

Parks & Recreation Advisory Commission

February 19, 2020
Meeting Notice





Parks & Recreation Advisory Commission

Quality Services for a Quality Community

Meeting Notice

City of East Lansing

Parks and Recreation Advisory Commission Meeting

Wednesday, February 19, 2020

7:00 P.M.

East Lansing Hannah Community Center

819 Abbot Road

Room 211

MEMBERS

Pam Weil, Chair

Charles Overbey, Vice Chair

EJ Buss

Merle Heidemann

Jon Novello

Alex Smith

City Council Liaison

Jessy Gregg

Staff Liaison

Tim McCaffrey

(517) 319-6867

City of East Lansing

DEPARTMENT OF PARKS,

RECREATION AND ARTS

410 Abbot Road

East Lansing, MI 48823

(517) 337-1731

www.cityofeastlansing.com

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Department of Parks, Recreation and Arts

410 Abbot Road

East Lansing, MI 48823

517-319-6809

TDD 1-800-649-3777

Department of Parks, Recreation and Arts

February 14, 2020

Parks & Recreation Advisory Commission

February 19, 2020 Agenda





Parks & Recreation Advisory Commission

Quality Services for a Quality Community

AGENDA

MEMBERS

Pam Weil, Chair
Charles Overbey, Vice Chair
EJ Buss
Merle Heidemann
Jon Novello
Alex Smith

February 19, 2020
7:00 P.M.
Hannah Community Center
819 Abbot Rd
Room 211

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|---|--------------|
| 1) Call to Order | |
| 2) Roll Call | |
| 3) Approval of January 15, 2020 Minutes | Attachment |
| 4) Approval of February 19, 2020 Agenda | Attachment |
| 5) Introduction of Alex Smith, New Commission Member | |
| 6) Public Comment | |
| 7) Business Items | |
| a) 2020 NRTF Grant Recommendation | Presentation |
| b) 2020 MDNR Recreation Passport Grant Recommendation | Presentation |
| c) 2019 Parks and Recreation Agency Benchmarks | Presentation |
| d) Trust for Public Lands Parks Score Ranking | Presentation |
| 8) Staff Communications – Director’s Report | |
| 9) Commissioner Communications | |
| 10) Adjourn | |

Parks & Recreation Advisory Commission

January 15, 2020 Minutes





Parks & Recreation Advisory Commission

Quality Services for a Quality Community

MEETING MINUTES

January 15, 2020

7:00 P.M.

Hannah Community Center
819 Abbot Rd, Room 211

MEMBERS

Pam Weil, Chair
Charles Overbey, Vice Chair
EJ Buss
Merly Heidemann
Jon Novello
Alex Smith

City Council Liaison
Jessy Gregg

Staff Liaison
Tim McCaffrey
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1) Call to Order

The meeting was called to order at 7:00 p.m. by the Vice Chair, Pam Weil. The meeting was held at the Hannah Community Center, 819 Abbot Road, Room 211.

2) Roll Call

Present: Pam Weil, Merle Heidemann, Chuck Overbey, EJ Buss,
and Jon Novello
City Council Liaison: Jessy Gregg
City Staff: Tim McCaffrey, Wendy Longpre and Jane Stone

3) Approval of Minutes

The minutes of the November 20, 2019 meeting were approved as distributed.

4) Approval of Agenda

The January 15, 2019 agenda was approved as distributed.

5) Public Comment

Andrew Thal, 638 Baldwin Court, East Lansing, shared results of a survey he conducted in the Glencairn Neighborhood with regard to a desire for a dog park in the neighborhood. A printed copy of the results were provided to each of the Commissioners. Parks and Recreation Director, Tim McCaffrey stated he will set up a meeting with Andrew to discuss this topic further.

Ann Hill, 685 Buteo Drive, East Lansing, was in attendance.

Nathan Triplett shared with the Commission that he and his family have moved out of East Lansing and he is no longer eligible to serve on the Commission. Nathan acknowledged the Commission for all of their hard work and shared appreciation for the time he served on the Parks and Recreation Advisory Commission.

6) Business Items

a) Election of Officers

Weil opened with request for nominations for Chair. Buss nominated Weil for Chair. The nomination was supported by Heidemann. There were no other nominations.

Yeas – Buss, Overbey, Heidemann, Novello

Nos – None

Weil requested nominations for Vice Chair. Buss nominated Overbey for Vice Chair. The nomination was supported by Weil. There were no other nominations.

Yeas – Buss, Heidemann, Novello, Weil
Nos – None

b) 2020 Schedule of Meetings

After a brief discussion, the 2020 schedule of meetings was approved with a change to the December meeting date. The Commission will meet on the 2nd Wednesday, December 9.

c) 2020 NRTF Grant Request Suggestions

Staff reviewed options for a 2020 NRTF grant submission. Patriarche Park Tennis/Pickleball Court renovations is recommended for the 2020 project consideration. Considerations are also being give to projects for the Recreation Passport grant and a small grant application with the NRTF for 2020. Additional details will be provided at the next meeting.

d) Park Projects Update

Longpre provided a brief PowerPoint presentation and answered questions of the Commission.

7) Staff Communications – Director’s Report – Tim McCaffrey

- a) McCaffrey shared information and extended an invitation to Commission Members to attend the mParks Conference on Wednesday, January 29 at the Suburban Collection Showcase in Novi.
- b) Farmers Market Committee Liaison
McCaffrey shared that Gary Beaudoin had served as the Parks and Recreation Advisory Commission liaison to the Farmers Market Committee before his term expired. McCaffrey asked if anyone from the Commission would be interested in filling the liaison position. After discussion it was decided that Jon Novello would serve as the liaison.
- c) McCaffrey shared that the Park Stewardship program has been in contact with the Burcham Park neighborhood and will be scheduling a work day to clean up the natural area/trail in Burcham Park.
- d) McCaffrey shared that staff had communicated via email with Glencairn neighborhood residents in follow up to the conversation at the December 2019 Commission meeting regarding the request for a dog park in their neighborhood.
- e) McCaffrey shared with the Commission that staff is continuing communication with regard to the future funding recommendations of the East Lansing Hannah Community Center Committee.

8) Commissioner Communications

- a) Council Member Jessy Gregg provided an update on the deer cull that is being considered in the City.

9) Meeting was adjourned at 8:35 p.m.

Parks & Recreation Advisory Commission

Attendance Log



Park and Recreation Advisory Commission
 Attendance Log

Name	Term Expires	Feb 20 2019	Mar 20 2019	Apr 17 2019	May 8 2019	June 19 2019	July 17 2019	Aug n/a 2019	Sept 17 2019	Oct 16 2019	Nov 20 2019	Dec 18 2019	Jan 15 2020
Buss, EJ	2020			Ab								Canceled	
Weil, Pam	2019		Ab						Ab				
Merle Heidemann	2020	Ab											
Novello, Jon	2020			Ab	Ab				Ab				
Overbey, Charles	2021												

Ab = Absent
 V = Vacant Position