

**CITY OF EAST LANSING  
CITY COUNCIL  
WORK SESSION MINUTES  
May 22, 2012**

Present: Beard, Loomis, Power, Triplett, Goddeeris  
Absent: None

The meeting was called to order at 7:00 p.m. by Mayor Goddeeris. The meeting was held in Courtroom #2 of the 54-B District Court, 101 Linden Street, East Lansing.

**Item 1** **Communication from Audience**

None

**Item 2** **Approval of the Minutes**

It was moved by Triplett and seconded by Power to approve the minutes of the May 8, 2012 work session.

ALL YEAS  
MOTION CARRIED

**Item 3** **6347 Gossard Avenue**

Darcy Schmitt, Planning and Zoning Administrator, briefed Council and answered questions on property at 6347 Gossard Avenue which is split between the City of East Lansing and Meridian Township through a 425 Agreement made on August 5, 2002. Schmitt said a doggie daycare is located on the property, with the owner's dwelling located in the Township and the pole barn housing the daycare located in the City. She summarized zoning issues and said staff recommends that a subcommittee of the Planning Commission be formed to discuss and draft an ordinance that would address doggy daycares in general.

Michael Chumbley, 6366 Gossard Avenue, spoke in opposition to a doggie daycare at 6347 Gossard Avenue.

Jamerson Ries, 6306 Gossard Avenue, spoke in opposition to a doggie daycare at 6347 Gossard Avenue.

Council discussed zoning, home occupation rights, number of dogs, daycare vs overnight kennel, possible areas of regulation, discussions with property owner, and role of Ingham County Animal Control.

Goddeeris said this will be sent to Planning Commission to form subcommittee to discuss and draft ordinance to address doggie daycares.

**Item 4** **Payment Card Industries (PCI) Compliance Upgrade**

Dan O'Connor, Parking Administrator, briefed Council and answered questions regarding the need to upgrade credit card security systems to remain in compliance with Payment Card Industries (PCI) standards.

It was moved by Power and seconded by Triplett to approve purchase order with Traffic and Safety Control Systems, Inc. in the amount of \$35,000 for upgrades to credit card security systems pursuant to Payment Card Industries (PCI) standards.

ALL YEAS  
MOTION CARRIED

**Item 5** **City Center II Due Diligence**

Tim Dempsey, Planning and Community Development Director; Tom Yeadon, City Attorney; and Scott Chappelle, Strathmore Development Company, updated Council and answered questions regarding City Center II due diligence confidentiality parameters.

Council reviewed updated list from developer and discussed timeframe and substance of information to be disclosed. Council also discussed rights of City and developer, proprietary information, transparency for public, and reliance upon third party firms to provide recommendations in summary reports.

Goddeeris requested Dempsey move forward with the due diligence process incorporating information important to Council and to citizens.

**Item 6** **Consumers Energy Company Electric Franchise Ordinance**

Tom Yeadon, City Attorney, briefed Council and answered questions regarding franchise ordinance from Consumers Energy Company.

Council discussed expired ordinance, Consumers Energy ordinance concerns, negotiation, and drafting of City ordinance.

Goddeeris said Yeadon will draft an ordinance and bring it back to Council for review before presenting it to Consumers Energy Company.

**Item 7** **City Attorney Contract Renewal**

Goddeeris referenced Attachment F of May 22, 2012 Council packet which contains Agreement for Legal Services and Third Addendum to Agreement for Legal Services for Council consideration.

Council discussed short term extension, performance review, and guidelines and process for evaluation.

Goddeeris said Council will set a date of September 30 to make a decision and will evaluate prior to that time.

**Item 8** **City Manager Emergency Succession**

George Lahanas, City Manager, said East Lansing City Code and City Charter require that successors to the City Manager be identified in order to ensure the continuity of government. He presented the following individuals: Tim Dempsey, Director, Planning and Community Development; Todd Sneathen, Director, Department of Public Works; Tim McCaffrey,

Director, Parks, Recreation and Arts; Juli Liebler, Police Chief; and Randy Talifarro, Fire Chief.

Lahanas also said for Charter compliance purposes he has designated Tim Dempsey as Deputy City Manager, but said this does not reflect any change in operations, organizational structure, or title and he does not intend to establish a free standing Deputy City Manager position. Lahanas said he will revisit the designation and organizational structure over the next 6 to 12 months.

It was moved by Power and seconded by Loomis to accept list of successors and recommendation of Deputy City Manager as presented by City Manager George Lahanas.

ALL YEAS  
MOTION CARRIED

**Item 9** **Downtown Development Authority Appointment**

It was moved by Beard and seconded by Power to appoint Ruth Beier to the Downtown Development Authority for a partial term ending June 30, 2013.

ALL YEAS  
MOTION CARRIED

**Item 10** **Street Closure Request**

It was moved by Triplett and seconded by Power to approve street closure request for 1620 through 1708 Anderson Way from 3:00 p.m. to 8:00 p.m. on Saturday, June 9, 2012, to hold a graduation open house.

ALL YEAS  
MOTION CARRIED

**Item 11** **Council Member Reports**

Councilmember Power:

- No Report

Councilmember Loomis:

- Congratulated MacDonald Middle School girls track team on perfect undefeated season and said East Lansing High School girls track team also has done very well this season.

Councilmember Beard:

- Said Prime Time Seniors Program 40<sup>th</sup> anniversary celebration is Thursday at Hannah Community Center at 11:00 a.m.
- Said Red Cedar school is having a festival on Thursday at 7:00 p.m.

Mayor Pro Tem Triplett:

- Congratulated staff on a successful Art Festival this past weekend and said there were positive comments about the new configuration due to street construction.

Mayor Goddeeris:

- Reported on meeting of Michigan Avenue Corridor Improvement Authority.
- Reported on joint meeting last evening of Council of Neighborhood Presidents and Commission Chairs. She thanked Laurie Hoffman for taking minutes and said she will provide a summary of the issues discussed.

**Item 12**

**City Manager's Report**

City Manager George Lahanas:

- Thanked all those who worked on the successful Art Festival and thanked staff who volunteered at the City of East Lansing tent.
- Said there are five more community budget discussions scheduled over the next two weeks, and said there are public discussions scheduled at Hannah Community Center on June 4 at 7:30 p.m. and June 7 at 5:30 p.m.
- Said Megan McFarland has been hired as Assistant to the City Manager.

Goddeeris said comments were made at Neighborhood Presidents/Commission Chairs meeting last evening that Lahanas' budget presentations have been exemplary.

**Item 13**

**Adjournment**

It was moved by Beard and seconded by Triplett to adjourn.

ALL YEAS  
MOTION CARRIED

There being no further business the meeting was adjourned at 9:17 p.m.

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Diane Goddeeris  
Mayor

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Nancy O. Wagner  
Administrative Secretary