



BOARD OF REVIEW

Quality Services for a Quality Community

MEMBERS
Scott Schrager, Chair
Nancy Nelson Knupfer, Vice Chair
Megan Doyle-Busque
John Munn
Beth Russell

City Council Liaison
Mark Meadows

Staff Liaison
David C. Lee
(517) 319-6827

**City of East Lansing
ASSESSING DEPARTMENT**
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East Lansing, MI 48823

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CITY OF EAST LANSING 2020 MARCH BOARD OF REVIEW MINUTES

The 2020 March Board of Review of the City of East Lansing, Ingham and Clinton Counties, was called to order for an organizational session on March 3, 2020 at 4:14 p.m. at the City of East Lansing City Hall, 410 Abbot Road, East Lansing, Michigan.

Board members present: Nancy Nelson Knupfer, John Munn, Beth Russell, and Scott Schrager

Board member absent: Megan Doyle-Busque

Also present were Mark Meadows, City Council Liaison to the Board of Review; David Lee, City Assessor; and Cathy Groce, Deputy City Assessor.

On a motion by Knupfer, seconded by Munn, the Board of Review unanimously approved the organizational session agenda as presented.

On a motion by Munn, seconded by Russell, the Board of Review unanimously approved the December 10, 2019 meeting minutes as presented.

On a motion by Knupfer, seconded by Russell, the Board of Review unanimously chose Schrager to serve as Chair for 2020.

On a motion by Munn, seconded by Russell, the Board of Review unanimously chose Knupfer to serve as Vice Chair for 2020.

No member of the public appeared to comment.

The City Assessor presented the City's 2020 assessment rolls to the Board of Review. Also presented to the Board of Review were copies of the City's 2020 land value studies and economic condition factor studies, as well as listings of tentative ratios and multipliers for Clinton and Ingham Counties for 2020 and various publications relating to Board of Review operations from the State Tax Commission.

There being no other business of the Board, on a motion by Russell, seconded by Munn, the Board of Review unanimously adjourned the organizational session at 4:41 p.m.

MARCH 9, 2020 APPEALS

The 2020 March Board of Review of the City of East Lansing, Ingham and Clinton Counties, reconvened to hear appeals on March 9, 2020 at 9:12 a.m. in the City of East Lansing City Hall, 410 Abbot Road, East Lansing, Michigan. All Board members were present (Knupfer arrived at 9:14 a.m.). Also present were Mark Meadows, City Council Liaison to the Board of Review, and Cathy Groce, Deputy City Assessor.

The appeals sessions agenda was approved unanimously on a motion by Doyle-Busque, seconded by Munn.

There was no public comment.

A letter from George Brookover requesting a principal residence exemption (PRE) for parcel 33-20-01-12-431-003 for years prior to 2020 was provided to the Board. On a motion by Schragger, seconded by Russell, the Board of Review took no action on the request for the reason that the Board of Review lacks jurisdiction over a PRE request for prior years at the March sessions of the Board.

Petitions M-001 through M-086 were heard by the Board of Review. The Board of Review adjourned for the day at 5:24 p.m. (Doyle-Busque left the meeting at 5:15 p.m.)

MARCH 10, 2020 APPEALS

The 2020 March Board of Review of the City of East Lansing, Ingham and Clinton Counties, reconvened to hear appeals on March 10, 2020 at 1:15 p.m. in the City of East Lansing City Hall, 410 Abbot Road, East Lansing, Michigan. All Board members were present. Also present were Mark Meadows, City Council Liaison to the Board of Review, and Cathy Groce, Deputy City Assessor. Petitions M-087 through M-102 were heard by the Board of Review. Having heard all petitioners and acted on all Petitions brought to it, the Board of Review adjourned for the year at 9:00 p.m.

A March Board of Review summary report, a March Board of Review log, and a March Board of Review action report are attached as part of these minutes and detail the actions of the Board of Review with regard to Petitions presented to the Board of Review. Petitions (forms L-4035) and supporting and related documentation have been retained in the care of the City's Assessing Department.