



EAST LANSING AGENDA

Board of Review - Organizational Session

10:00 AM - Tuesday, March 7, 2023

Court/Council Conference Room, 410 Abbot Road

Public Comment - Email: dlee@cityofeastlansing.com

	Page
1. OPENING	
1.1. Roll Call	
1.2. Approval of the Agenda	
1.3. Approval of the Minutes	2 - 4
2022 December Board of Review Minutes	
2022 December Board of Review Change Summary Report	
2. ELECTION OF OFFICERS FOR 2023	
3. PUBLIC COMMENTS	
4. PRESENTATION OF THE CITY'S 2023 ASSESSMENT ROLLS AND RELATED DOCUMENTS	
5. OTHER BUSINESS	
6. ADJOURNMENT	



BOARD OF REVIEW

Quality Services for a Quality Community

MEMBERS

Scott Schrage, Chair
Nancy Nelson Knupfer, Vice Chair
Megan Doyle-Busque
John Munn
Beth Russell

City Council Liaison
George Brookover

Staff Liaison
David C. Lee
(517) 319-6827

**City of East Lansing
ASSESSING DEPARTMENT**
410 Abbot Road
East Lansing, MI 48823

www.cityofeastlansing.com

CITY OF EAST LANSING 2022 DECEMBER BOARD OF REVIEW MINUTES

A meeting of the December Board of Review of the City of East Lansing, Clinton and Ingham Counties, was called to order on December 13, 2022 at 4:11 p.m. in the Court/Council Conference Room of City Hall, 410 Abbot Road, East Lansing, Michigan.

Board of Review members present: Scott Schrage, Chair; Nancy Nelson Knupfer, Vice Chair; Megan Doyle-Busque; John Munn; and Beth Russell.

Board of Review members absent: None.

Also present were David C. Lee, City Assessor, and Cathy Groce, Deputy City Assessor.

On a motion by Russell, seconded by Doyle-Busque, the agenda was unanimously approved as presented.

The meeting minutes for the 2022 July Board of Review session were reviewed. The minutes were unanimously approved as presented following a motion by Knupfer, seconded by Russell.

No members of the public spoke during the public comment portion of the meeting.

Items D-01 through D-04 regarding veteran's exemption requests were considered by the Board of Review. These items were unanimously approved on a motion by Knupfer, seconded by Russell.

Item D-05 regarding a poverty exemption request was considered by the Board of Review. Item D-05 was unanimously denied, motion by Doyle-Busque, seconded by Russell. The exemption was denied for the reason that the applicant did not provide sufficient documentation to prove entitlement to the exemption. Item J-04.5 (tabled at the July Board of Review session) regarding a poverty exemption request was considered by the Board of Review. Item J-04.5 was unanimously denied, motion by Doyle-Busque, seconded by Russell. The exemption was denied for the reason that the applicant's household income exceeded the City's income limits for the exemption.

Items D-06A through D-10 regarding miscellaneous real property changes were considered by the Board of Review. These items were unanimously approved, motion by Doyle-Busque, seconded by Russell.

Items D-11 through D-13 regarding miscellaneous personal property changes were considered by the Board of Review. These items were unanimously approved, motion by Doyle-Busque, seconded by Russell.

No other items under Michigan Compiled Law 211.53b were presented to or considered by the Board of Review.

The Board of Review discussed and considered draft poverty exemption guidelines to be presented to the City Council for approval. On a motion by Knupfer, seconded by Doyle-Busque and unanimously approved, it was decided to recommend to the City Council poverty exemption guidelines with applicants having a household income of up to 100 percent of the federal poverty guidelines being eligible for a 100 percent poverty exemption, applicants having a household income greater than 100 percent of the federal poverty guidelines but not more than 125 percent of the federal poverty guidelines being eligible for a 50 percent poverty exemption, and applicants having a household income greater than 125 percent of the federal poverty guidelines but not more than 135 percent of the federal poverty guidelines being eligible for a 25 percent poverty exemption. Applicants with a household income greater than 135 percent of the federal poverty guidelines would not be eligible for a poverty exemption.

A December Board of Review Change Summary Report is incorporated as part of these minutes and further details the actions of the Board of Review. Forms 4031 for all actions taken on parcels by the Board of Review and supporting and related documentation have been retained in the care of the City's Assessing Department.

The meeting adjourned at 4:42 p.m.

Year Parcel Number	Petition /Docket	Class	School	Assessed Value	Taxable Value	PRE/MBT	Transfer	Corrected Assessed Value	Corrected Taxable Value	Corrected PRE/MBT EX	Corrected Transfer
2022 19-20-10-29-300-005	D-06B	402	19101	192,000	110,223	100.000	0.000	163,700	95,364	100.000	0.000
2021 19-20-10-29-300-005	D-06A	402	19101	188,800	106,702	100.000	0.000	163,700	92,318	100.000	0.000
2022 19-20-50-36-102-043	D-01	401	33016	138,100	110,040	100.000	0.000	0	0	100.000	0.000
2022 19-20-50-36-202-345	D-07B	401	33021	136,800	136,800	100.000	100.000	116,200	116,200	100.000	100.000
2021 19-20-50-36-202-345	D-07A	401	33021	128,000	119,500	100.000	0.000	108,700	99,941	100.000	0.000
2022 19-20-90-50-912-500	D-11	251	33021	200	200	100.000	0.000	0	0	100.000	0.000
2022 33-20-01-12-116-003	D-05	401	33010	104,400	104,400	100.000	100.000	104,400	104,400	100.000	100.000
2022 33-20-01-12-321-105	D-02	401	33010	88,300	80,278	100.000	0.000	0	0	100.000	0.000
2022 33-20-01-12-412-022	D-08B	401	33010	170,900	133,091	100.000	0.000	163,700	127,379	100.000	0.000
2021 33-20-01-12-412-022	D-08A	401	33010	161,600	128,840	100.000	0.000	154,800	123,310	100.000	0.000
2022 33-20-01-12-427-001	D-09B	401	33010	159,500	113,248	100.000	0.000	152,500	107,938	100.000	0.000
2021 33-20-01-12-427-001	D-09A	401	33010	151,500	109,631	100.000	0.000	144,700	104,490	100.000	0.000
2022 33-20-02-07-314-008	D-03	401	33010	93,300	87,202	100.000	0.000	67,100	62,697	100.000	0.000
2022 33-20-02-17-123-009	D-10	401	33010	104,800	104,800	0.000	100.000	104,800	80,986	0.000	0.000
2022 33-20-02-18-206-129	D-04	401	33010	75,600	75,600	100.000	100.000	0	0	100.000	100.000
2022 33-20-02-18-417-019	J-04.5	401	33010	113,500	93,733	100.000	0.000	113,500	93,733	100.000	0.000
2022 33-20-90-49-501-000	D-12	251	33020	96,500	96,500	100.000	0.000	75,400	75,400	100.000	0.000
2022 33-20-90-50-206-000	D-13	251	33010	65,800	65,800	100.000	0.000	68,700	68,700	100.000	0.000
1,701,900 1,352,856											

*Winter PRE Change

THE BOARD OF REVIEW OF EAST LANSING/CLINTON CNTY, COUNTY, MICHIGAN HEREBY AFFIRMS THAT THE ABOVE INFORMATION IS CORRECT TO THE BEST OF OUR KNOWLEDGE

Signatures of Board of Review Members

Member *John B. Munn*

Member *Thomas Lebon*

Member *Megan D. Burt*

Member *Shawn S. Blyden*

Dated **DEC 14 2022**