of East Lansing Parks and Recreation Advisory Commission meeting; and,

WHEREAS, the City of East Lansing Parks and Recreation Advisory Commission, during its March 21, Regular Meeting, passed a resolution by unanimous vote recommending City Council endorse the MNRTF Grant Application for an extension of the Northern Tier Trail to Coolidge Road .

NOW, THEREFORE, BE IT RESOLVED, that the City of East Lansing City Council hereby expresses its support and authorizes an application for a MNRTF grant for an extension of the Northern Tier Trail to Coolidge Road and commits the funds required by the Beaumont and Villas of Stratford Site Plan Approval for both the local match of \$100,000 and the additional \$121,000 needed to complete the project.

BE IT FURTHER RESOLVED, that the City Manager is authorized to sign the application and act as the City's representative.

Item 9 **MDNR Grant – Youth Baseball Field Improvements**

Tim McCaffrey, Director of Parks, Recreation and Arts, updated Council and answered questions on a Michigan Recreation Passport Grant application for Patriarche Park youth baseball field improvements.

It was moved by Triplett and seconded by Power to approve resolution authorizing submission of a Michigan Recreation Passport Grant to the Michigan Department of Natural Resources for Patriarche Park youth baseball field improvements.

ALL YEAS
MOTION CARRIED

CITY OF EAST LANSING

EAST LANSING CITY COUNCIL

RESOLUTION RECOMMENDING ENDORSEMENT OF AN APPLICATION UNDER THE MICHIGAN RECREATION PASSPORT GRANT PROGRAM

WHEREAS, the City of East Lansing desires to renovate the two (2) western youth baseball fields at Patriarche Park, 960 Alton Road, including installation of on-grade dug-outs, players benches and spectator seating, 6' fencing along the baselines, and site pathways and improvements to improve handicap accessibility; and,

WHEREAS, improvements to Patriarche Park are identified in the 2012 City of East Lansing Park, Recreation, Open Space and Greenways Plan as a priority, and are eligible for funding through the Michigan Department of Natural Resources, Recreation Passport Grant Program; and,

WHEREAS, the City of East Lansing Department of Parks, Recreation and Arts has prepared a grant request for \$45,000 from the Recreation Passport Program to assist in funding the \$66,700 renovation; and,

WHEREAS the Recreation Passport Grant Program requires a minimum of a 25% local match for any grant application; and,

WHEREAS the East Lansing Baseball Club has agreed to raise funds to finance the City's local match of \$15,000 and to fund the additional \$6,700 needed to complete the project; and,

WHEREAS, public input on the proposed grant was solicited during a public hearing on March 21, 2012, as part of the regular City of East Lansing Parks and Recreation Advisory Commission meeting; and,

WHEREAS, the City of East Lansing Parks and Recreation Advisory Commission, during its March 21, Regular Meeting, passed a resolution by unanimous vote recommending City Council endorse the Recreation Passport Grant Application for improvements to the two (2) west baseball fields at Patriarche Park .

NOW, THEREFORE, BE IT RESOLVED, that the City of East Lansing City Council hereby expresses its support and authorizes an application for a Recreation Passport Grant for improvements to the two (2) west baseball fields at Patriarche Park and commits any funds raised by the East Lansing Baseball Club for both the local match of \$15,000 and the additional \$6,700 needed to complete the project.

BE IT FURTHER RESOLVED, that the City Manager is authorized to sign the application and act as the City's representative.

Item 10 **Proposed Revisions to Policy Resolution 2011-3**

Lori Mullins, Community and Economic Development Administrator, briefed Council and answered questions on proposed revisions to Policy Resolution 2011-3. Mullins said the changes are intended to support entrepreneurship and increase vibrancy in downtown by allowing the addition of two food trucks located on Albert Avenue adjacent to Division Street parking garage.

Goddeeris said this item will be on Council consent agenda next week.

Item 11 **Policy Resolution 2012-3**

Lori Mullins, Community and Economic Development Administrator, briefed Council and answered questions on draft Policy Resolution 2012-3; Guidelines for Issuance of Additional Liquor Licenses Under the Quota Provision. Mullins said Michigan Liquor Control Commission has notified the City of the availability of an additional liquor license per the quota provision and draft Policy Resolution 2012-3 is an option for evaluating future applications that are seeking this new license.

Goddeeris said this item will be on Council consent agenda next week.

Item 12 **201-211 Ann Street Redevelopment Project**

Tim Dempsey, Planning and Community Development Director, and Lori Mullins, Community and Economic Development Administrator, updated Council and answered questions on 201-211 Ann Street redevelopment project. Dempsey said the following items will come before Council for action at a future Council meeting:

- Addendum to the Development Agreement with updated timeline
- Grant of License Agreement for an outdoor patio
- Agreement for Exclusive Easement for Air Rights for the project's balconies
- Grant of Non-Exclusive Temporary Construction Easement for work to be performed on the Grove Street stair tower
- Parking Agreement

Item 13 **Policy Resolution 2012-1 – Public Disclosure Process**

Tom Yeadon, Assistant City Attorney, updated Council and answered questions on proposed Policy Resolution 2012-1 which would require disclosure of business contacts by developers, vendors, contractors, applicants, and bargaining units with City Council members.

Council discussed language to be included and definition of terms.

Goddeeris said this item will be on Council consent agenda next week.

Item 14 **Amended Right-of-Way Request**

It was moved by Triplett and seconded by Power to approve amended right-of-way request from Leo's Coney Island, 333 Albert Avenue.

ALL YEAS
MOTION CARRIED

Item 15

Council Member Reports

Councilmember Loomis:

- No Report

Councilmember Beard:

- No Report

Councilmember Power:

- Thanked fraternities who are volunteering work at City parks and East Lansing Public Library and raising funds for charity.
- Reported on fraternity and sorority housing inspections.

Mayor Pro Tem Triplett:

- Reported on Crystal Award ceremony which will be held April 19, 2012 at Hannah Community Center.

Mayor Goddeeris:

- Referenced Item 5 of approved March 13, 2012 work session minutes. She said there will not be a budget work session on April 3. She said fiscal year 2013 budget document will be reviewed for the first time at budget work session April 10 at 5:00 p.m.

Item 16

City Manager's Report

City Manager George Lahanas:

- Reported on Labor Management luncheon to be held March 28 at Hannah Community Center.
- Thanked Council for their show of support to Directors during budget challenges.
- Reported on meeting between East Lansing School administration and East Lansing City staff and said he looks forward to continuing dialogue.

Item 17

Adjournment

It was moved by Beard and seconded by Power to adjourn.

ALL YEAS
MOTION CARRIED

There being no further business the meeting was adjourned at 10:14 p.m.

Diane Goddeeris
Mayor

Nancy O. Wagner
Administrative Secretary